

**MARCUM-ILLINOIS UNION SCHOOL DISTRICT
REGULAR BOARD MEETING**

AGENDA

**Wednesday, August 14, 2024
6:00 pm Open Session
Library**

**2452 El Centro Blvd.
East Nicolaus, CA 95659**

Meeting facilities are accessible to persons with disabilities. Anyone who is planning to attend the board meeting and is visually or hearing impaired or has any disability that needs special assistance should call the Superintendent/Principal at the District Office at least 48 hours in advance of the meeting to make arrangements.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

2. ROLL CALL

	Present	Absent
Jeff Moore, President	_____	_____
Jill Bramhill, Clerk	_____	_____
Emily Daddow	_____	_____
Keith Turner	_____	_____
Josh Wanner	_____	_____

3. APPROVAL OF THE AGENDA

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.

Motion _____ Second _____ Vote _____

4. SOUTH SUTTER CHARTER SCHOOL

5. SUPERINTENDENT’S REPORT

6. CONSENT AGENDA

Any item on the Consent Agenda may be considered separately at the request of a board member.

- 6.1 Approval of Minutes: June 17, 2024**
- 6.2 Approval of Monthly Warrants: 11897, 11974, 12030, 12094, 12095, 12128, 12129, 12206, 12212, 12233, 12277, 12279, 12307, 12311**
- 6.3 Williams Act: 0 Complaints**
- 6.4 Approval of New Hires:**
 - Kindergarten Teacher Michelle Cote
 - Classroom/Den Aide Kate Johnson
 - Preschool Aide (24-25) Ilse Scheidel

6.5 Enrollment Report:

TK	K	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Total
13	13	19	19	14	20	17	18	20	22	175

Marcum-Illinois Preschool Enrollment
Enrollment 18

Motion _____ Second _____ Vote _____

7. ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION

Motion _____ Second _____ Vote _____

8. INFORMATION ITEMS

- 8.1 2024-2025 Handbook including ROAR Behavior Matrix**
- 8.2 2022-2023 Teaching Assignment Monitoring Outcomes**
- 8.3 Adult Meal Price Increase \$5.94 Lunch, \$3.79 Breakfast**

9. ACTION ITEMS

9.1 Approval of 2024-2025 CONSOLIDATED APPLICATION

The Board is asked to approve the Consolidated Application as prepared by SCSOS. This report contains entitlements for each federal program and documents participation in these programs.

Motion _____ Second _____ Vote _____

9.2 Approval of Updated Comprehensive School Safety Plan

The Board is asked to approve the update of the Comprehensive School Safety Plan. Typical annual updates (updated year, updated annual school data, updated staff names/extensions) and addition of Insurance’s hotline phone number. The CSSP needs to be approved by March of each school year.

Motion _____ Second _____ Vote _____

10. COMMENTS FROM THE PUBLIC

“No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Marcum-Illinois Union Elementary School District Staff may briefly respond to statements made or questions posed. As the Board discusses agenda items, audience participation is permitted. The president will recognize those members of the audience who wish to speak. If necessary, each person wishing to speak will be asked to identify himself prior to speaking. Individual speakers

shall be allowed three minutes to address the Board on each agenda or non-agenda item. The president shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Generally, the president will ask board members for their remarks prior to recognizing requests to speak from the audience. At the president’s discretion, agenda items may be considered in other than numerical order.” Board Policy (Bylaws) 9323

11. NEXT BOARD MEETING

- **Wednesday, September 11, 2024 6:00pm**

12. CLOSED SESSION

- Interdistrict Students
- Government Code Section 54957
 - Superintendent’s Evaluation-Conference with Labor Negotiators
Agency Designated Representative – Board President
Unrepresented Employee – Superintendent
 - Conference with labor negotiator
Agency Designated Representative: Superintendent, Maggie Irby
Unrepresented employees: Certificated Employees/Classified Employees
 - Public Employee Discipline/Dismissal/Release/Complaint

13. REPORT OUT FROM CLOSED SESSION

Motion _____ Second _____ Vote _____

14. ADJOURNMENT

**MARCUM-ILLINOIS UNION SCHOOL DISTRICT
REGULAR BOARD MEETING**

**MINUTES
Monday, June 17, 2024**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Called to order at 6:00pm.

2. ROLL CALL

Present: Jill Bramhill, Emily Daddow, Keith Turner, Josh Wanner
Absent: Jeff Moore

3. APPROVAL OF THE AGENDA

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.

Jill Bramhill motioned to approve an amended Agenda including item 9.8 Approve Spring Consolidated Application and item 9.9 Approve 6th-8th Wrestling Team and Preliminary Budget. Keith Turner seconded. Roll call vote 4-0.

4. South Sutter Charter School

4.1 Monthly Report

5. Superintendent’s Report

Mrs. Irby shared that Camp Marcum wrapped up on Friday. It was a great week. The Stiff did a great job providing a week of fun opportunities for the 40+ students that attended. The Staff is already gearing up for the second session that takes place July 15-August 8.

6. CONSENT AGENDA

Any item on the Consent Agenda may be considered separately at the request of a board member.

- 6.1 Approval of Minutes: June 12, 2024**
- 6.2 Approval of Warrants: 11258, 11617, 11667, 11723, 11773, 11833**
- 6.3 Williams Act : 0 Complaints**
- 6.4 Enrollment Report:**

Current Marcum-Illinois Elementary School Enrollment

TK	K	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Total
8	18	19	15	21	18	17	20	22	17	175

Current Marcum-Illinois Preschool Enrollment
Full Time 17
Part Time 1

Prospective Marcum-Illinois Elementary School Enrollment 2024-2025 (confirmed from current students, siblings, and district families that have contacted us)

TK	K	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Total
13	14	18	19	14	20	17	18	21	21	175

Prospective Marcum-Illinois Preschool Enrollment 2024-2025
Enrollment 18

Emily Daddow moved to approve the consent agenda. Josh Wanner seconded. Roll call vote 4-0.

7. ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION

None.

8. INFORMATION ITEMS

8.1 Marcum-Illinois Preschool Annual Self Evaluation

9. ACTION ITEMS

9.1 Approve 2024-2025 Budget

Each LEA is expected to prepare a preliminary budget for the upcoming school year. The Board is expected to review and adopt the preliminary budget.

Josh Wanner moved to approve the 2024-2025 Budget. Keith Turner seconded. Roll call vote 4-0.

9.2 Approve 2024-2025 Explanation of Excess Reserves

The Board is asked to approve the 2024-2025 Explanation of Excess Reserves as prepared which recognizes that the District has reserves in excess of the required amount.

Keith Turner moved to approve the 2024-2025 Explanation of Excess Reserves. Jill Bramhill seconded. Roll call vote 4-0.

9.3 Approve 2024-2025 Local Control Accountability Plan (LCAP) for Marcum-Illinois Union Elementary School District.

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for LEAs (county office of education [COE], school districts and charter schools) to share their stories of how, what, and why programs and services are selected to meet their local needs. Each School Board is required to review and approve the LCAP annually. The Board is asked to approve the 2024-2025 LCAP including the Budget Overview for Parents and the Expenditure Tables.

Emily Daddow moved to approve the 2024-2025 Local Control Accountability Plan. Josh Wanner seconded. Roll call vote 4-0.

9.4 Approval of MIUESD Local Indicators

The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area. The approved performance standards require an LEA to annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority and report the results as part of a non-consent item at a regularly scheduled public meeting of the local governing board/body in conjunction with the adoption of the Local Control and Accountability Plan (LCAP). The Board is asked to approve the Local Indicators.

Jill Bramhill moved to approve the 2024-2025 Local Indicators. Emily Daddow seconded. Roll call vote 4-0.

9.5 Approve MIUESD Workplace Violence Prevention Plan

Starting July 1, 2024, the majority of employers in California must establish, implement, and maintain a Workplace Violence Prevention Plan that includes: prohibiting employee retaliation, accepting and responding to reports of workplace violence, and employee workplace violence training and communication. The Board is asked to approve the MIUESD Workplace Violence Prevention Plan.

Keith Turner moved to approve the MIUESD Workplace Violence Prevention Plan. Jill Bramhill seconded. Roll call vote 4-0.

9.6 Approve Super Co-Op Annual Agreement for 2024-2025

The Board is asked to approve the renewal of services with the Super Co-Op to allow MIUSD to continue to partake in the fiscal benefits that result in participation of the co-op as related to our school nutrition program.

Emily Daddow moved to approve the Super Co-Op Annual Agreement. Josh Wanner seconded. Roll call vote 4-0.

9.7 Marcum-Illinois Spirit Wear Budget up to \$12,000 for the 24-25 School Year

Budget for Spirit Wear for students and staff to support school culture. Spirit Wear includes but is not limited to a House Shirt and Marcum-Illinois Spirit Shirt for all students and staff members. The Board is asked to approve this Spirit Wear Budget.

Jill Bramhill moved to approve the \$12,000 Budget for MIUESD Spirit Wear for 24-25. Emily Daddow seconded. Roll call vote 4-0.

9.8 Spring Consolidated Application

The Board is asked to approve the Spring Consolidated Application as prepared by SCSOS.

Jill Bramhill moved to approve the Spring Consolidated Application. Keith Turner seconded. Roll call vote 4-0.

9.9 Approve 6th-8th Wrestling Team and Preliminary Budget for 2024-2025

The Board is asked to approve the a 6th-8th grade wrestling team for MIUESD and a preliminary budget up to \$3,000 to cover the cost of uniforms and other needs for starting the team.

Jill Bramhill moved to approve the MIUESD Wrestling Team and \$3,000 preliminary budget. Josh Wanner seconded. Roll call vote 4-0.

10. COMMENTS FROM THE PUBLIC

“No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Marcum-Illinois Union Elementary School District Staff may briefly respond to statements made or questions posed. As the Board discusses agenda items, audience participation is permitted. The president will recognize those members of the audience who wish to speak. If necessary, each person wishing to speak will be asked to identify himself prior to speaking. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The president shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Generally, the president will ask board members for their remarks prior to recognizing requests to speak from the audience. At the president’s discretion, agenda items may be considered in other than numerical order.” Board Policy (Bylaws) 9323

No public comments.

11. CLOSED SESSION

- Government Code Section 54957
 - Superintendent’s Evaluation-Conference with Labor Negotiators
Agency Designated Representative – Board President
Unrepresented Employee – Superintendent
 - Conference with labor negotiator
Agency Designated Representative: Superintendent, Maggie Irby
Unrepresented employees: Certificated Employees/Classified Employees
 - Public Employee Discipline/Dismissal/Release/Complaint

12. REPORT OUT FROM CLOSED SESSION

Nothing to report.

13. ACTION ITEMS

13.1 Approval of update to Superintendent’s Contract 2024-2026

Update of the Superintendent Contract for 2024/25-2025/2026. Changes reflect annual salary schedule column change, Board Approved Health Insurance Contribution increase, and Chief Business Officer Program Fringe Benefit addition.

This item was tabled and will be brought back to the August Meeting when all Board Members will be present to complete and review the Superintendent's Evaluation and Contract update.

14. NEXT BOARD MEETING

- **Wednesday, August 14, 2024 6:00pm**

15. ADJOURNMENT

7:05 pm

Approval Batch 011897 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Vendor		ANNETTE ALBERTI (005296/1)								
2023/24	06/05/24		23-24 AND 24-25 LCAP	2024-02 (1251248)	06/11/24	Paid	Printed	3,060.00		3,060.00
Check #	00614181	2024 01-0000-0-5800-00-0000-7100-000-000-0000-00				Check Date 06/13/24	PO#		Register # 000305	

Total Invoice Amount 3,060.00

Direct Vendor		APPEAL-DEMOCRAT (000268/1) 1530 ELLIS LAKE DR MARYSVILLE, CA 95901								
2023/24	05/31/24		LEGAL AD-NOTICE OF HEARING	00299777 (1251248)	06/11/24	Paid	Printed	144.50		144.50
Check #	00614182	2024 01-0000-0-5800-00-0000-7100-000-000-0000-00				Check Date 06/13/24	PO#		Register # 000305	

Total Invoice Amount 144.50

Direct Vendor		CLARK PEST CONTROL OF STOCKTON (001045/2) PO BOX 6015 WHITTIER, CA 90607-6015								
2023/24	06/06/24		PEST SERVICE JUNE 24	35508203 (1251248)	06/11/24	Paid	Printed	207.00		207.00
Check #	00614183	2024 01-0000-0-5507-00-0000-8200-000-000-0000-00				Check Date 06/13/24	PO#		Register # 000305	

Total Invoice Amount 207.00

Direct Employee		FORD, SHASTA L (170485)								
2023/24	06/04/24		EOY BBQ-ICE	EP24-00086 (1251248)	06/11/24	Paid	Printed	75.67		75.67
Check #	00614184	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00				Check Date 06/13/24	PO#		Register # 000305	

Total Invoice Amount 75.67

Direct Vendor		MARCUM-ILLINOIS REVOLVING (002903/1) 2452 ELCENTRO BLVD EAST NICOLAUS, CA 95659								
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Approval Batch 011897 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		MARCUM-ILLINOIS REVOLVING (002903/1)			(continued)					
2023/24	06/10/24		HOM REIMBURSE CK#3257	DP24-00134 (1251248)	06/11/24	Paid	Printed	40.00		40.00
Check #	2024 01-0000-0-4300-00-1110-1000-000-0000-00	00614185				Check Date 06/13/24	PO#		Register # 000305	
Total Invoice Amount								40.00		
Direct Vendor		OFFICE EQUIPMENT FINANCE SVCS. (000438/1) P.O. BOX 790448 ST. LOUIS, MO 63179-0448								
2023/24	05/27/24		COPIER LEASE 5/20-6/20	529976896 (1251248)	06/11/24	Paid	Printed	981.86		981.86
Check #	2024 01-0000-0-5600-00-1110-1000-000-0000-00	00614186				Check Date 06/13/24	PO#		Register # 000305	
2023/24	05/27/24		OVERAGES 5/20/23-5/20-24	529976896-1 (1251248)	06/11/24	Paid	Printed	784.85		784.85
Check #	2024 01-0000-0-5800-00-1110-1000-000-0000-00	00614186				Check Date 06/13/24	PO#		Register # 000305	
Total Invoice Amount								1,766.71		
Direct Vendor		ROCHELLE LAIRD (001788/1) 734 SHASTA ST YUBA CITY, CA 95991								
2023/24	06/04/24		23-24 BUS DOCUMENTATION	6424 (1251248)	06/11/24	Paid	Printed	100.00		100.00
Check #	2024 01-0000-0-5800-00-0000-3600-000-0000-00	00614187				Check Date 06/13/24	PO#		Register # 000305	
Total Invoice Amount								100.00		
Direct Vendor		STAPLES (000322/2) PO BOX 660409 DALLAS, TX 75266-0409								
2023/24	04/20/24		OFFICE SUPPLIES/SS TONER	6001369768 (1251248)	06/11/24	Paid	Printed	263.82		263.82
Check #	2024 01-0000-0-4300-00-0000-2700-000-0000-00	00614188				Check Date 06/13/24	PO#		Register # 000305	
2023/24	05/25/24		SS OFFICE PRINTER	6003199693 (1251248)	06/11/24	Paid	Printed	450.44		450.44
Check #	2024 01-0000-0-4300-00-0000-2700-000-0000-00									
Selection	See last page for selection criteria									

Approval Batch 011897 (continued)								Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		STAPLES (000322/2)		(continued)		(continued)				
Check #	00614188				Check Date	06/13/24	PO#	Register # 000305		
Total Invoice Amount								714.26		
Direct Vendor		SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993								
2023/24	06/07/24		23-24 FEDERAL MENTAL HEALTH FUNDS	AR24-00688 (1251248)	06/11/24	Paid	Printed	2,331.00		2,331.00
	2024	01- 6500- 0- 7142- 00- 5001- 9200- 000- 000- 0000- 00								
Check #	00614189				Check Date	06/13/24	PO#	Register # 000305		
Total Invoice Amount								2,331.00		
Direct Vendor		THORNTON'S GAS (004577/1) 2041 WATT AVENUE EAST NICOLAUS, CA 95622								
2023/24	05/31/24		BUS PROPANE 5/9	134572 (1251248)	06/11/24	Paid	Printed	61.63		61.63
	2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00614190				Check Date	06/13/24	PO#	Register # 000305		
2023/24	05/31/24		BUS PROPANE 5/15	134621 (1251248)	06/11/24	Paid	Printed	94.00		94.00
	2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00614190				Check Date	06/13/24	PO#	Register # 000305		
2023/24	05/31/24		BUS PROPANE 5/20	134642 (1251248)	06/11/24	Paid	Printed	102.26		102.26
	2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00614190				Check Date	06/13/24	PO#	Register # 000305		
2023/24	05/31/24		BUS PROPANE 5/24	134689 (1251248)	06/11/24	Paid	Printed	142.90		142.90
	2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00614190				Check Date	06/13/24	PO#	Register # 000305		
2023/24	05/31/24		BUS PROPANE 5/30	134724 (1251248)	06/11/24	Paid	Printed	78.03		78.03
	2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00614190				Check Date	06/13/24	PO#	Register # 000305		
Selection		See last page for selection criteria								

Approval Batch 011897 (continued)								Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		THORNTON'S GAS (004577/1)			(continued)			(continued)		
2023/24	05/31/24		BBQ PROPANE 5/30	134724-1 (1251248)	06/11/24	Paid	Printed	1.52		1.52
Check #	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00	00614190				Check Date 06/13/24	PO#		Register # 000305	
2023/24	05/31/24		BUS PROPANE 5/3	801397 (1251248)	06/11/24	Paid	Printed	92.40		92.40
Check #	2024 01-0000-0-4300-00-0000-3600-000-000-0000-00	00614190				Check Date 06/13/24	PO#		Register # 000305	
2023/24	05/31/24		BUS PROPANE 5/6	801412 (1251248)	06/11/24	Paid	Printed	35.50		35.50
Check #	2024 01-0000-0-4300-00-0000-3600-000-000-0000-00	00614190				Check Date 06/13/24	PO#		Register # 000305	
Total Invoice Amount								608.24		

Approval Batch 011974							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		AT&T (003812/1) PO BOX 5025 CAROL STREAM, IL 60197-5025								
2023/24	06/07/24		23-24 FIBER 6/7-7/6	DP24-00136 (1254742)	06/18/24	Paid	Printed	204.00		204.00
Check #	2024 01-0000-0-5900-00-0000-2700-000-000-0000-00	00614643				Check Date 06/20/24	PO#		Register # 000306	
Total Invoice Amount								204.00		
Direct Employee		MCINTOSH, OLIVIA G (170601)								
2023/24	08/07/23		REISSUE-ELOP TRAINING MILEAGE 8/7	EP24-00087 (1254742)	06/18/24	Paid	Printed	28.82		28.82
Check #	2024 01-2600-0-5220-00-1110-1000-000-000-0000-00	00614644				Check Date 06/20/24	PO#		Register # 000306	
Total Invoice Amount								28.82		
Direct Vendor		PACIFIC GAS & ELECTRIC (003433/1) PO BOX 997300 SACRAMENTO, CA 95899-7300								
2023/24	06/07/24		ELECTRICITY 5/7-6/5	DP24-00135 (1254742)	06/18/24	Paid	Printed	1,729.65		1,729.65
Check #	2024 01-0000-0-5502-00-0000-8200-000-000-0000-00	00614645				Check Date 06/20/24	PO#		Register # 000306	
Total Invoice Amount								1,729.65		
Direct Vendor		PLEASANT GROVE JOINT USD (000084/1) 3075 HOWSLEY RD PLEASANT GROVE, CA 95668								
2023/24	06/12/24		1/3 23-24 BASKETBALL REFS	2324-04 (1254742)	06/18/24	Paid	Printed	516.67		516.67
Check #	2024 01-0000-0-5800-00-1110-4200-000-000-0000-00	00614646				Check Date 06/20/24	PO#		Register # 000306	
2023/24	06/12/24		1/3 23-24 SOFTBALL REFS	2324-04-1 (1254742)	06/18/24	Paid	Printed	233.33		233.33
Check #	2024 01-0000-0-5800-00-1110-4200-000-000-0000-00	00614646				Check Date 06/20/24	PO#		Register # 000306	
Selection See last page for selection criteria										

Approval Batch 011974 (continued)										Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount		
								Total Invoice Amount	750.00			
Direct Vendor RECOLOGY YUBA-SUTTER (005096/1) PO DRAWER G MARYSVILLE, CA 95901												
2023/24	06/01/24		RECOLOGY JUNE 24	75794388 (1254742)	06/18/24	Paid	Printed	535.60		535.60		
Check #		00614647	2024 01-0000-0-5506-00-0000-8200-000-000-0000-00			Check Date 06/20/24		PO#	Register # 000306			
								Total Invoice Amount	535.60			
Direct Vendor SUPERIOR EQUIPMENT REPAIR INC (000093/2) 1905 AVIATION BLVD LINCOLN, CA 95648												
2023/24	06/15/24		BUS# 1 OIL CHANGE, LIGHTS, EXIT ROW SEAT	INV-55453 (1254742)	06/18/24	Paid	Printed	1,161.03		1,161.03		
Check #		00614648	2024 01-0000-0-5600-00-0000-3600-000-000-0000-00			Check Date 06/20/24		PO#	Register # 000306			
2023/24	06/17/24		BUS #2 TAIL LIGHTS	INV-55505 (1254742)	06/18/24	Paid	Printed	304.03		304.03		
Check #		00614648	2024 01-0000-0-5600-00-0000-3600-000-000-0000-00			Check Date 06/20/24		PO#	Register # 000306			
								Total Invoice Amount	1,465.06			
Direct Vendor SUTTER BUTTES FIRE EXT CO (011680/1) 705 SUTTER STREET YUBA CITY, CA 95991												
2023/24	06/10/24		ANNUAL FIRE EXT SERVICE 23-24	19186 (1254742)	06/18/24	Paid	Printed	769.38		769.38		
Check #		00614649	2024 01-0000-0-5800-00-0000-8100-000-000-0000-00			Check Date 06/20/24		PO#	Register # 000306			
								Total Invoice Amount	769.38			
Direct Vendor SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993												
2023/24	06/13/24		23-24 FACILITIES	AR24-00701 (1254742)	06/18/24	Paid	Printed	1,295.05		1,295.05		
Selection See last page for selection criteria												

Approval Batch 011974 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) (continued)								
2023/24	06/13/24		23-24 FACILITIES	AR24-00701	06/18/24	Paid	Printed	(continued)		
				(1254742) (continued)						
		2024	01- 6500- 0- 7142- 00- 5001- 9200- 000- 000- 0000- 00							
Check #	00614650					Check Date	06/20/24	PO#		Register # 000306
Total Invoice Amount								1,295.05		
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1) PO BOX 790428 ST. LOUIS, MO 63179-0428								
2023/24	05/09/24		OPERATION SSUPPLIES	16412 (1254742)	06/18/24	Paid	Printed	56.47		56.47
		2024	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
2023/24	05/09/24		OPERATIONS SUPPLIES	60906 (1254742)	06/18/24	Paid	Printed	122.57		122.57
		2024	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
2023/24	05/15/24		6TH-8TH HONOR ROLL TRIP	24798 (1254742)	06/18/24	Paid	Printed	1,590.86		1,590.86
		2024	01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
2023/24	05/15/24		VINEGAR	53780 (1254742)	06/18/24	Paid	Printed	84.72		84.72
		2024	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
2023/24	05/16/24		MEDALS	02338 (1254742)	06/18/24	Paid	Printed	50.05		50.05
		2024	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
2023/24	05/16/24		RECEIPT BOOKS	33806 (1254742)	06/18/24	Paid	Printed	29.94		29.94
		2024	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
2023/24	05/16/24		MEDALS	47496 (1254742)	06/18/24	Paid	Printed	70.40		70.40
		2024	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
2023/24	05/16/24		WILDCAT AWARD	72796 (1254742)	06/18/24	Paid	Printed	24.37		24.37
		2024	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #	00614651					Check Date	06/20/24	PO#		Register # 000306
Selection	See last page for selection criteria									

Approval Batch 011974 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)		(continued)			
2023/24	05/17/24		GENERATION GENIUS 5TH GRADE	10272 (1254742)	06/18/24	Paid	Printed	299.00		299.00
Check #	2024 01-0000-0-5800-00-1110-1000-000-0000-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/17/24		DEN COOKING SUPPLIES	12539 (1254742)	06/18/24	Paid	Printed	17.22		17.22
Check #	2024 01-6010-0-4300-00-1110-1000-000-000-2600-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/17/24		DEN COOKING SUPPLIES	24466 (1254742)	06/18/24	Paid	Printed	38.31		38.31
Check #	2024 01-6010-0-4300-00-1110-1000-000-000-2600-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/17/24		TAB DIVIDERS	31580 (1254742)	06/18/24	Paid	Printed	20.26		20.26
Check #	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/17/24		DEN COOKING SUPPLIES	92773 (1254742)	06/18/24	Paid	Printed	6.56		6.56
Check #	2024 01-6010-0-4300-00-1110-1000-000-000-2600-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/19/24		MICHEL-SEL MINI GRANT SUPPLIES	01893 (1254742)	06/18/24	Paid	Printed	218.21		218.21
Check #	2024 01-0000-0-4300-00-1110-1000-000-000-0000-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/21/24		BRAZIL-SEL MINI GRANT SUPPLIES	24949 (1254742)	06/18/24	Paid	Printed	820.06		820.06
Check #	2024 01-0000-0-4300-00-1110-1000-000-000-0000-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/21/24		STAR TO STAR PHONES 5/19-6/18	93202 (1254742)	06/18/24	Paid	Printed	672.99		672.99
Check #	2024 01-0000-0-5900-00-0000-2700-000-000-0000-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/22/24		OPEN HOUSE DINNER-LCAP	17866 (1254742)	06/18/24	Paid	Printed	611.65		611.65
Check #	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00 00614651					Check Date 06/20/24	PO#		Register # 000306	
2023/24	05/22/24		GR K SUPPLIES	72320 (1254742)	06/18/24	Paid	Printed	35.26		35.26

Selection See last page for selection criteria

Approval Batch 011974 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1) (continued)							(continued)		
2023/24	05/22/24		GR K SUPPLIES	72320 (1254742)	06/18/24	Paid	Printed	(continued)			
Check #	2024 01-0000-0-4300-00-1110-1000-000-0000-00	00614651		(continued)		Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/24/24		HENRY-SEL MINI GRANT SUPPLIES	00021-1 (1254742)	06/18/24	Paid	Printed	115.50		115.50	
Check #	2024 01-0000-0-4300-00-1110-1000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/24/24		JANITOR CART WHEELS	46552 (1254742)	06/18/24	Paid	Printed	53.61		53.61	
Check #	2024 01-0000-0-4300-00-0000-8100-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/25/24		MONTHLY VAN CAR WASH	13861 (1254742)	06/18/24	Paid	Printed	39.99		39.99	
Check #	2024 01-0000-0-5800-00-0000-3600-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/25/24		HENRY-SEL MINI GRANT SUPPLIES	22440 (1254742)	06/18/24	Paid	Printed	12.79		12.79	
Check #	2024 01-0000-0-4300-00-1110-1000-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/25/24		LAPTOP CHARGER	32995 (1254742)	06/18/24	Paid	Printed	15.34		15.34	
Check #	2024 01-0000-0-4300-00-1110-1000-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/27/24		GARMENT RACK	09954 (1254742)	06/18/24	Paid	Printed	74.86		74.86	
Check #	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/28/24		HENRY-SEL MINI GRANT SUPPLIES	06154 (1254742)	06/18/24	Paid	Printed	706.26		706.26	
Check #	2024 01-0000-0-4300-00-1110-1000-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/29/24		HENRY-SEL MINI GRANT SUPPLIES	26702 (1254742)	06/18/24	Paid	Printed	74.41		74.41	
Check #	2024 01-0000-0-4300-00-1110-1000-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306		
2023/24	05/29/24		SS PRINTER TONER	72228 (1254742)	06/18/24	Paid	Printed	447.94		447.94	
	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00										

Selection See last page for selection criteria

Approval Batch 011974 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)		(continued)			
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	05/30/24		IRBY CASBO BEL PROGRAM 70%	15625 (1254742)	06/18/24	Paid	Printed	4,725.00		4,725.00
		2024	01-0000-0-5800-00-0000-2700-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	05/30/24		GAME DAY WRISTBANDS	29824 (1254742)	06/18/24	Paid	Printed	60.04		60.04
		2024	01-0000-0-4300-00-1110-1000-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	05/30/24		SS PRINTER TONER	35530 (1254742)	06/18/24	Paid	Printed	231.00		231.00
		2024	01-0000-0-4300-00-0000-2700-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	05/30/24		IRBY CASBO BEL PROGRAM 30%	615625 (1254742)	06/18/24	Paid	Printed	2,025.00		2,025.00
		2024	01-0000-0-5800-00-0000-7100-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	05/30/24		STUDENT FOOD HANDLER CARDS	83114 (1254742)	06/18/24	Paid	Printed	47.70		47.70
		2024	13-5310-0-4300-00-0000-3700-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	05/31/24		CHROMEBOOK SCREEN WIPES	21738 (1254742)	06/18/24	Paid	Printed	42.88		42.88
		2024	01-0000-0-4300-00-1110-1000-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	06/01/24		HONOR ROLL TRIP CREDIT	15345 (1254742)	06/18/24	Paid	Printed	141.41-		141.41-
		2024	01-0000-0-5800-00-0000-2700-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	06/01/24		BUS DIESEL	20345 (1254742)	06/18/24	Paid	Printed	1,575.94		1,575.94
		2024	01-0000-0-4300-00-0000-8100-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306
2023/24	06/02/24		GRAD DECORATIONS	37533 (1254742)	06/18/24	Paid	Printed	58.98		58.98
		2024	01-0000-0-4300-00-0000-2700-000-000-0000-00							
Check #	00614651					Check Date	06/20/24	PO#	Register #	000306

Selection See last page for selection criteria

Approval Batch 011974 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)		(continued)			
2023/24	06/05/24		CAMP MARCUM SUPPLIES 6/10-6/14	17957 (1254742)	06/18/24	Paid	Printed	12.84		12.84
Check #	2024 01-0000-0-4300-00-1110-1000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306	
2023/24	06/05/24		CAMP MARCUM SUPPLIES 6/10-6/14	74160 (1254742)	06/18/24	Paid	Printed	151.96		151.96
Check #	2024 01-0000-0-4300-00-1110-1000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306	
2023/24	06/06/24		CAMP MARCUM SUPPLIES 6/10-6/14	11191 (1254742)	06/18/24	Paid	Printed	36.44		36.44
Check #	2024 01-3225-0-4300-00-1110-1000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306	
2023/24	06/06/24		GRADUATION FLOWERS	43958 (1254742)	06/18/24	Paid	Printed	104.93		104.93
Check #	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306	
2023/24	06/06/24		GYM PROJECTOR	71215 (1254742)	06/18/24	Paid	Printed	85.79		85.79
Check #	2024 01-0000-0-4300-00-0000-2700-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306	
2023/24	06/07/24		CAMP MARCUM MOVIE TICKETS	33184 (1254742)	06/18/24	Paid	Printed	138.25		138.25
Check #	2024 01-3225-0-5800-00-1110-1000-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306	
2023/24	06/08/24		TRACTOR OIL	17314 (1254742)	06/18/24	Paid	Printed	48.78		48.78
Check #	2024 01-0000-0-4300-00-0000-8100-000-000-0000-00	00614651				Check Date 06/20/24	PO#		Register # 000306	
Total Invoice Amount								15,513.72		
Direct Vendor		VERIZON WIRELESS (009718/1) P.O. BOX 660108 DALLAS, TX 75266-0108								
2023/24	06/02/24		CELL SERVICE 5/3-6/2	9965679550 (1254742)	06/18/24	Paid	Printed	320.83		320.83
Check #	2024 01-0000-0-5900-00-0000-2700-000-000-0000-00	00614652				Check Date 06/20/24	PO#		Register # 000306	
Total Invoice Amount								320.83		
Selection See last page for selection criteria										

Approval Batch 012030						Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		ALHAMBRA & SIERRA SPRINGS (009102/1) P.O. BOX 660579 DALLAS, TX 75266-0579								
2023/24	06/16/24		CAFETERIA WATER 5/21 & 6/4	15604920061624 (1260503)	06/25/24	Paid	Printed	25.98		25.98
Check #	00615184	2024 13- 5310- 0- 5800- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
2023/24	06/16/24		OFFICE/STAFF WATER 5/21 & 6/4	15604920061624-1 (1260503)	06/25/24	Paid	Printed	170.90		170.90
Check #	00615184	2024 01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
Total Invoice Amount								196.88		
Direct Vendor		CA DEPT OF EDUCATION ACCOUNTING OFFICE (000091/1) PO BOX 515006 SACRAMENTO, CA 95851-5006								
2023/24	06/14/24		2023 TITLE 1 PART A EXCESS FINAL ALLOCATION	C-072601 (1260503)	06/25/24	Paid	Printed	368.00		368.00
Check #	00615185	2024 01- 3010- 0- 8290- 18- 0000- 0000- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
Total Invoice Amount								368.00		
Direct Vendor		CENIOM (013011/1) P.O. BOX 340942 SACRAMENTO, CA 95834-0942								
2023/24	06/14/24		MONTHLY TECH JUN 24	15567 (1260503)	06/25/24	Paid	Printed	1,144.50		1,144.50
Check #	00615186	2024 01- 0000- 0- 5800- 00- 0000- 2420- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
Total Invoice Amount								1,144.50		
Direct Vendor		DOMINO'S (000031/2) 1545 N TEXAS ST SUITE 306 FAIRFIELD, CA 94533								
2023/24	06/21/24		PIZZA LUNCH 5/31	0207-1 (1260503)	06/25/24	Paid	Printed	251.50		251.50
Check #	00615187	2024 13- 5310- 0- 5800- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
Selection See last page for selection criteria										

Approval Batch 012030 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		DOMINO'S (000031/2)			(continued)		(continued)			
2023/24	06/21/24		PIZZA LUNCH 5/17	021-1 (1260503)	06/25/24	Paid	Printed	263.00		263.00
Check #	2024 00615187	13- 5310- 0- 5800- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
2023/24	06/21/24		PIZZA LUNCH 6/7	040-1 (1260503)	06/25/24	Paid	Printed	632.50		632.50
Check #	2024 00615187	13- 5310- 0- 5800- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
2023/24	06/21/24		PIZZA LUNCH 5/10	112 (1260503)	06/25/24	Paid	Printed	274.50		274.50
Check #	2024 00615187	13- 5310- 0- 5800- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
2023/24	06/21/24		PIZZA LUNCH 5/24	147 (1260503)	06/25/24	Paid	Printed	263.00		263.00
Check #	2024 00615187	13- 5310- 0- 5800- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
2023/24	06/21/24		PIZZA LUNCH 5/3	24-1 (1260503)	06/25/24	Paid	Printed	240.00		240.00
Check #	2024 00615187	13- 5310- 0- 5800- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
Total Invoice Amount								1,924.50		
Direct Vendor		ENVOY PLAN SERVICES INC CO TSACONSULTING GROUP INC (004144/2) PO BOX 2799 FORT WALTON BEACH, FL 32549-2799								
2023/24	06/17/24		TPA FEES MAY 24	109287 (1260503)	06/25/24	Paid	Printed	15.00		15.00
Check #	2024 00615188	01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
Total Invoice Amount								15.00		
Direct Vendor		PACE ANALYTICAL SERVICES LLC (000044/2) PO BOX 684056 CHICAGO, IL 60695-4056								
2023/24	06/21/24		WATER TESTING 6/20	2404841-28 (1260503)	06/25/24	Paid	Printed	207.16		207.16
Check #	2024 00615189	01- 0000- 0- 5800- 00- 0000- 8100- 000- 000- 0000- 00				Check Date 06/27/24	PO#		Register # 000307	
Total Invoice Amount								207.16		
Direct Vendor		PROPACIFIC FRESH (014752/1) P.O. BOX 1069 DURHAM, CA 95938								
Selection		See last page for selection criteria								

Approval Batch 012030 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		PROPACIFIC FRESH (014752/1)			(continued)						
2023/24	05/06/24		CREDIT MILK	RA7081741 (1260503)	06/25/24	Paid	Printed	272.16-		272.16-	
Check #	2024 13- 5310- 0- 4712- 00- 0000- 3700- 000- 000- 0000- 00	00615190				Check Date 06/27/24	PO#		Register # 000307		
2023/24	06/03/24		CAFETERIA MILK	7087584 (1260503)	06/25/24	Paid	Printed	202.83		202.83	
Check #	2024 13- 5310- 0- 4712- 00- 0000- 3700- 000- 000- 0000- 00	00615190				Check Date 06/27/24	PO#		Register # 000307		
2023/24	06/03/24		CAFETERIA FOOD	7087584-1 (1260503)	06/25/24	Paid	Printed	1,167.03		1,167.03	
Check #	2024 13- 5310- 0- 4700- 00- 0000- 3700- 000- 000- 0000- 00	00615190				Check Date 06/27/24	PO#		Register # 000307		
Total Invoice Amount								1,097.70			
Direct Vendor		RICHARD'S TREE SERVICE INC. (005371/1) P.O. BOX 3115 YUBA CITY, CA 95992									
2023/24	06/25/24		PREK MULBERRY TREE REMOVAL	16935 (1260503)	06/25/24	Paid	Printed	2,200.00		2,200.00	
Check #	2024 01- 0000- 0- 5800- 00- 0000- 8100- 000- 000- 0000- 00	00615191				Check Date 06/27/24	PO#		Register # 000307		
Total Invoice Amount								2,200.00			
Direct Vendor		SSRA (005647/1) PO BOX 225 NICOLAUS, CA 95659									
2023/24	06/18/24		CAMP MARCUM POOL 6/10-6/14	DP24-00137 (1260503)	06/25/24	Paid	Printed	460.00		460.00	
Check #	2024 01- 3225- 0- 5800- 00- 1110- 1000- 000- 000- 0000- 00	00615192				Check Date 06/27/24	PO#		Register # 000307		
Total Invoice Amount								460.00			

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Approval Batch 012094						Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			ADVANCED BUILDING MAINT INC (000094/1) 1804 TRIBUTE ROAD SUITE K SACRAMENTO, CA 95815							
@	2023/24	06/28/24	ANNUAL FLOOR/CARPET CLEANING	INV23057 (1265289)	07/02/24	Paid	Printed	9,155.00		9,155.00
Check #			2024 01-8150-0-5800-00-0000-8100-000-000-0000-00			Check Date 07/08/24		PO#	Register # 000309	
Total Invoice Amount								9,155.00		
Direct Vendor			AT&T (003812/3) PO BOX 5075 CAROL STREAM, IL 60197-5075							
@	2023/24	06/19/24	LONG DISTANCE JUNE 24	DP24-00146 (1265289)	07/02/24	Paid	Printed	46.24		46.24
Check #			2024 01-0000-0-5900-00-0000-2700-000-000-0000-00			Check Date 07/08/24		PO#	Register # 000309	
Total Invoice Amount								46.24		
Direct Vendor			AT&T CALNET (003812/2) P.O. BOX 9011 CAROL STREAM, IL 60197-9011							
@	2023/24	06/24/24	BAN #702 5/24-6/23	000021897682 (1265289)	07/02/24	Paid	Printed	29.64		29.64
Check #			2024 01-0000-0-5900-00-0000-2700-000-000-0000-00			Check Date 07/08/24		PO#	Register # 000309	
@	2023/24	06/24/24	BAN#040 5/24-6/23	000021899239 (1265289)	07/02/24	Paid	Printed	56.69		56.69
Check #			2024 01-0000-0-5900-00-0000-2700-000-000-0000-00			Check Date 07/08/24		PO#	Register # 000309	
Total Invoice Amount								86.33		
Direct Vendor			FLETCHERS PLUMBING & CONTRACTING INC (001777/1) 219 BURNS DR. YUBA CITY, CA 95991							
@	2023/24	06/27/24	ANNUAL SEPTIC/GREASE TRAP PUMPING	186559 (1265289)	07/02/24	Paid	Printed	10,940.00		10,940.00
Check #			2024 01-0000-0-5800-00-0000-8100-000-000-0000-00			Check Date 07/08/24		PO#	Register # 000309	

Selection See last page for selection criteria

Approval Batch 012094 (continued) **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Vendor FLETCHERS PLUMBING & CONTRACTING INC (001777/1) (continued)

Check #	00615615					Check Date 07/08/24	PO#		Register # 000309	
Total Invoice Amount								10,940.00		

Direct Employee IRBY, MARGARET K (170371)

@	2023/24	06/18/24	KEENAN STAFF INCENTIVES SAFETY FUND REIMB	EP24-00090 (1265289)	07/02/24	Paid	Printed	1,000.00		1,000.00
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	2024	01-0000-0-4300-00-0000-2700-000-000-0000-00								
Check #	00615616					Check Date 07/08/24	PO#		Register # 000309	

@	2023/24	06/18/24	KEENAN STAFF SHOE SAFETY FUND REIMB	EP24-00091 (1265289)	07/02/24	Paid	Printed	300.00		300.00
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	2024	01-0000-0-4300-00-0000-2700-000-000-0000-00								
Check #	00615616					Check Date 07/08/24	PO#		Register # 000309	

@	2023/24	06/28/24	SCHOOLS FIRST EOY CELEBRATION REIMB	EP24-00088 (1265289)	07/02/24	Paid	Printed	408.64		408.64
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	2024	01-0000-0-5800-00-0000-2700-000-000-0000-00								
Check #	00615616					Check Date 07/08/24	PO#		Register # 000309	

@	2023/24	06/28/24	STAFF EOY CELEBRATION ACCT BAL \$570.80	EP24-00089 (1265289)	07/02/24	Paid	Printed	51.97		51.97
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	2024	01-0000-0-5800-00-0000-2700-000-000-0000-00								
Check #	00615616					Check Date 07/08/24	PO#		Register # 000309	

Total Invoice Amount								1,760.61		
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Direct Vendor SAM'S CLUB (009139/2)
PO BOX 669810
DALLAS, TX 75266-0956

@	2023/24	06/20/24	VAN FUEL 6/3	000374 (1265289)	07/02/24	Paid	Printed	43.00		43.00
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	2024	01-0000-0-4300-00-0000-3600-000-000-0000-00								
Check #	00615617					Check Date 07/08/24	PO#		Register # 000309	

Selection See last page for selection criteria ERP for California

Approval Batch 012094 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		SAM'S CLUB (009139/2)			(continued)			(continued)			
@	2023/24	06/20/24	VAN FUEL 5/20	001234 (1265289)	07/02/24	Paid	Printed	50.50		50.50	
		2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	VAN FUEL 6/6	002182 (1265289)	07/02/24	Paid	Printed	38.74		38.74	
		2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	VAN FUEL 5/31	003250 (1265289)	07/02/24	Paid	Printed	41.81		41.81	
		2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	CAMP MARCUM PIZZA 6/13	003397 (1265289)	07/02/24	Paid	Printed	68.40		68.40	
		2024	01- 3225- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	VAN FUEL 5/23	006138 (1265289)	07/02/24	Paid	Printed	47.33		47.33	
		2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	CAMP MARCUM FOOD 6/13	006950 (1265289)	07/02/24	Paid	Printed	90.08		90.08	
		2024	01- 3225- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	VAN FUEL 6/13	007362 (1265289)	07/02/24	Paid	Printed	57.75		57.75	
		2024	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	VAN FUEL 5/28	009548 (1265289)	07/02/24	Paid	Printed	49.75		49.75	
		2024	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	
@	2023/24	06/20/24	OPEN HOUSE WATER-LCAP	DP24-00138 (1265289)	07/02/24	Paid	Printed	53.92		53.92	
		2024	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00								
	Check #	00615617				Check Date	07/08/24	PO#		Register # 000309	

Selection See last page for selection criteria

Approval Batch 012094 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		SAM'S CLUB (009139/2) (continued)			(continued)					
@	2023/24	06/20/24	POSTAGE STAMPS	DP24-00139 (1265289)	07/02/24	Paid	Printed	271.00		271.00
		2024	01- 0000- 0- 5902- 00- 0000- 2700- 000- 000- 0000- 00							
Check #		00615617				Check Date	07/08/24	PO#		Register # 000309
@	2023/24	06/20/24	WATER BALLOONS	DP24-00140 (1265289)	07/02/24	Paid	Printed	96.42		96.42
		2024	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #		00615617				Check Date	07/08/24	PO#		Register # 000309
@	2023/24	06/20/24	EOY BBQ CHIPS	DP24-00141 (1265289)	07/02/24	Paid	Printed	36.96		36.96
		2024	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #		00615617				Check Date	07/08/24	PO#		Register # 000309
@	2023/24	06/20/24	WATER FOR BUS RIDERS	DP24-00142 (1265289)	07/02/24	Paid	Printed	53.92		53.92
		2024	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #		00615617				Check Date	07/08/24	PO#		Register # 000309
@	2023/24	06/20/24	READING PARTY SUPPLIES	DP24-00143 (1265289)	07/02/24	Paid	Printed	173.49		173.49
		2024	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #		00615617				Check Date	07/08/24	PO#		Register # 000309
@	2023/24	06/20/24	PREK WATER/JUICE	DP24-00144 (1265289)	07/02/24	Paid	Printed	19.96		19.96
		2024	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00							
Check #		00615617				Check Date	07/08/24	PO#		Register # 000309
@	2023/24	06/20/24	CAMP MARCUM FOOD 6/10-6/14	DP24-00145 (1265289)	07/02/24	Paid	Printed	448.42		448.42
		2024	01- 3225- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00							
Check #		00615617				Check Date	07/08/24	PO#		Register # 000309
Total Invoice Amount								1,641.45		
Direct Vendor		SIERRA WATER UTILITY (000005/1) 1380 EAST AVE, STE 124 #313 CHICO, CA 95926								
@	2023/24	07/01/24	OPERATOR SERVICE JUNE 24	6405-442 (1265289)	07/02/24	Paid	Printed	173.25		173.25
		2024	01- 0000- 0- 5800- 00- 0000- 8100- 000- 000- 0000- 00							
Check #		00615618				Check Date	07/08/24	PO#		Register # 000309
Selection	See last page for selection criteria									

Approval Batch 012094 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount

Total Invoice Amount 173.25

Direct Vendor	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993									
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@	2023/24	06/25/24	23-24 VISION SCREENING	AR24-00737 (1265289)	07/02/24	Paid	Printed	1,031.70		1,031.70
Check #	00615619	2024 01-0000-0-5800-00-0000-3140-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000309	

@	2023/24	06/27/24	FINAL 23-24 STATE MENTAL HEALTH	AR24-00751 (1265289)	07/02/24	Paid	Printed	3,444.00		3,444.00
Check #	00615619	2024 01-6546-0-7212-00-5760-9200-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000309	

Total Invoice Amount 4,475.70

Direct Vendor	TCSIG (004372/2) 400 PLUMAS BLVD STE 210 YUBA CITY, CA 95991									
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@	2023/24	06/28/24	TB RISK ASSESSMENT -ZT	INV1516 (1265289)	07/02/24	Paid	Printed	5.00		5.00
Check #	00615620	2024 01-0000-0-5800-00-0000-2700-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000309	

Total Invoice Amount 5.00

Selection See last page for selection criteria

Approval Batch 012095							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor ADT COMMERCIAL (000083/2) PO BOX 872987 KANSAS CITY, MO 64187-2987										
2024/25	05/28/24		CAMERA MONITORING 6/26/24-9/25/24	155105995 (1265352)	07/02/24	Paid	Printed	411.21		411.21
Check #		2025 01-0000-0-5800-00-0000-8300-000-000-0000-00			00615597		Check Date 07/08/24		PO#	Register # 000308
Total Invoice Amount								411.21		
Direct Vendor ALMA TECHNOLOGIES INC (000014/2) 909 N BEECH ST STE 210 PORTLAND, OR 97227										
2024/25	07/01/24		24-25 SIS FEES YEAR 2-HALF	HG011830 (1265352)	07/02/24	Paid	Printed	3,924.83		3,924.83
Check #		2025 01-0000-0-5800-00-1110-1000-000-000-0000-00			00615598		Check Date 07/08/24		PO#	Register # 000308
2024/25	07/01/24		24-25 SIS FEES YEAR 2- HALF	HG011830-1 (1265352)	07/02/24	Paid	Printed	3,924.83		3,924.83
Check #		2025 01-0000-0-5800-00-1110-1000-000-000-0000-00			00615598		Check Date 07/08/24		PO#	Register # 000308
Total Invoice Amount								7,849.66		
Direct Vendor BRIGHTARROW TECHNOLOGIES INC (029123/2) PO BOX 7493 BELLEVUE, WA 98008										
2024/25	06/12/24		24-25 SUBSCRIPTION W/EXT TEXTING	17049 (1265352)	07/02/24	Paid	Printed	471.90		471.90
Check #		2025 01-0000-0-5800-00-0000-2700-000-000-0000-00			00615599		Check Date 07/08/24		PO#	Register # 000308
Total Invoice Amount								471.90		
Direct Vendor CALIFORNIA'S VALUED TRUST (010974/2) P.O BOX 26300 FRESNO, CA 93729-6300										
2024/25	06/18/24		24-25 VISION/DENTAL JULY	DP25-00001 (1265352)	07/02/24	Paid	Printed	3,519.58		3,519.58
Check #		2025 01-0000-0-9514- - - - -								
Selection See last page for selection criteria										

Approval Batch 012095 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		CALIFORNIA'S VALUED TRUST (010974/2)			(continued)						
Check #	00615600					Check Date	07/08/24	PO#	Register # 000308		
Total Invoice Amount								3,519.58			
Direct Vendor		CATAPULTK12 (000095/2) 5098 FOOTHILLS BLVD #3-396 ROSEVILLE, CA 95747									
2024/25	05/30/24		24-25 EMS SERVICES	TR-2216 (1265352)	07/02/24	Paid	Printed	1,636.00		1,636.00	
2025		01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00									
Check #	00615601					Check Date	07/08/24	PO#	Register # 000308		
Total Invoice Amount								1,636.00			
Direct Vendor		CLARK PEST CONTROL OF STOCKTON (001045/2) PO BOX 6015 WHITTIER, CA 90607-6015									
2024/25	07/01/24		MONTHLY PEST SERVICE JUL 24	35697324 (1265352)	07/02/24	Paid	Printed	207.00		207.00	
2025		01- 0000- 0- 5507- 00- 0000- 8200- 000- 000- 0000- 00									
Check #	00615602					Check Date	07/08/24	PO#	Register # 000308		
Total Invoice Amount								207.00			
AP Vendor		EDMENTUM INC (000057/2) PO BOX 776725 CHICAGO, IL 60677-6725									
2024/25	06/20/24	R25-00002	1 YR LICENSE 8/15/24-8/14/25 NWEA INT/PD	INV3235713 (1265352)	07/02/24	Paid	Printed	3,293.75		3,293.75	
2025		01- 0000- 0- 5800- 00- 1110- 1000- 000- 000- 0000- 00									
Check #	00615603					Check Date	07/08/24	PO# P25-00002	Register # 000308		
Total Invoice Amount								3,293.75			
Direct Vendor		FLETCHERS PLUMBING & CONTRACTING INC (001777/1) 219 BURNS DR. YUBA CITY, CA 95991									
2024/25	07/02/24		GREASE TRAP & PIPE REPLACEMENT	186744 (1265352)	07/02/24	Paid	Printed	2,600.00		2,600.00	
2025		01- 0000- 0- 5600- 00- 0000- 8100- 000- 000- 0000- 00									

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Approval Batch 012095 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		FLETCHERS PLUMBING & CONTRACTING INC (001777/1) (continued)									
Check #	00615604					Check Date	07/08/24	PO#	Register # 000308		
								Total Invoice Amount	2,600.00		
Direct Vendor		GOLDEN BEAR ALARM SERVICE INC (000061/2) PO BOX 2203 MARYSVILLE, CA 95901									
2024/25	07/01/24		24-25 ALARM SERVICE JULY	72729	(1265352)	07/02/24	Paid	Printed	180.00	180.00	
		2025 01- 0000- 0- 5800- 00- 0000- 8300- 000- 000- 0000- 00									
Check #	00615605					Check Date	07/08/24	PO#	Register # 000308		
								Total Invoice Amount	180.00		
Direct Vendor		NEXT GEN MATH LLC (000072/2) 3739 HOWARD AVE UNIT A LOS ALAMITOS, CA 90720									
2024/25	06/24/24		24-25 SUBSCRIPTION/TRAINING	H-24-1585	(1265352)	07/02/24	Paid	Printed	3,990.00	3,990.00	
		2025 01- 0000- 0- 5800- 00- 1110- 1000- 000- 000- 0000- 00									
Check #	00615606					Check Date	07/08/24	PO#	Register # 000308		
								Total Invoice Amount	3,990.00		
Direct Vendor		NORTH VALLEY SCHS INS GRP II CO KEENAN & ASSOCIATES-SETECH (000034/1) PO BOX 4328 TORRANCE, CA 90510									
2024/25	06/25/24		24-25 MEMBER CONTRIBUTION	306816	(1265352)	07/02/24	Paid	Printed	25,010.00	25,010.00	
		2025 01- 0000- 0- 5400- 00- 0000- 7200- 000- 000- 0000- 00									
Check #	00615607					Check Date	07/08/24	PO#	Register # 000308		
								Total Invoice Amount	25,010.00		
Direct Vendor		NORTH VALLEY SIG C/O KEENAN-SETECH (000087/1) PO BOX 4328 TORRANCE, CA 90510									
2024/25	07/01/24		24-25 WORKERS COMP JUL 24	306865	(1265352)	07/02/24	Paid	Printed	3,692.00	3,692.00	

Selection See last page for selection criteria

Approval Batch 012095 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		NORTH VALLEY SIG C/O KEENAN-SETECH (000087/1)			(continued)						
2024/25	07/01/24		24-25 WORKERS COMP JUL 24	306865 (1265352) (continued)	07/02/24	Paid	Printed	(continued)			
Check #	00615608	2025 01-0000-0-9516-	- - - - -			Check Date 07/08/24	PO#		Register # 000308		
Total Invoice Amount								3,692.00			
Direct Vendor		RENAISSANCE LEARNING INC. (006614/1) P.O. BOX 64910 ST. PAUL, MN 55164-0910									
2024/25	07/01/24		24-25 FASTBRIDGE SUBSCRIPTION	INV328799-1 (1265352)	07/02/24	Paid	Printed	873.60		873.60	
Check #	00615609	2025 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000308		
2024/25	07/01/24		24-25 DNA LICENSE	INV5328799 (1265352)	07/02/24	Paid	Printed	991.60		991.60	
Check #	00615609	2025 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000308		
2024/25	07/01/24		24-25 ACCELERATED READER	INV5329623 (1265352)	07/02/24	Paid	Printed	1,308.45		1,308.45	
Check #	00615609	2025 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000308		
2024/25	07/01/24		24-25 ANNUAL RENAISSANCE PLATFORM	INV5329623-1 (1265352)	07/02/24	Paid	Printed	750.00		750.00	
Check #	00615609	2025 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000308		
Total Invoice Amount								3,923.65			
Direct Vendor		SUTTER BUTTES COMMUNICATION (004604/1) 445 PALORA AVE. YUBA CITY, CA 95991									
2024/25	06/12/24		24-25 REPEATER FEE JULY-SEPT	46303 (1265352)	07/02/24	Paid	Printed	46.50		46.50	
Check #	00615610	2025 01-0000-0-5900-00-0000-8100-000-000-0000-00				Check Date 07/08/24	PO#		Register # 000308		
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Approval Batch 012095 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
							Total Invoice Amount	46.50		
Direct Vendor SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993										
2024/25	07/01/24		24-25 AESOP	AR25-00070 (1265352)	07/02/24	Paid	Printed	1,747.82		1,747.82
Check #		2025 01-0000-0-5800-00-0000-2700-000-000-0000-00			Check Date 07/08/24		PO#	Register # 000308		
							Total Invoice Amount	1,747.82		

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Approval Batch 012128 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Employee IRBY, MARGARET K (170371)

@	2023/24	07/08/24	BOARD DINNER APR 24 ACCT BAL \$382.13	EP24-00092 (1267235)	07/09/24	Paid	Printed	84.73		84.73
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2024 01-0000-0-4300-00-0000-7100-000-000-0000-00
 Check # 00615759 Check Date 07/11/24 PO# Register # 000310

@	2023/24	07/08/24	BOARD DINNER JUNE 17 ACCT BAL \$302.23	EP24-00093 (1267235)	07/09/24	Paid	Printed	79.90		79.90
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2024 01-0000-0-4300-00-0000-7100-000-000-0000-00
 Check # 00615759 Check Date 07/11/24 PO# Register # 000310

@	2023/24	07/08/24	BOARD DINNER JUNE 12 ACCT BAL \$178.63	EP24-00094 (1267235)	07/09/24	Paid	Printed	123.60		123.60
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2024 01-0000-0-4300-00-0000-7100-000-000-0000-00
 Check # 00615759 Check Date 07/11/24 PO# Register # 000310

Total Invoice Amount 288.23

Direct Vendor OFFICE EQUIPMENT FINANCE SVCS. (000438/1)
 P.O. BOX 790448
 ST. LOUIS, MO 63179-0448

@	2023/24	06/26/24	6/20-7/20 COPIER LEASE	532303278 (1267235)	07/09/24	Paid	Printed	981.78		981.78
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2024 01-0000-0-5600-00-1110-1000-000-000-0000-00
 Check # 00615760 Check Date 07/11/24 PO# Register # 000310

Total Invoice Amount 981.78

Direct Vendor THE KEY PEDALER
 MOBILE LOCKSMITH (008025/1)
 1242 BRIDGE STREET UNIT #83
 YUBA CITY, CA 95991

@	2023/24	06/27/24	REKEYING	14804 (1267235)	07/09/24	Paid	Printed	150.00		150.00
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2024 01-0000-0-5800-00-0000-2700-000-000-0000-00
 Check # 00615761 Check Date 07/11/24 PO# Register # 000310

Total Invoice Amount 150.00

Selection See last page for selection criteria



Approval Batch 012129										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		ACSA (000029/1) 1575 OLD BAYSHORE HWY BURLINGAME, CA 94010									
2024/25	07/01/24		24-25 MI ACSA DUES 70%	DP25-00003 (1267246)	07/09/24	Paid	Printed	1,013.14		1,013.14	
Check #	00615762	2025 01-0000-0-5300-00-0000-2700-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311		
2024/25	07/01/24		24-25 MI ACSA DUES 30%	DP25-00004 (1267246)	07/09/24	Paid	Printed	441.92		441.92	
Check #	00615762	2025 01-0000-0-5300-00-0000-7100-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311		
2024/25	07/01/24		24-25 CB ACSA DUES	DP25-00005 (1267246)	07/09/24	Paid	Printed	757.69		757.69	
Check #	00615762	2025 01-0000-0-5300-00-0000-2700-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311		
Total Invoice Amount								2,212.75			
Direct Vendor		FLETCHERS PLUMBING & CONTRACTING INC (001777/1) 219 BURNS DR. YUBA CITY, CA 95991									
2024/25	07/08/24		FAUCET REPLACEMENT (2) & KITCHEN DRAIN LINE	185653 (1267246)	07/09/24	Paid	Printed	976.00		976.00	
Check #	00615763	2025 01-0000-0-5600-00-0000-8100-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311		
Total Invoice Amount								976.00			
AP Vendor		PUSH PLAY PE (000069/1) 3093 GALVESTON DR SIMI VALLEY, CA 93063									
2024/25	07/08/24	R25-00001	24-25 6-8 PE LICENSE	12821 (1267246)	07/09/24	Paid	Printed	1,500.00		1,500.00	
Check #	00615764	2025 01-6762-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/11/24	PO# P25-00001		Register # 000311		
Total Invoice Amount								1,500.00			

Selection See last page for selection criteria

Approval Batch 012129 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		SUPERIOR EQUIPMENT REPAIR INC (000093/2) 1905 AVIATION BLVD LINCOLN, CA 95648								
2024/25	07/02/24		45 DAY INSPECT BUS #1	INV-56131 (1267246)	07/09/24	Paid	Printed	143.77		143.77
Check #	00615765	2025 01-0000-0-5600-00-0000-3600-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311	
2024/25	07/02/24		45 DAY INSPECT BUS #2	INV-56133 (1267246)	07/09/24	Paid	Printed	143.77		143.77
Check #	00615765	2025 01-0000-0-5600-00-0000-3600-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311	
2024/25	07/02/24		45 DAY INSPECT BUS #3	INV-56146 (1267246)	07/09/24	Paid	Printed	143.77		143.77
Check #	00615765	2025 01-0000-0-5600-00-0000-3600-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311	
Total Invoice Amount								431.31		
Direct Vendor		SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993								
2024/25	07/01/24		24-25 AVT MATERIALS K-8	AR25-00206 (1267246)	07/09/24	Paid	Printed	4,727.37		4,727.37
Check #	00615766	2025 01-0000-0-4300-00-1110-1000-000-000-0000-00				Check Date 07/11/24	PO#		Register # 000311	
Total Invoice Amount								4,727.37		
Direct Vendor		TCSIG (004372/2) 400 PLUMAS BLVD STE 210 YUBA CITY, CA 95991								
2024/25	07/02/24		HEALTH JULY 24	DP25-00002 (1267246)	07/09/24	Paid	Printed	22,892.00		22,892.00
Check #	00615767	2025 01-0000-0-9514- - - - -				Check Date 07/11/24	PO#		Register # 000311	
Total Invoice Amount								22,892.00		
Direct Vendor		THE SCIENCE WIZARD (000096/2)								
Selection See last page for selection criteria										

Approval Batch 012129 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor THE SCIENCE WIZARD (000096/2) (continued)											
2024/25	06/10/24		CAMP MARCUM ASSEMBLY 7/22	1913 (1267246)	07/09/24	Paid	Printed	465.00		465.00	
Check #	2025 01- 3225- 0- 5800- 00- 1110- 1000- 000- 0000- 00					Check Date 07/11/24	PO#		Register # 000311		
00615768								Total Invoice Amount		465.00	
Direct Vendor WAXIE'S ENTERPRISES INC (029397/1)											
PO BOX 748802 LOS ANGELES, CA 90074											
2024/25	07/02/24		OPERATIONS SUPPLIES	82575707 (1267246)	07/09/24	Paid	Printed	1,878.58		1,878.58	
Check #	2025 01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00					Check Date 07/11/24	PO#		Register # 000311		
00615769								Total Invoice Amount		1,878.58	

Approval Batch 012206										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		CA DEPT OF TAX AND FEE ADMINISTRATION (004232/1) P O BOX 942879 SACRAMENTO, CA 94279-8056									
@	2023/24	07/16/24	23-24 USE TAX FD 01	DP24-00147 (1271851)	07/16/24	Paid	Printed	402.89		402.89	
Check #	2024 01-0000-0-9517-		- - - - -								
Check #	00616267					Check Date 07/18/24	PO#		Register # 000313		
Total Invoice Amount								402.89			
Direct Vendor		HOME DEPOT CREDIT SERVICES DEPT. 32 2001278484 (004490/1) P.O. BOX 9001030 LOUISVILLE, KY 40290-1030									
@	2023/24	06/10/24	TOTES & GLUE	5512968 (1271851)	07/16/24	Paid	Printed	123.13		123.13	
Check #	2024 01-0000-0-4300-00-0000-8100-000-000-0000-00										
Check #	00616268					Check Date 07/18/24	PO#		Register # 000313		
@	2023/24	06/20/24	WEED BARRIER	5404138 (1271851)	07/16/24	Paid	Printed	28.01		28.01	
Check #	2024 01-0000-0-4300-00-0000-8100-000-000-0000-00										
Check #	00616268					Check Date 07/18/24	PO#		Register # 000313		
Total Invoice Amount								151.14			
Direct Vendor		PACIFIC GAS & ELECTRIC (003433/1) PO BOX 997300 SACRAMENTO, CA 95899-7300									
@	2023/24	07/09/24	ELECTRICITY 6/6-7/7	DP24-00148 (1271851)	07/16/24	Paid	Printed	1,750.99		1,750.99	
Check #	2024 01-0000-0-5502-00-0000-8200-000-000-0000-00										
Check #	00616269					Check Date 07/18/24	PO#		Register # 000313		
Total Invoice Amount								1,750.99			
Direct Vendor		STAPLES (000322/2) PO BOX 660409 DALLAS, TX 75266-0409									
@	2023/24	06/29/24	COPY PAPER	6005736982 (1271851)	07/16/24	Paid	Printed	238.58		238.58	
Check #	2024 01-0000-0-4300-00-1110-1000-000-000-0000-00										
Check #	00616270					Check Date 07/18/24	PO#		Register # 000313		
Selection	See last page for selection criteria										

Approval Batch 012206 (continued)								Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount

Total Invoice Amount 238.58

Direct Vendor	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993									
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@	2023/24	07/10/24	23-24 FINAL COUNSELING	AR24-00782 (1271851)	07/16/24	Paid	Printed	766.70		766.70
Check #	00616271	2024	01-0000-0-5800-00-1110-1000-000-0000-00			Check Date 07/18/24	PO#		Register # 000313	

Total Invoice Amount 766.70

Direct Vendor	THORNTON'S GAS (004577/1) 2041 WATT AVENUE EAST NICOLAUS, CA 95622									
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@	2023/24	06/30/24	BUS FUEL 6/4	134747 (1271851)	07/16/24	Paid	Printed	89.76		89.76
Check #	00616272	2024	01-0000-0-4300-00-0000-3600-000-000-0000-00			Check Date 07/18/24	PO#		Register # 000313	

Total Invoice Amount 89.76

Direct Vendor	VERIZON WIRELESS (009718/1) P.O. BOX 660108 DALLAS, TX 75266-0108									
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@	2023/24	07/02/24	CELL SERVICE 6/3-7/2	9968118664 (1271851)	07/16/24	Paid	Printed	320.22		320.22
Check #	00616273	2024	01-0000-0-5900-00-0000-2700-000-000-0000-00			Check Date 07/18/24	PO#		Register # 000313	

Total Invoice Amount 320.22

Approval Batch 012212							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		ALHAMBRA & SIERRA SPRINGS (009102/1) P.O. BOX 660579 DALLAS, TX 75266-0579								
2024/25	07/14/24		WATER 7/3	15604920071424 (1271875)	07/16/24	Paid	Printed	39.00		39.00
Check #	00616260	2025 01-0000-0-5800-00-0000-2700-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312	
Total Invoice Amount								39.00		
Direct Vendor		AT&T CALNET (003812/2) P.O. BOX 9011 CAROL STREAM, IL 60197-9011								
2024/25	07/07/24		24-25 FIBER 7/7-8/6	DP25-0006 (1271875)	07/16/24	Paid	Printed	204.00		204.00
Check #	00616261	2025 01-0000-0-5900-00-0000-2700-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312	
Total Invoice Amount								204.00		
Direct Vendor		HOUGHTON MIFFLIN CO (007014/1) 14046 COLLECTIONS CENTER DRIVE CHICAGO, IL 60693								
2024/25	08/01/24		24-25 NWEA MAP GROWTH SCIENCE ADD ON	117112 (1271875)	07/16/24	Paid	Printed	302.50		302.50
Check #	00616262	2025 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312	
2024/25	08/01/24		24-25 NWEA MAP GROWTH K-12	117112-1 (1271875)	07/16/24	Paid	Printed	2,682.50		2,682.50
Check #	00616262	2025 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312	
Total Invoice Amount								2,985.00		
Direct Vendor		J&J HEATING & AIR (002504/2) PO BOX 671 LIVE OAK, CA 95953								
2024/25	07/11/24		WIFI THERMOSTATS (20)	11222538 (1271875)	07/16/24	Paid	Printed	5,500.00		5,500.00
Check #	00616263	2025 01-0000-0-5600-00-0000-8100-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312	

Selection See last page for selection criteria

Approval Batch 012212 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		J&J HEATING & AIR (002504/2)			(continued)			(continued)			
2024/25	07/11/24		BI-ANNUAL FRIDGE MAINT.	11222539 (1271875)	07/16/24	Paid	Printed	225.00		225.00	
Check #	00616263	2025 01-0000-0-5800-00-0000-8100-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312		
Total Invoice Amount								5,725.00			
Direct Vendor		RECOLOGY YUBA-SUTTER (005096/1) PO DRAWER G MARYSVILLE, CA 95901									
2024/25	07/02/24		RECOLOGY JULY 24	75841023 (1271875)	07/16/24	Paid	Printed	535.60		535.60	
Check #	00616264	2025 01-0000-0-5506-00-0000-8200-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312		
Total Invoice Amount								535.60			
Direct Vendor		SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993									
2024/25	07/11/24		24-25 DATA PROCESSING 1ST Q	AR25-00216 (1271875)	07/16/24	Paid	Printed	811.83		811.83	
Check #	00616265	2025 01-0000-0-5800-00-0000-7700-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312		
Total Invoice Amount								811.83			
Direct Payment		WHEATLAND UNION HIGH SCHOOL DISTRICT (WHEATLAND U) 1010 WHEATLAND RD WHEATLAND, CA 95692									
2024/25	07/09/24		AI PROFESSIONAL DEVELOPMENT	DP25-00007 (1271875)	07/16/24	Paid	Printed	250.00		250.00	
Check #	00616266	2025 01-6266-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/18/24	PO#		Register # 000312		
Total Invoice Amount								250.00			

Selection See last page for selection criteria

Approval Batch 012233								Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor										
FANTASTIC FENCE (000097/2)										
3800 PROSPERITY DR										
ROCKLIN, CA 95765										
2024/25	07/18/24		PREK YARD FENCE	DP25-0008	07/18/24	Paid	Printed	5,000.00		5,000.00
(1274985)										
2025 01-0000-0-6170-00-0000-8500-000-000-0000-00										
Check #	00616495						Check Date	07/23/24	PO#	Register # 000314
Total Invoice Amount								5,000.00		

Approval Batch 012277							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor ENVOY PLAN SERVICES INC CO TSACONSULTING GROUP INC (004144/2) PO BOX 2799 FORT WALTON BEACH, FL 32549-2799										
@	2023/24	07/16/24	TPA FEES JUNE 24	110461 (1280247)	07/23/24	Paid	Printed	15.00		15.00
Check #		2024 01-0000-0-5800-00-0000-2700-000-000-0000-00				Check Date 07/25/24		PO#	Register # 000316	
								Total Invoice Amount	15.00	
Direct Vendor GALT JOINT UNION ELEM SCH DIST ACCOUNTS RECEIVABLE (005837/2) 1018 C ST, SUITE 210 GALT, CA 95632										
@	2023/24	05/21/24	23-24 CANOEMOBILE FIELD TRIP	240587 (1280247)	07/23/24	Paid	Printed	2,200.00		2,200.00
Check #		2024 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 07/25/24		PO#	Register # 000316	
								Total Invoice Amount	2,200.00	
Direct Vendor SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993										
@	2023/24	07/19/24	23-24 1:1 PARA EDUCATOR	AR24-00820 (1280247)	07/23/24	Paid	Printed	20,680.41		20,680.41
Check #		2024 01-6500-0-7142-00-5760-9200-000-000-0000-00				Check Date 07/25/24		PO#	Register # 000316	
								Total Invoice Amount	20,680.41	

Selection See last page for selection criteria

Approval Batch 012279 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			AARON TARAZON, DIRECTOR DOCUMENT TRACKING SEVICES (003917/2) 10606 CAMINO RUIZ STE 8-132 SAN DIEGO, CA 92126							
2024/25	06/21/24		24-25 DISTRICT DOCUMENT WEB FEE	7140717 (1280248)	07/23/24	Paid	Printed	695.00		695.00
Check #			2025 01-0000-0-5800-00-0000-2700-000-000-0000-00			Check Date 07/25/24		PO#	Register # 000315	
Total Invoice Amount								695.00		
Direct Vendor			CAL STATE PAVING (000098/2) 712 APRICOT CIRCLE VACAVILLE, CA 95688							
2024/25	07/16/24		PREK PLAYGROUND ASPHALT	2333 (1280248)	07/23/24	Paid	Printed	2,850.00		2,850.00
Check #			2025 01-0000-0-5800-00-0000-8100-000-000-0000-00			Check Date 07/25/24		PO#	Register # 000315	
Total Invoice Amount								2,850.00		
Direct Vendor			CALIFORNIA'S VALUED TRUST (010974/2) P.O BOX 26300 FRESNO, CA 93729-6300							
2024/25	07/18/24		VISION/DENTAL AUG 24	DP25-00009 (1280248)	07/23/24	Paid	Printed	3,519.58		3,519.58
Check #			2025 01-0000-0-9514- - - - -			Check Date 07/25/24		PO#	Register # 000315	
Total Invoice Amount								3,519.58		
Direct Employee			DE ALBA, TIFFANY (170463)							
2024/25	07/10/24		CAMP MARCUM SUPPLIES	EP25-00001 (1280248)	07/23/24	Paid	Printed	65.67		65.67
Check #			2025 01-3225-0-4300-00-1110-1000-000-000-0000-00			Check Date 07/25/24		PO#	Register # 000315	
Total Invoice Amount								65.67		

Approval Batch 012279 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		FES (005368/2) PO BOX 82552 LINCOLN, NE 68501-2552								
2024/25	07/01/24		24-25 S-WEB HOSTING	INV002456 (1280248)	07/23/24	Paid	Printed	1,855.00		1,855.00
Check #		2025 01-0000-0-5800-00-0000-2700-000-000-0000-00 00616614				Check Date 07/25/24		PO#	Register # 000315	
Total Invoice Amount								1,855.00		
AP Vendor		HOUGHTON MIFFLIN CO (007014/1) 14046 COLLECTIONS CENTER DRIVE CHICAGO, IL 60693								
2024/25	07/09/24	R25-00003	ENGLISH 3D LCAP 1.2	956074235 (1280248)	07/23/24	Paid	Printed	2,184.00		2,184.00
Check #		2025 01-0000-0-5800-00-1110-1000-000-000-0000-00 00616615				Check Date 07/25/24		PO# P25-00003	Register # 000315	
2024/25	07/12/24	R25-00003	ENGLISH 3D LCAP 1.2	956079499 (1280248)	07/23/24	Paid	Printed	3,312.63		3,312.63
Check #		2025 01-0000-0-5800-00-1110-1000-000-000-0000-00 00616615				Check Date 07/25/24		PO# P25-00003	Register # 000315	
2024/25	07/12/24	R25-00003	ENGLISH 3D LCAP 1.2	956079500 (1280248)	07/23/24	Paid	Printed	442.08		442.08
Check #		2025 01-0000-0-5800-00-1110-1000-000-000-0000-00 00616615				Check Date 07/25/24		PO# P25-00003	Register # 000315	
Total Invoice Amount								5,938.71		
Direct Vendor		PACE ANALYTICAL SERVICES LLC (000044/2) PO BOX 684056 CHICAGO, IL 60695-4056								
2024/25	07/19/24		WATER TESTING 7/18	24282405565 (1280248)	07/23/24	Paid	Printed	207.16		207.16
Check #		2025 01-0000-0-5800-00-0000-8100-000-000-0000-00 00616616				Check Date 07/25/24		PO#	Register # 000315	
Total Invoice Amount								207.16		
Direct Vendor		STAPLES (000322/2) PO BOX 660409 DALLAS, TX 75266-0409								
2024/25	07/06/24		BTS SUPPLIES-SPED	6006463872 (1280248)	07/23/24	Paid	Printed	29.45		29.45
Selection		See last page for selection criteria								

Approval Batch 012279 (continued)										Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount		
Direct Vendor		STAPLES (000322/2) (continued)										
2024/25	07/06/24		BTS SUPPLIES-SPED	6006463872 (1280248) (continued)	07/23/24	Paid	Printed	(continued)				
Check #	00616617	2025 01- 6500- 0- 4300- 00- 5001- 1000- 000- 000- 0000- 00				Check Date	07/25/24	PO#		Register # 000315		
2024/25	07/06/24		BTS SUPPLIES	6006463873 (1280248)	07/23/24	Paid	Printed	17.68		17.68		
Check #	00616617	2025 01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date	07/25/24	PO#		Register # 000315		
2024/25	07/06/24		BTS SUPPLIES-SPED	6006463873-1 (1280248)	07/23/24	Paid	Printed	7.41		7.41		
Check #	00616617	2025 01- 6500- 0- 4300- 00- 5001- 1000- 000- 000- 0000- 00				Check Date	07/25/24	PO#		Register # 000315		
2024/25	07/06/24		BTS SUPPLIES	6006463874 (1280248)	07/23/24	Paid	Printed	81.90		81.90		
Check #	00616617	2025 01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date	07/25/24	PO#		Register # 000315		
2024/25	07/06/24		BTS SUPPLIES	6006463875 (1280248)	07/23/24	Paid	Printed	2,082.60		2,082.60		
Check #	00616617	2025 01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date	07/25/24	PO#		Register # 000315		
Total Invoice Amount								2,219.04				
Direct Vendor		SYSCO FOOD SVCS OF SACRAMENTO (000043/2) PO BOX 138007 SACRAMENTO, CA 95813-8007										
2024/25	07/10/24		CAMP MARCUM FOOD/SUPPLIES	531167651 (1280248)	07/23/24	Paid	Printed	1,379.86		1,379.86		
Check #	00616618	2025 01- 3225- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date	07/25/24	PO#		Register # 000315		
Total Invoice Amount								1,379.86				
Direct Vendor		THE KEY PEDALER MOBILE LOCKSMITH (008025/1) 1242 BRIDGE STREET UNIT #83 YUBA CITY, CA 95991										
2024/25	07/19/24		LOCK FIX AND EXTRA KEYS	14834 (1280248)	07/23/24	Paid	Printed	110.73		110.73		
		2025 01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00										
Selection	See last page for selection criteria											

Approval Batch 012279 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor			THE KEY PEDALER MOBILE LOCKSMITH (008025/1)	(continued)							
Check #	00616619					Check Date	07/25/24	PO#		Register # 000315	
								Total Invoice Amount		110.73	

Approval Batch 012307 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			JOSHUA RAY (000099/1)							
2024/25	07/25/24		CAMP MARCUM ASSEMBLY/MAKE & TAKE WORKSHOP	DP25-00011 (1282162)	07/25/24	Paid	Printed	1,200.00		1,200.00
Check #	00616862	2025 01-3225-0-5800-00-1110-1000-000-0000-00				Check Date 07/30/24	PO#		Register # 000317	
Total Invoice Amount								1,200.00		
Direct Vendor			SACS DOOR & GATE CORP (000073/1) 5150 FAIR OAKS BLVD #313 CARMICHAEL, CA 95608							
2024/25	07/09/24		PANIC BAR (2) REPLACE/INSTALL	21717919 (1282162)	07/25/24	Paid	Printed	2,578.58		2,578.58
Check #	00616863	2025 01-0000-0-5800-00-0000-8100-000-000-0000-00				Check Date 07/30/24	PO#		Register # 000317	
Total Invoice Amount								2,578.58		
Direct Vendor			TCSIG (004372/2) 400 PLUMAS BLVD STE 210 YUBA CITY, CA 95991							
2024/25	07/24/24		HEALTH AUG 24	DP25-00010 (1282162)	07/25/24	Paid	Printed	22,194.00		22,194.00
Check #	00616864	2025 01-0000-0-9514- - - - - - - - - -				Check Date 07/30/24	PO#		Register # 000317	
Total Invoice Amount								22,194.00		
Direct Vendor			US BANK CORP. PAYMENT SYSTEM (004687/1) PO BOX 790428 ST. LOUIS, MO 63179-0428							
2024/25	06/18/24		PRODIGIES MUSIC DESK BELLS	926262 (1282162)	07/25/24	Paid	Printed	1,666.00	120.79	1,786.79
Check #	00616865	2025 01-6770-0-4400-00-1110-1000-000-000-0000-00				1,786.79	Check Date 07/30/24	PO#	Register # 000317	
2024/25	06/26/24		SPRINKLER VALVE	88653 (1282162)	07/25/24	Paid	Printed	83.27		83.27
Check #	00616865	2025 01-0000-0-4300-00-0000-8100-000-000-0000-00					Check Date 07/30/24	PO#	Register # 000317	

Approval Batch 012307 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)		(continued)			
2024/25	07/01/24		24-25 BTS SUPPLIES	03159 (1282162)	07/25/24	Paid	Printed	42.58		42.58
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		24-25 BTS SUPPLIES	05121 (1282162)	07/25/24	Paid	Printed	51.13		51.13
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		24-25 BTS SUPPLIES	11176 (1282162)	07/25/24	Paid	Printed	79.79		79.79
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		24-25 BTS SUPPLIES	13229 (1282162)	07/25/24	Paid	Printed	10.62		10.62
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		SPRINKLER VALVE & NODE	31487 (1282162)	07/25/24	Paid	Printed	370.95		370.95
Check #	2025 01-0000-0-4300-00-0000-8100-000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		24-25 BTS SUPPLIES	49436 (1282162)	07/25/24	Paid	Printed	69.18		69.18
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		24-25 BTS SUPPLIES	63946 (1282162)	07/25/24	Paid	Printed	113.16		113.16
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		24-25 BTS SUPPLIES	78668 (1282162)	07/25/24	Paid	Printed	38.22		38.22
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/01/24		24-25 BTS SUPPLIES	99494 (1282162)	07/25/24	Paid	Printed	79.79		79.79
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	

Selection See last page for selection criteria

Approval Batch 012307 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)		(continued)			
2024/25	07/02/24		24-25 BTS SUPPLIES	08972 (1282162)	07/25/24	Paid	Printed	40.96		40.96
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		24-25 BTS SUPPLIES	08980 (1282162)	07/25/24	Paid	Printed	32.81		32.81
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		24-25 GR 6 SUPPLIES	11662 (1282162)	07/25/24	Paid	Printed	37.53		37.53
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		24-25 GR 4 SUPPLIES	24381 (1282162)	07/25/24	Paid	Printed	45.23		45.23
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		24-25 GR 5 SUPPLIES	59193 (1282162)	07/25/24	Paid	Printed	70.14		70.14
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		24-25 PREK SUPPLIES	61639 (1282162)	07/25/24	Paid	Printed	30.02		30.02
Check #	2025 12-6105-0-4300-00-0001-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		24-25 TK SUPPLIES	683769 (1282162)	07/25/24	Paid	Printed	215.11		215.11
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		PREK CARPET	83769 (1282162)	07/25/24	Paid	Printed	671.15		671.15
Check #	2025 12-6105-0-4400-00-0001-1000-000-0000-00	00616865				Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/02/24		24-25 BTS SUPPLIES	91608 (1282162)	07/25/24	Paid	Printed	321.62	.15	321.77
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00	00616865				321.77 Check Date 07/30/24	PO#		Register # 000317	

Selection See last page for selection criteria

Approval Batch 012307 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)						(continued)
2024/25	07/02/24		24-25 GR 4 SUPPLIES	95958 (1282162)	07/25/24	Paid	Printed	432.47	.08	432.55	
Check #	2025 01-0000-0-4300-00-1110-1000-000-0000-00 00616865					432.55	Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/03/24		24-25 INSURANCE INVOICES	05403 (1282162)	07/25/24	Paid	Printed	5.61		5.61	
Check #	2025 01-0000-0-5902-00-0000-2700-000-000-0000-00 00616865						Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/03/24		24-25 TK SUPPLIES	23507 (1282162)	07/25/24	Paid	Printed	273.15		273.15	
Check #	2025 01-0000-0-4300-00-1110-1000-000-000-0000-00 00616865						Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/03/24		24-25 PREK SUPPLIES	49754 (1282162)	07/25/24	Paid	Printed	91.45		91.45	
Check #	2025 12-6105-0-4300-00-0001-1000-000-000-0000-00 00616865						Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/03/24		24-25 GR 8 SUPPLIES	66122 (1282162)	07/25/24	Paid	Printed	232.86	.04	232.90	
Check #	2025 01-0000-0-4300-00-1110-1000-000-000-0000-00 00616865					232.90	Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/03/24		24-25 PREK SUPPLIES	99139 (1282162)	07/25/24	Paid	Printed	133.83		133.83	
Check #	2025 12-6105-0-4300-00-0001-1000-000-000-0000-00 00616865						Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/08/24		24-25 GR 6 SUPPLIES	05122 (1282162)	07/25/24	Paid	Printed	694.98		694.98	
Check #	2025 01-0000-0-4300-00-1110-1000-000-000-0000-00 00616865						Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/09/24		24-25 TK & 3 HANDWRITING W/O TEARS	005683 (1282162)	07/25/24	Paid	Printed	670.59		670.59	
Check #	2025 01-0000-0-4300-00-1110-1000-000-000-0000-00 00616865						Check Date 07/30/24	PO#		Register # 000317	
2024/25	07/09/24		24-25 PREK HANDWRITING W/O TEARS	05683 (1282162)	07/25/24	Paid	Printed	318.53		318.53	
Check #	2025 12-6105-0-4300-00-0001-1000-000-000-0000-00 00616865						Check Date 07/30/24	PO#		Register # 000317	

Selection See last page for selection criteria

Approval Batch 012307 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1) (continued)							(continued)		
2024/25	07/09/24		CAMP MARCUM SUPPLIES	25075 (1282162)	07/25/24	Paid	Printed	151.83		151.83	
Check #	2025 01-3225-0-4300-00-1110-1000-000-0000-00 00616865					Check Date 07/30/24	PO#		Register # 000317		
2024/25	07/09/24		CAMP MARCUM SUPPLIES	36243 (1282162)	07/25/24	Paid	Printed	263.17		263.17	
Check #	2025 01-3225-0-4300-00-1110-1000-000-0000-00 00616865					Check Date 07/30/24	PO#		Register # 000317		
2024/25	07/09/24		CAMP MARCUM SUPPLIES	70928 (1282162)	07/25/24	Paid	Printed	75.53		75.53	
Check #	2025 01-3225-0-4300-00-1110-1000-000-0000-00 00616865					Check Date 07/30/24	PO#		Register # 000317		
2024/25	07/09/24		MI STUDENT HANDBOOK WEBINAR	72777 (1282162)	07/25/24	Paid	Printed	169.00		169.00	
Check #	2025 01-0000-0-5800-00-0000-2700-000-000-0000-00 00616865					Check Date 07/30/24	PO#		Register # 000317		
2024/25	07/09/24		CAMP MARCUM SUPPLIES	79038 (1282162)	07/25/24	Paid	Printed	125.04		125.04	
Check #	2025 01-3225-0-4300-00-1110-1000-000-0000-00 00616865					Check Date 07/30/24	PO#		Register # 000317		
Total Invoice Amount								7,707.30			
AP Vendor		WORTHINGTON DIRECT HOLD LLC (000026/1) 6301 GASTON AVE STE 670 DALLAS, TX 75214									
2024/25	07/18/24	R24-00012	CAFETERIA TABLES (5)	INV414516-MAR524 (1282162)	07/25/24	Paid	Printed	19,293.34		19,293.34	
Check #	2025 01-7032-0-6400-00-0000-3700-000-000-0000-00 00616866					Check Date 07/30/24	PO# P24-00012		Register # 000317		
Total Invoice Amount								19,293.34			

Selection See last page for selection criteria

Approval Batch 012311							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1) PO BOX 790428 ST. LOUIS, MO 63179-0428								
@	2023/24	06/11/24	LIBRARY BOOK REPLACEMENT	05916 (1282055)	07/25/24	Paid	Printed	10.71		10.71
		2024	01-0000-0-4300-00-1110-1000-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/11/24	CAMP MARCUM FIELD TRIP	52408 (1282055)	07/25/24	Paid	Printed	300.00		300.00
		2024	01-3225-0-5800-00-1110-1000-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/11/24	BUS #3 CHILD CHECK AND LIGHTS	69883 (1282055)	07/25/24	Paid	Printed	1,214.14		1,214.14
		2024	01-0000-0-5600-00-0000-3600-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/12/24	GRAD DECOR REFUND	52253 (1282055)	07/25/24	Paid	Printed	58.98-		58.98-
		2024	01-0000-0-4300-00-0000-2700-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/12/24	CAMP MARCUM MOVIE TICKETS	55528 (1282055)	07/25/24	Paid	Printed	304.75		304.75
		2024	01-3225-0-5800-00-1110-1000-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/12/24	CAMP MARCUM MOVIE REFUND	56893 (1282055)	07/25/24	Paid	Printed	31.50-		31.50-
		2024	01-3225-0-5800-00-1110-1000-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/13/24	VAN SERVICE	00120 (1282055)	07/25/24	Paid	Printed	128.12		128.12
		2024	01-0000-0-5800-00-0000-3600-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/18/24	PRODIGIES MUSIC LIFETIME MEMBERSHIP	26262 (1282055)	07/25/24	Paid	Printed	507.45		507.45
		2024	01-6770-0-5300-00-1110-1000-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318
@	2023/24	06/18/24	DESK BELL/SIGN	36852 (1282055)	07/25/24	Paid	Printed	26.26		26.26
		2024	01-0000-0-4300-00-0000-2700-000-000-0000-00							
	Check #	00616867				Check Date	07/30/24	PO#		Register # 000318

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Approval Batch 012311 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)		(continued)			
@	2023/24	06/21/24	STAR TO STAR PHONES 6/19-7/18	87646 (1282055)	07/25/24	Paid	Printed	672.99		672.99
Check #	2024	01-0000-0-5900-00-0000-2700-000-000-0000-00				00616867	Check Date 07/30/24	PO#	Register # 000318	
@	2023/24	06/24/24	TOOL HOLDER	83109 (1282055)	07/25/24	Paid	Printed	55.89		55.89
Check #	2024	01-0000-0-4300-00-0000-8100-000-000-0000-00				00616867	Check Date 07/30/24	PO#	Register # 000318	
@	2023/24	06/25/24	MONTHLY VAN CAR WASH	95043 (1282055)	07/25/24	Paid	Printed	39.99		39.99
Check #	2024	01-0000-0-5800-00-0000-3600-000-000-0000-00				00616867	Check Date 07/30/24	PO#	Register # 000318	
@	2023/24	06/27/24	STAFF EOY CELEBRATION	79606 (1282055)	07/25/24	Paid	Printed	591.36		591.36
Check #	2024	01-0000-0-5800-00-0000-2700-000-000-0000-00				00616867	Check Date 07/30/24	PO#	Register # 000318	
@	2023/24	06/28/24	SUPPLY ROOM BINS	215625 (1282055)	07/25/24	Paid	Printed	37.00		37.00
Check #	2024	01-0000-0-4300-00-0000-2700-000-000-0000-00				00616867	Check Date 07/30/24	PO#	Register # 000318	
Total Invoice Amount								3,798.18		

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	276,177.41	240,479.09-	516,656.50-
12	1,264.94	25,872.06	24,607.12
13	3,095.88	56,367.97	53,272.09
Total	280,538.23		

Number of Payments	245	
Number of Checks	98	\$280,417.17
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$280,417.17	
Total Unpaid Sales Tax	\$121.06	
Total Expense Amount	\$280,538.23	
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	12	
\$100 - \$499	26	
\$500 - \$999	11	
\$1,000 - \$4,999	36	
\$5,000 - \$9,999	6	
\$10,000 - \$14,999	1	
\$15,000 - \$99,999	6	
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor		
! Number of Prepaid payments		
@ Number of Liability payments	60	
& Number of Employee Also Vendors		
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals - Payment Count **245** Check Count **98** ACH Count **0** vCard Count **0** Total Check/Advice Amount **280,417.17**
\$280,417.17

Report Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) =
 Selection 011897,011974,012030,012094,012095,012128,012129,012206,012212,012233,012277,012279,012307,012311, Page Break by
 Criteria Check/Advice? = N, Zero? = Y)

Checks Dated 06/13/2024 through 07/30/2024					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00614181	06/13/2024	ANNETTE ALBERTI	01-5800		3,060.00
00614182	06/13/2024	APPEAL-DEMOCRAT	01-5800		144.50
00614183	06/13/2024	CLARK PEST CONTROL OF STOCKTON	01-5507		207.00
00614184	06/13/2024	FORD, SHASTA L	01-4300		75.67
00614185	06/13/2024	MARCUM-ILLINOIS REVOLVING	01-4300		40.00
00614186	06/13/2024	OFFICE EQUIPMENT FINANCE SVCS.	01-5600	981.86	
			01-5800	784.85	1,766.71
00614187	06/13/2024	ROCHELLE LAIRD	01-5800		100.00
00614188	06/13/2024	STAPLES	01-4300		714.26
00614189	06/13/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-7142		2,331.00
00614190	06/13/2024	THORNTON'S GAS	01-4300		608.24
00614643	06/20/2024	AT&T	01-5900		204.00
00614644	06/20/2024	MCINTOSH, OLIVIA G	01-5220		28.82
00614645	06/20/2024	PACIFIC GAS & ELECTRIC	01-5502		1,729.65
00614646	06/20/2024	PLEASANT GROVE JOINT USD	01-5800		750.00
00614647	06/20/2024	RECOLOGY YUBA-SUTTER	01-5506		535.60
00614648	06/20/2024	SUPERIOR EQUIPMENT REPAIR INC	01-5600		1,465.06
00614649	06/20/2024	SUTTER BUTTES FIRE EXT CO	01-5800		769.38
00614650	06/20/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-7142		1,295.05
00614651	06/20/2024	US BANK CORP. PAYMENT SYSTEM	01-4300	6,116.34	
			01-5800	8,676.69	
			01-5900	672.99	
			13-4300	47.70	15,513.72
00614652	06/20/2024	VERIZON WIRELESS	01-5900		320.83
00615184	06/27/2024	ALHAMBRA & SIERRA SPRINGS	01-5800	170.90	
			13-5800	25.98	196.88
00615185	06/27/2024	CA DEPT OF EDUCATION ACCOUNTING OFFICE	01-8290		368.00
00615186	06/27/2024	CENIOM	01-5800		1,144.50
00615187	06/27/2024	DOMINO'S	13-5800		1,924.50
00615188	06/27/2024	ENVOY PLAN SERVICES INC CO TSA CONSULTING GROUP INC	01-5800		15.00
00615189	06/27/2024	PACE ANALYTICAL SERVICES LLC	01-5800		207.16
00615190	06/27/2024	PROPACIFIC FRESH	13-4700	1,167.03	
			13-4712	69.33-	1,097.70
00615191	06/27/2024	RICHARD'S TREE SERVICE INC.	01-5800		2,200.00
00615192	06/27/2024	SSRA	01-5800		460.00
00615597	07/08/2024	ADT COMMERCIAL	01-5800		411.21
00615598	07/08/2024	ALMA TECHNOLOGIES INC	01-5800		7,849.66
00615599	07/08/2024	BRIGHTARROW TECHNOLOGIES INC	01-5800		471.90
00615600	07/08/2024	CALIFORNIA'S VALUED TRUST	01-9514		3,519.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Checks Dated 06/13/2024 through 07/30/2024					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00615601	07/08/2024	CATAPULTK12	01-5800		1,636.00
00615602	07/08/2024	CLARK PEST CONTROL OF STOCKTON	01-5507		207.00
00615603	07/08/2024	EDMENTUM INC	01-5800		3,293.75
00615604	07/08/2024	FLETCHERS PLUMBING & CONTRACTING INC	01-5600		2,600.00
00615605	07/08/2024	GOLDEN BEAR ALARM SERVICE INC	01-5800		180.00
00615606	07/08/2024	NEXT GEN MATH LLC	01-5800		3,990.00
00615607	07/08/2024	NORTH VALLEY SCHS INS GRP II CO KEENAN & ASSOCIATES-SETECH	01-5400		25,010.00
00615608	07/08/2024	NORTH VALLEY SIG C/O KEENAN-SETECH	01-9516		3,692.00
00615609	07/08/2024	RENAISSANCE LEARNING INC.	01-5800		3,923.65
00615610	07/08/2024	SUTTER BUTTES COMMUNICATION	01-5900		46.50
00615611	07/08/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-5800		1,747.82
00615612	07/08/2024	ADVANCED BUILDING MAINT INC	01-5800		9,155.00
00615613	07/08/2024	AT&T	01-5900		46.24
00615614	07/08/2024	AT&T CALNET	01-5900		86.33
00615615	07/08/2024	FLETCHERS PLUMBING & CONTRACTING INC	01-5800		10,940.00
00615616	07/08/2024	IRBY, MARGARET K	01-4300	1,300.00	
			01-5800	460.61	1,760.61
00615617	07/08/2024	SAM'S CLUB	01-4300	1,350.49	
			01-5902	271.00	
			12-4300	19.96	1,641.45
00615618	07/08/2024	SIERRA WATER UTILITY	01-5800		173.25
00615619	07/08/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-5800	1,031.70	
			01-7212	3,444.00	4,475.70
00615620	07/08/2024	TCSIG	01-5800		5.00
00615759	07/11/2024	IRBY, MARGARET K	01-4300		288.23
00615760	07/11/2024	OFFICE EQUIPMENT FINANCE SVCS.	01-5600		981.78
00615761	07/11/2024	THE KEY PEDALER MOBILE LOCKSMITH	01-5800		150.00
00615762	07/11/2024	ACSA	01-5300		2,212.75
00615763	07/11/2024	FLETCHERS PLUMBING & CONTRACTING INC	01-5600		976.00
00615764	07/11/2024	PUSH PLAY PE	01-5800		1,500.00
00615765	07/11/2024	SUPERIOR EQUIPMENT REPAIR INC	01-5600		431.31
00615766	07/11/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-4300		4,727.37
00615767	07/11/2024	TCSIG	01-9514		22,892.00
00615768	07/11/2024	THE SCIENCE WIZARD	01-5800		465.00

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Checks Dated 06/13/2024 through 07/30/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00615769	07/11/2024	WAXIE'S ENTERPRISES INC	01-4300		1,878.58
00616260	07/18/2024	ALHAMBRA & SIERRA SPRINGS	01-5800		39.00
00616261	07/18/2024	AT&T CALNET	01-5900		204.00
00616262	07/18/2024	HOUGHTON MIFFLIN CO	01-5800		2,985.00
00616263	07/18/2024	J&J HEATING & AIR	01-5600	5,500.00	
			01-5800	225.00	5,725.00
00616264	07/18/2024	RECOLOGY YUBA-SUTTER	01-5506		535.60
00616265	07/18/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-5800		811.83
00616266	07/18/2024	WHEATLAND UNION HIGH SCHOOL DI STRICT	01-5800		250.00
00616267	07/18/2024	CA DEPT OF TAX AND FEE ADMINISTRATION	01-9517		402.89
00616268	07/18/2024	HOME DEPOT CREDIT SERVICES DEPT. 32 2001278484	01-4300		151.14
00616269	07/18/2024	PACIFIC GAS & ELECTRIC	01-5502		1,750.99
00616270	07/18/2024	STAPLES	01-4300		238.58
00616271	07/18/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-5800		766.70
00616272	07/18/2024	THORNTON'S GAS	01-4300		89.76
00616273	07/18/2024	VERIZON WIRELESS	01-5900		320.22
00616495	07/23/2024	FANTASTIC FENCE	01-6170		5,000.00
00616610	07/25/2024	AARON TARAZON, DIRECTOR DOCUMENT TRACKING SEVICES	01-5800		695.00
00616611	07/25/2024	CAL STATE PAVING	01-5800		2,850.00
00616612	07/25/2024	CALIFORNIA'S VALUED TRUST	01-9514		3,519.58
00616613	07/25/2024	DE ALBA, TIFFANY	01-4300		65.67
00616614	07/25/2024	FES	01-5800		1,855.00
00616615	07/25/2024	HOUGHTON MIFFLIN CO	01-5800		5,938.71
00616616	07/25/2024	PACE ANALYTICAL SERVICES LLC	01-5800		207.16
00616617	07/25/2024	STAPLES	01-4300		2,219.04
00616618	07/25/2024	SYSCO FOOD SVCS OF SACRAMENTO	01-4300		1,379.86
00616619	07/25/2024	THE KEY PEDALER MOBILE LOCKSMITH	01-5800		110.73
00616620	07/25/2024	ENVOY PLAN SERVICES INC CO TSA CONSULTING GROUP INC	01-5800		15.00
00616621	07/25/2024	GALT JOINT UNION ELEM SCH DIST ACCOUNTS RECEIVABLE	01-5800		2,200.00
00616622	07/25/2024	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-7142		20,680.41
00616862	07/30/2024	JOSHUA RAY	01-5800		1,200.00
00616863	07/30/2024	SACS DOOR & GATE CORP	01-5800		2,578.58
00616864	07/30/2024	TCSIG	01-9514		22,194.00
00616865	07/30/2024	US BANK CORP. PAYMENT SYSTEM	01-4300	4,621.98	

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Checks Dated 06/13/2024 through 07/30/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00616865	07/30/2024	US BANK CORP. PAYMENT SYSTEM	01-4400	1,786.79	
			01-5800	169.00	
			01-5902	5.61	
			12-4300	573.83	
			12-4400	671.15	
			Unpaid Tax	121.06-	7,707.30
00616866	07/30/2024	WORTHINGTON DIRECT HOLD LLC	01-6400		19,293.34
00616867	07/30/2024	US BANK CORP. PAYMENT SYSTEM	01-4300	70.88	
			01-5300	507.45	
			01-5600	1,214.14	
			01-5800	1,332.72	
			01-5900	672.99	3,798.18
Total Number of Checks			98		280,417.17

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	96	276,177.41
12	CHILD DEVELOPMENT	2	1,264.94
13	CAFETERIA	4	3,095.88
Total Number of Checks		98	280,538.23
Less Unpaid Tax Liability			121.06-
Net (Check Amount)			280,417.17

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Marcum-Illinois Union Elementary School District

Maggie Irby- Superintendent/Principal

Courtney Brazil- Assistant Principal/Director of Student Services

STUDENT/PARENT HANDBOOK

2024-2025



Marcum-Illinois Board of Trustees

Jeff Moore	Board President
Jill Bramhill	Board Clerk
Emily Daddow	Board Member
Keith Turner	Board Member
Josh Wanner	Board Member

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Staff Directory			
Title/Job Description	Staff Name	Email Address	Ext.
Superintendent/Principal	Mrs. Maggie Irby	maggiei@sutter.k12.ca.us	Ext. 14
Assistant Principal/ Director of Student Services	Mrs. Courtney Brazil	courtneyb@sutter.k12.ca.us	Ext. 34
Administrative Assistant/Program Specialist	Ms. Shasta Ford	shastaf@sutter.k12.ca.us	Ext. 10
Attendance/Enrollment/ Fiscal Admin Assistant II	Ms. Stacey Schwall	staceys@sutter.k12.ca.us	Ext. 11
Director of Operations	Ms. Paula Villarreal	paulav@sutter.k12.ca.us	Ext. 28
Director of Transportation	Ms. Lori Brown	lorib@sutter.k12.ca.us	Ext. 28
Food Services Director	Ms. Carol Long	caroll@sutter.k12.ca.us	Ext. 20
ELOP/DEN/Morning Care Coordinator	Ms. Tiffany DeAlba	tiffanyd@sutter.k12.ca.us	Ext. 23
Preschool Teacher	Mrs. Christina McIntosh	christinam@sutter.k12.ca.us	Ext. 16
Preschool Teacher	Ms. Margarita Barajas	margaritab@sutter.k12.ca.us	Ext. 16
Preschool Aide			Ext. 16
Transitional Kindergarten Teacher	Mrs. Kristen Strong	kristens@sutter.k12.ca.us	Ext. 17
Kindergarten Teacher	Mrs. Michelle Cote	michellec@sutter.k12.ca.us	Ext. 26
1 st Grade Teacher	Ms. Olga Michel	olgab@sutter.k12.ca.us	Ext. 25
2 nd Grade Teacher	Mrs. Anne Hill	anneh@sutter.k12.ca.us	Ext. 24
3 rd Grade Teacher	Ms. Kimi Henry	kimih@sutter.k12.ca.us	Ext. 21
4 th Grade Teacher	Mr. Cha Xiong	chax@sutter.k12.ca.us	Ext. 22
5 th Grade Teacher	Mrs. Samantha Rouse	samanthar@sutter.k12.ca.us	Ext. 30
6 th Grade Teacher, 6 th -8 th Math	Mrs. Kris Schuler	kriss@sutter.k12.ca.us	Ext.31
7 th Grade Teacher, 6 th -8 th History	Mrs. Gina Stephens	ginas@sutter.k12.ca.us	Ext. 32
8 th Grade Teacher, 6 th -8 th Science	Mrs. Staci Lucas	stacil@sutter.k12.ca.us	Ext. 33
Grounds/Maintenance/ Custodial/Aide/Den Staff	Mr. Jorge Arias	jorgea@sutter.k12.ca.us	
Transportation/Aide/Custodial	Mrs. Karem Garcia	karemg@sutter.k12.ca.us	
Aide/Administrative Assistant	Mrs. Shannon Butler	shannonb@sutter.k12.ca.us	

Aide/Den Staff	Ms. Michelle Gonzales	michelleg@sutter.k12.ca.us	
Aide/Den Staff	Mrs. Debbie Scott	debbies@sutter.k12.ca.us	
Aide/Den Staff	Mrs. Lisa Vasquez	lisav@sutter.k12.ca.us	
Aide/Den Staff	Ms. Marlene Chavez	marlenec@sutter.k12.ca.us	
Den Staff	Ms. Eunice Chavez	eunicec@sutter.k12.ca.us	
Den Staff	Ms. Olivia McIntosh	oliviam@sutter.k12.ca.us	
Den Staff	Ms. Daniela Arreola-Velasquez	danielaa@sutter.k12.ca.us	
Special Education Resource Teacher	Mrs. Megan Ginilo	megang@sutter.k12.ca.us	Ext. 19
Special Education Aide	Mrs. Melissa Davis	melissad@sutter.k12.ca.us	Ext. 19
Special Education Speech Teacher	Mrs. Suzanne Myers	suzannem@sutter.k12.ca.us	Ext. 27
Special Education Psychologist	Mrs. Jasdip Bains	jasdipb@sutter.k12.ca.us	

GENERAL INFORMATION

Mission Statement

Our mission at Marcum-Illinois is to provide a safe and engaging learning environment that promotes academic excellence, develops student leadership, and fosters a sense of belonging for all students. We strive to create an environment where every student feels valued and respected, and where they are encouraged to take ownership of their actions and develop their individual strengths and talents.

Marcum-Illinois Union Board of Trustees

The Board of Trustees is responsible for adopting a vision for the district and setting district policies. Meeting locations are announced in the school newsletter and the most current agenda is posted at the school office. Agendas and minutes from prior meetings can also be found in the district office and on our school website. Parents and community members are encouraged to attend Board meetings.

School Website: www.marcum-illinois.org

School Colors: Blue and Gold

School Mascot: Wildcat

Daily Schedules

Mondays – Early Release

TK-2nd Grade 8:30-1:35

3rd-5th Grade 8:30-1:40

6th-8th Grade 8:30-1:45

Tuesday-Friday

TK-2nd Grade 8:30-2:50

3rd-5th Grade 8:30-2:55

6th-8th Grade 8:30-3:00

Individual class schedules are available from your child's classroom teacher upon request.

Minimum Days

Minimum days are scheduled periodically during the school year. These are all scheduled in advance and noted on the school calendar. Students are dismissed by 12:30 on these days.

TK-2nd 12:20, 3-5 12:25, 6-8 12:30

Steps for Addressing Concerns

The district has adopted a clear set of procedures to address concerns and complaints. Please use the following steps when you have a concern.

1. Concerns should first be brought to the attention of your child's teacher. Please call the teacher to explain your concern. Small concerns may be addressed through a phone call or email; larger concerns are better addressed in a conference.
2. If the classroom concern is not satisfactorily addressed with the teacher or the concern is a school level concern, then please call the school administrator. Small concerns may be addressed through a phone call or email; larger concerns are better addressed in a conference.
3. If the concern is not satisfactorily addressed with the school administrator, then you may use the UNIFORM COMPLAINT PROCEDURE. Uniform Complaint forms are available in the school office.

{Reference: Board Policy 1312.3(a) and Administrative Regulations 1312.3(a)}

ATTENDANCE POLICIES

Student Absences

Daily school attendance is critical for a student's success. The State of California and the Marcum-Illinois Union Elementary School District expect children to be in school every day unless they are ill. By law, parents are obligated to ensure their child attends school daily. Students who are excessively tardy or absent will be referred to the School Attendance Review Board (SARB). This may result in a home visit by law enforcement or Child Protective Services.

Parents are strongly encouraged to schedule medical appointments during non-school hours. Absence from school will be excused for illness, medical/dental appointments, attendance at funeral services for an immediate family member, appearance in court, or observation of a religious holiday or ceremony. All other absences are considered unexcused. Whenever possible, a student who is absent for a reason other than illness should attend at least the minimum school day.

When a student who has been absent returns to school, the parent needs to provide a written note or contact the school office, within **3** days, to verify the reason for the absence. School absences are monitored carefully throughout the year. If a student has more than fourteen absences in a year for illness, a physician may verify further absences for illness. Excessive excused absences may also require notification to the School Attendance Review Board (SARB).

A student who is absent from school without a valid excuse, or tardy in excess of thirty minutes (30) or more, on three (3) or more days in one (1) school year is considered truant. Parents will receive written notification in the event their child is truant. This is a requirement of the California Education Code.

{Reference: Board Policy and Administrative Regulations 5113} {Education Code: 48200}

Tardiness

If you transport your child to school, please make every effort to deliver him/her to school on time each morning. Students who are not in their classroom at 8:30am are considered tardy. If a child arrives after 8:30 am, he/she must report to the office to receive a TARDY SLIP. If a child is habitually tardy, he/she may be referred to the Student Attendance Review Board (SARB).

Appointments

We urge you to schedule medical and dental appointments so they do not conflict with class time. If it is necessary for your student to leave campus before the regular dismissal time, please send a written note to the office, or call the office indicating your intentions. Students are not released to anyone other than their parents or guardians without authorization from parents/guardians and students must be signed out of the office. If they are able to return to school the same day, students need to check back into the office before returning to class.

Arrival and Departure Times

Student arrival time is 8:10 a.m. The only students allowed on campus prior to 8:10 are those enrolled in the prepaid program of Morning Den.

Students who arrive after 8:30 a.m. must report to the office for a **Tardy Slip**.

The only students allowed to remain on campus after school has been dismissed are those officially enrolled in the after-school Den program, or those who have been preapproved by parent/guardian and school administration to stay on early release days.

Closed Campus

To ensure student safety and supervision, the Board of Trustees has established a closed campus policy. Once a student arrives on the school grounds, they must remain on campus until the end of the school day, unless there is a note from the parent or guardian and permission from school office staff. If a student leaves school grounds without this permission, a student is considered truant and is subject to disciplinary action.

{Reference: Board Policy 5112.5 and Education Code 44808.5}

****Reminder--- Students must check in at the office when late for school or when returning from an appointment. This will enable the attendance clerk to keep accurate records.**

HEALTH & SAFETY

Health Services

The district will verify that students have complied with legal requirements for health examinations and immunizations before enrolling a student in school. The district administers health screenings as required by law.

{Reference: Board Policy 5141.3 and Administrative Regulations 5141.3 (a-b) and 5141.3 .1}

Immunizations

In accordance with state law, all students must show proof of immunizations in order to register and stay enrolled in school. The required doses are as follows and as per SB 277, as of January 1, 2016, Personal Belief Exemptions will no longer be accepted. More information can be found at www.shotsforschool.org.

Polio- 4 doses

DTP(Diphtheria, Tetanus, and Pertussis) -5 doses

MMR- 2 doses

Hepatitis B- 3 doses

Varicella (Chicken Pox)- 1 dose

***7th Grade Tdap** (or DTP/DTaP given on or after the 7th birthday)

Students who do not meet minimum immunization requirements will be excluded from school until immunizations are updated and current. Verification of immunizations must be by written medical records. Exemptions are only allowed under the following condition: A signed doctor statement verifying that the child is to be exempted from immunization for medical reasons. This statement must contain a statement identifying the specific nature and probable duration of the medical condition.

Physical Examinations

All pupils are to have completed a health screening examination before entering first grade. **This examination must have occurred within 18 months of entering first grade.** This examination can be obtained from your family physician or through services provided by the county health department. You will need to provide verification of this exam in writing. Forms can be obtained from the school office.

Health/Medication

State law prohibits school personnel from administering any medication to a student without written notice from a **medical doctor and parent**. This includes aspirin, decongestants, or any over-the-counter medications. A form is available from the school office. Specific guidelines must be observed in order for any student to use medication during the school day.

The district recognizes that students may have special medical needs. The Education Code (49407) outlines conditions for administering medications at school during the time the student is under the supervision of school personnel. Medications can only be given if there are written

instructions from a health care provider and permission from the parent/guardian. Written instruction must be renewed at the start of each school year. Please contact the school office immediately in the event that your child requires medication and the proper medical form will be made available to you. **Signatures of both the parent and health care provider are necessary before school personnel can administer the medications.** All medications must be kept in the office in the original pharmacy container. Parents may wish to personally visit the school to administer medication in order to forgo these procedures. Please contact Shasta Ford for further information.

{Reference: Administrative Regulations 5141.21(a)}

Medical Excusals

Students who are unable to participate in Physical Education for 3 days or longer must have a written release from a medical doctor.

Illness or Accidents

Parents/guardians will be promptly notified of any illness or injury not considered minor and, in most cases, asked to pick up the child for their own observation or examination by their family physician. In the event that the parents/guardians cannot be reached, the student may be released to the person named on the child's enrollment/emergency card. **It is critical that you keep contact information current. Please notify the office immediately if any changes occur. Phone numbers are especially important for your child's safety and well-being.** If the accident or injury is serious, the school will call 911 and notify the parents immediately.

Emergency Procedures

The school has a well-developed and complete emergency response plan that is coordinated with local agencies. The emergency plan clearly identifies the specific actions for any emergency situation. Students and staff practice emergency procedures such as fire drills and classroom evacuations during the school year and are familiar with how to respond in an emergency situation. Information on possible school closures due to inclement weather or other situations will be announced on Radio Station KFBK 1530 AM and Television Station KCRA Channel 3. A notice may also be posted in front of the school and/or sent to parents/guardians through our school messaging system. During an emergency situation, the Superintendent will only dismiss children to go home if there is time for children to safely return to their homes and a parent/guardian have been notified. If a student's parent cannot be contacted and/or the parent is unable to pick up their child, the school will maintain responsibility for the child until the parent or an authorized individual can pick up the child. The safety of individual students is our highest priority. Students will not be excused except to the care of a parent or another adult designated on the emergency card.

If evacuation of the school is necessary, students will be transported to a predetermined location where their parent or another designated adult can pick them up. Information on this location will be announced on the Radio Station KFBK 1530 AM, Television Station KCRA Channel 3 and posted near the school. Parents/guardians will be contacted through our school messaging system as well. The school will not be evacuated unless absolutely necessary.

DISCIPLINE & BEHAVIOR POLICIES

Discipline Policy

The safety and welfare of your child is the primary consideration in implementing and enforcing the Marcum-Illinois Union School Wide Discipline Plan. Our primary mission is to develop a structure of consistency in discipline using a proactive, preventative approach where students develop respect for others, themselves, and learning. An important element of this policy is in how well the students understand the rules and consequences. All students and parents are asked to review these rules together at the beginning of the year and throughout the year to ensure clear understanding of our expectations.

Behavior Expectations

Behavior Expectations are detailed in our Behavior Matrix located at the end of this handbook. Students are expected to follow the positive behaviors detailed in this matrix any time they are on school property and during any school field trip.

Rules and Consequences

The Marcum-Illinois School Rules are:

1. Be Respectful
2. Be Organized
3. Be Accepting of Self/Others
4. Be Responsible

If a student chooses to break a rule, the following consequences may be applied at the discretion of the teacher:

1. Warning
2. Appropriate "time out"/consequence
3. Parents contacted by phone or note
4. Conference between parent, teacher and/or administrator, and possibly the student

Discipline Procedure

Marcum-Illinois Union School District is dedicated to ensuring that our campus is safe for everyone. Therefore, students may be recommended for a **referral, detention, suspension, or expulsion** based on the severity of the infraction.

Referrals:

Classroom Referrals: Teachers may refer a student to an administrator for classroom behavior that is impacting the student or others' learning.

Outdoor Referrals: Yard Duty Supervisors will refer students to the teacher and/or administrator for outside behavior.

Administrative Consequences

When a student is referred to the office for a serious offense, parents will be notified. Consequences for office referrals include detention, loss of school privileges, suspension from school, parent conference, or other administrative action as deemed appropriate. Habitual misbehavior from any student may result in suspension and/or the implementation of a behavior contract between school and home.

Loss of Privileges/Reset

While serving a reset or loss of privilege, students are expected to follow all directions from the supervising adult, sit quietly during the period and complete any assignments without any assistance from others. Students who arrive late or are uncooperative will be asked to serve additional time as well as the remainder of the original assigned time. A student may receive a "Reset" in another classroom. The purpose of "Reset" is to allow the student the opportunity to think about their behavior, and to think about ways to improve behavior before returning to the classroom.

Dress Code

1. Shoes will be worn at all times. All shoes must close around the ankle and have a hard sole. No flip flops, slides, or slippers.
2. Extremely brief garments that are a distraction to the educational environment are not appropriate. Clothing shall be sufficient to conceal undergarments at all times. Tank top straps must be at least 2-fingers wide. Shorts, skirts, dresses, rompers, etc. must extend to fist length. Holes in pants/jeans or shorts must be below fist length or have patches to cover skin.
3. Clothing or accessories shall be free of writing, pictures, or any other insignia which are crude, violent, obscene or sexually suggestive or which advocate racial, ethnic, religious, or other prejudice or the use of tobacco, drugs or alcohol.
4. Earrings, jewelry, or accessories, which present a safety hazard to the wearer or others, are not suitable for school wear.
5. Only prescription sunglasses may be worn in class. Other types of sunglasses may be worn on campus outside of class.
6. Identified gang attire such as bandanas, haircuts or hair rollers, or any gang paraphernalia are prohibited.
7. Students are allowed to wear sun protective clothing, including hats, while outdoors during the school day.

Technology Acceptable Use Policy

Marcum-Illinois believes all students should have access to technology when they act in a responsible, efficient, courteous, and legal manner. Internet access and other online services available to students offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students. The following are our agreements about the use of technology at Marcum-Illinois.

1. I will use all technology carefully.
2. I will use technology and the internet for schoolwork only.
3. I will use only my assigned equipment.
4. I will only use the programs and websites my teacher has approved.
5. I will not share my usernames and/or passwords, nor will I use another person's password.
6. I will not damage or tamper with any hardware or software.
7. I will obey all copyright laws.
8. I will tell my teacher if I read or see something on any technology that is inappropriate.
9. I will not view, send, or display inappropriate pictures or messages.
10. I will print only when an adult gives permission to do so.
11. I understand that if I do not follow any of these guidelines, I may not be able to use school issued technology.

Suspension and Expulsion

The Education Code clearly identifies the student actions that are grounds for suspension and expulsion. Students may be suspended or expelled from school depending upon the behavior. Grounds for suspension and expulsion include but are not limited to:

- Attempts, threats, or actions that causes physical injury to another.
- Unauthorized possession of a dangerous object (or imitation) or substance (i.e., knife, firearm, explosive material).
- Use, sale or possession of a prohibited substance (i.e., alcohol, drug or nicotine product).
- Commits or attempts to commit robbery or extortion or knowingly receives stolen property.
- Cause or attempts to cause damage to school or private property.
- Commits an obscene act or habitual vulgarity or profanity.
- Committed or attempted sexual assault/sexual battery
- Harassment of other students.
- Terrorist or hate threats against school officials or school property.

Students who are referred for suspension or expulsion are reported to administration. In non-emergency situations, an informal conference will be held to clarify the reason for the disciplinary action and to clarify the events or evidence. At the time of the suspension, a staff member will contact the student's parent/guardian regarding the suspension and notify the parent/guardian of the suspension in writing. The school may request to meet with the parent/guardian about the suspension. Under state law (Education Code 48914) the parent is then obligated to meet with school staff without delay. Suspensions are effective immediately. Suspended students are not allowed to be on school property, participate in school activities, or attend DEN during the period of the suspension. Suspended students are responsible for contacting their teacher to make up missed assignments.

A student will not be suspended from school for more than five days unless the student is recommended for an expulsion. Students who are suspended for more minor offenses may participate in an in-school suspension program if that program is available. Major offenses are grounds for expulsion.

Note: This is a brief summary of a long and detailed policy and process. For specific steps and processes, see the Board Policy and Administrative Regulations. These may be requested through the school.

{References: Board Policy 5144.1 (a-e) and Administrative Regulations 5144.1 (a-u), 5144.2 (a-i)}

Drug, Alcohol, and Tobacco Free Campus

Marcum-Illinois prohibits the use of any drugs, alcohol, or tobacco products on our campus.

The District defines "tobacco and nicotine products" as a lighted or unlighted cigarette, cigar, pipe or other smoking product or material, smokeless tobacco in any form and electronic cigarettes. "Electronic cigarettes" are defined as battery operated or other electronic products designed to deliver nicotine, flavor and other chemicals by turning the substance into a vapor that is inhaled by the user, including, but not limited to electronic vaping devices, personal vaporizers, digital vapor devices, electronic nicotine delivery systems and hookah pens.

All students will abide by this prohibition as a condition of attendance. Any violations of District or school standards of conduct, rules and regulations or state or federal laws regarding illicit drugs, alcohol, tobacco and nicotine will be investigated. Violators will be subject to prosecution in

accordance with local, state and federal law and District disciplinary action up to and including expulsion, and/or required to satisfactorily complete a drug abuse assistance program, tobacco cessation program or rehabilitation program selected by the District in conformance with law.

Students determined to have used or to be in possession of tobacco or nicotine products at school or school-related activities may be subject to discipline under District policy, Education Code 48900(h), and/or other applicable laws. Students determined to have used or to be in possession of products at school or school-related activities that can be used to consume and/or use tobacco or nicotine products, including but not limited to “electronic cigarettes” as defined above, but which do not contain tobacco, nicotine, or any other controlled substance, may be subject to discipline under District policy, Education Code 48900(k), and/or other applicable laws. [E.C. 48901]

The District’s drug, alcohol and tobacco education and prevention programs are designed to address the legal, social and health consequences of drug, alcohol and tobacco use and to provide students with effective techniques for resisting peer pressure to use illicit drugs, alcohol or tobacco. Information about any drug, alcohol and tobacco counseling, rehabilitation and reentry programs available to students may be obtained by contacting their school. Flyers may be distributed related to drug, alcohol, and tobacco free programs. This information may include programs sponsored or maintained by various community groups or agencies. The District neither supports nor endorses any specific program, agency or firm. The information is provided only to assist parents and students who may desire information regarding the resources available to assist them.

Bullying Prevention Policy

Marcum-Illinois Union Elementary School recognizes the harmful effects that discrimination, harassment, intimidation, and bullying have on student learning and school attendance, and works to provide a safe school environment that protects students from physical and emotional harm. No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyber bully, cause bodily injury to, or commit hate violence against any other student or school personnel. This includes acts of discrimination, harassment, intimidation, and bullying related to school activity.

The State of California defines bullying as unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems.

Prevention & Intervention

School staff will receive annual training via Keenan Safe Schools which includes information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Students are encouraged to notify school staff when they are being discriminated, harassed, intimidated, or bullied or suspect that another student is being victimized. In addition, the principal or designee will develop means for students to report threats or incidents confidentially and anonymously. School members who witness an act of discrimination, harassment, intimidation, and bullying shall take immediate steps to immediately intervene to stop the incident when it is safe to do so. As appropriate, the parents/guardians of victims and perpetrators will be notified. The principal or designee also may involve school counselors, mental health counselors, and/or law enforcement.

References: Board Policy 513

TRANSPORTATION

Rules and Regulations

Students may only ride the bus to and from school from their designated bus stop on their assigned bus. This means that students may not change buses, get off at a different bus stop or ride a bus other than their assigned bus unless parents have notified the office before 2:30pm.

The following bus rules have been developed to ensure safe bus transportation. These rules are to be followed whenever a student rides on a bus, for daily transportation or field trips. Parents are asked to review bus rules with their child and encourage their child to act safely by following the bus rules.

1. Riders follow the bus driver's instructions and directions at all times.
2. Riders should arrive at the bus stop on time and stand in a safe place to wait quietly for the bus.
3. Riders shall enter the bus in an orderly manner and go directly to their seats and put on their seat belts.
4. Riders shall remain seated while the bus is in motion and shall not obstruct the aisle with their legs, feet or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and exit in an orderly manner.
5. Riders should be courteous to the driver and fellow passengers.
6. The following actions are prohibited on buses and may lead to suspension of riding privileges: loud talking, laughing, yelling, singing and whistling. Scuffling, throwing objects, smoking, eating, drinking, standing and changing seats are also prohibited.
7. No part of the body (i.e., hands, arms or head) should be placed outside a bus window. Nothing shall be thrown from a bus window.
8. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
9. No animals shall be allowed on the bus without express permission from the principal or designee.
10. No glass containers are permitted on the bus at any time.
11. Riders should be alert for traffic when leaving the bus. Riders who do not follow the bus rules will be reported to a school administrator.

The administrator will determine the severity of the misconduct and take action accordingly. In most instances of misconduct, the rider and his/her parent shall be given notice and warning. In cases of a severe violation or repeated offenses, the rider may be denied transportation for a period of time that is determined by the administrator. {Reference: Administrative Regulations 5131.1(a)}

Consequences of Bus Infractions

1. Driver verbally warns student.
 2. Citation issued.
- Students may be denied bus privileges for:
- 2nd citation 3 days
 - 3rd citation 5 days
 - 4th citation 10 days or rest of school year

ACADEMIC PROGRAMS, POLICIES, & INFORMATION

Student Support Services

Interventions are in place to promote academic achievement of at-risk students as follows:

General Education

- Students receive differentiated instruction throughout the day from their general education teacher
- Pre-teaching and re-teaching of standards to at risk students

Intervention

- Staff provides small group and/or individual instruction to groups of at-risk students, who have not been identified as students with disabilities, to accelerate achievement and prevent them from falling farther behind.

Special Academic Instruction

- Students with identified special needs may be eligible to receive services in the learning center as specified in the student's Individual Educational Plan (IEP).

Speech and Language Therapy Program

- Students with concerns regarding speech and language development may be referred for screening by our Speech and Language Specialist.

Gifted and Talented (GATE)

In their daily class work, identified students will be offered opportunities for enrichment and extension of the curriculum. The Gifted and Talented Education program will also be offered after school. Marcum-Illinois' after-school GATE program will be taught by selected instructors who will provide enriching activities, i.e. computer instruction, music, science, etc. Students must be signed out of the DEN and provide their own transportation home for the after-school GATE sessions. GATE students may stay in the After School DEN (on GATE days only) even if they are not officially registered in the DEN.

Promotion/Retention Policy

Students' progress from grade to grade by meeting the district's standards for promotion. If a student is at risk of retention due to academic achievement, the parent or guardian will be notified early in the school year and school staff will meet with the parent to develop and implement an intervention plan to help the student meet the standards for promotion. It is the district's intent to identify struggling students early in the school year so that interventions can be provided during the school year that will enable the student to meet the promotion criteria by the end of the school year. Intervention opportunities will be provided for students who are at risk of retention. The district has a clear process and schedule for informing parents about their child's progress toward meeting promotion criteria. The intervention process includes written notices and multiple meetings between the parents and teacher(s). It is the district's intent to work collaboratively with parents/guardians to help a student gain the skills needed for promotion to the next grade level. Ultimately, state law (Education Code 48070.5) identifies that school professionals have the authority to retain a child. {Reference: Board Policy 5123(a-c) and Administrative Regulations 5123 (a-d)}

Conferences

Parent-Teacher Conferences will be scheduled for all students at the end of the first trimester, and as needed for second trimester. The Marcum-Illinois Union Elementary School District schedules minimum days for conferences so that teachers may have sufficient time to confer with parents and students. The average length of a conference is 15-20 minutes. You will receive your conference date and time prior to these days so that it can be rescheduled if necessary. Conferences are used for reporting progress and charting goals for students. General descriptions of the curriculum and classroom procedures are presented at Back-to-School Night in August. Parents and teachers are encouraged to set up additional conferences as needed throughout the year.

Grading and Report Cards/Progress Reports

The primary purpose of grades and report cards is to clearly communicate a student's areas of strength and areas needing improvement based on the district's grade level standards. To provide students and parents with specific information on student achievement, students receive standards-based report cards at the end of each trimester. The goal is for students to meet each grade level standard by the end of the school year.

Transitional Kindergarten report card marks include M-Mastered Skill, D-Skill Developing- Substantial Progress, P-Skill Developing- Partial Progress, and N- Not Assessed/Introduced Yet. In grades Kindergarten–5th, report cards include a number score of 1-4. At grades 6th-8th, report cards include letter grades. In grades 6th-8th, students may be eligible for the school honor roll and other academic awards based on their grades. To qualify for the honor roll, a student must earn a minimum of a B- in all subject areas.

Progress reports will be prepared and sent home approximately six weeks prior to end of each trimester.

All parents of 3rd-8th grade students have access to their students' grades Alma's Parent Portal: <https://miusdelem.getalma.com> Please contact Stacey Schwall for log-in information.

Reading Incentives

Research indicates that exposing children to books and providing them time to read increases their reading ability significantly. Teachers include a period of pleasure reading in your child's homework assignment. Please encourage and support your child to make valuable use of this time by taking him/her to the library or obtaining books that your child enjoys reading. Family reading time also supports reading achievement! This extra reading also helps your child reach his/her reading goal set by the classroom teacher. At the end of each trimester, the students who have met their goal will earn a special treat. Please encourage your child to read as much as possible.

Homework

Homework should be an extension or practice of what was learned in school. Students are expected to complete and hand-in homework. Students who miss school because of an excused absence will be given the opportunity to complete comparable homework assignments and get full-credit, if work is completed satisfactorily and within a reasonable amount of time. Students who miss schoolwork because of unexcused absences may be given the opportunity to complete comparable homework assignments for either partial or full-credit. {Reference: Board Policy and Administrative Regulations 6154 (a-b)}

Student work should be requested only when a student is ill or absent for three or more days. It is the experience of the school staff that school work may be easily made up on the student's return to school when less than three days are missed. If your child will be out for three or more days, you may request homework through the office. Please allow 24 hours from the time of the request so that teachers may prepare a complete packet. If your child is out for less than three days, please use a homework buddy. A homework buddy is a

classmate who can write down the assignments and collect the necessary materials to bring home for your child. Please encourage your child to find a homework buddy!

Independent Study Contracts

Students who are going to be out of school for five or more days for reasons other than illness or injury may be eligible for independent study. Independent Study Contracts length is not to exceed ten (10) school days. There is a specific set of district criteria for independent study. The criteria for approval include an acceptable reason for requesting the independent study and evidence that the student will work independently to complete assignments. This program requires a contract signed by the parent, student and teacher. The contract specifies the amount of work to be completed, the amount of time to be spent each day, when the work will be turned in to the teacher and how the work will be evaluated. An independent study contract should be **requested at least 2 weeks prior to a planned absence** so that teachers can prepare materials for the student. The contract must be completed **BEFORE** the student is out of school. Independent Study Contracts may be requested by contacting Stacey Schwall at staceys@sutter.k12.ca.us.

Student Records

The Marcum-Illinois Union Elementary School District maintains cumulative records for each student as required by law. The school will also keep records that document helpful ways of providing maximum educational opportunity for our students. These records are available for parent review. If you would like to review your child's records, please call the school office to set up an appointment with a school administrator. Cumulative files must be viewed in the company of a school administrator.

ACADEMIC ASSESSMENTS

Improving student achievement is our main goal at Marcum-Illinois Elementary School. To monitor student learning, students are given classroom, district, and state assessments. Assessments are used to recommend student placement in various school programs and to plan how to increase student achievement at the school and across the district. Please see the district Director of Student Services, Mrs. Brazil, for more information on assessments.

Classroom Assessments

Daily, teachers check for student understanding of grade level standards using classroom assessments. Each trimester, teachers complete a series of assessments to report student progress on the standards-referenced report card.

State Assessments

In the spring, all students in 3rd-8th grades take the state's CAASPP test. The test is given over a one to two week period.

California students take several mandated statewide tests. These tests provide parents/guardians, teachers, and educators with information about how well students are learning and becoming college and career ready. The test results may be used for local, state, and federal accountability purposes.

California Assessment of Student Performance and Progress (CAASPP) tests consist of the following:

- Smarter Balanced Assessment Consortium Assessments

The Smarter Balanced computer adaptive assessments are aligned with the Common Core State Standards (CCSS). English language arts/literacy (ELA) and mathematics tests are administered in grades three through eight and grade eleven to measure whether students are on track to college and career readiness. In grade eleven, results from the ELA and mathematics assessments can be used as an indicator of college readiness.

- California Science Tests (CAST)

The computer-based CAST measures students' achievement of the California Next Generation Science Standards (CA NGSS) through the application of their knowledge and skills of the Science and Engineering Practices, Disciplinary Core Ideas, and Crosscutting Concepts. The CAST is administered to all students in grades five and eight and once in high school (i.e., grade ten, eleven, or twelve).

- California Alternate Assessments (CAAs)

Only eligible students—students whose individualized education program (IEP) identifies the use of alternate assessments—may participate in the administration of the CAAs. Test examiners administer the computer-based CAAs for ELA, mathematics, and science one-on-one to students. Students in grades three through eight and grade eleven will take the CAA for ELA and mathematics. Test items developed for ELA and mathematics are aligned with the CCSS and are based on the Core Content Connectors.

Students in grades five and eight and once in high school (i.e., grade ten, eleven, or twelve) will take the CAA for Science. The CAA for Science embedded performance tasks are based on alternate achievement standards derived from the CA NGSS. Students taking the CAA for Science will take three embedded performance tasks in spring 2019.

- California Spanish Assessment (CSA) for Reading/Language Arts

The optional CSA for Reading/Language Arts in Spanish is aligned with the California Common Core State Standards en Español. This computer-based test allows students to demonstrate their Spanish skills in listening, reading, and writing mechanics.

Pursuant to California *Education Code* Section 60615, parents/guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP assessments.

English Language Proficiency Assessments for California

The ELPAC is aligned with the 2012 California English Language Development Standards. It consists of two separate English Language Proficiency (ELP) assessments: one for the initial identification of students as English learners and the other for the annual summative assessment to identify students' English language proficiency level and to measure their progress in learning English.

In California public schools, all students entering school for the first time will be assessed with the Initial English Language Proficiency Assessments for California, or "Initial ELPAC," if their home language is not English.

The Initial ELPAC is the test used to determine if a student is an English learner or is fluent in English. This required test will help identify students who need help learning English. This is important so they can get the support they need to do well in all school subjects.

Based on the home language survey results, your child may be assessed with the Initial ELPAC.

To learn more about the ELPAC, go to the California Department of Education Parent Guide to Understanding the ELPAC Web page at <https://www.cde.ca.gov/ta/tg/ep/elpacparentguide.asp>.

You also can look at sample test questions on the ELPAC practice tests, which can be found on the ELPAC Web site at <https://www.elpac.org/resources/practicetests/>.

Physical Fitness Test

The physical fitness test for students in California schools is the FitnessGram®. The main goal of the test is to help students in starting lifelong habits of regular physical activity. Students in grades five, seven, and nine take the fitness test.

If you have any questions about your child taking any State Assessments, please contact the district Director of Student Services, Mrs. Brazil.

CAMPUS EVENTS & INVOLVEMENT

Back to School Night

Back to School Night is tentatively scheduled to be held on **Tuesday, August 20, 2024**. The evening is designed to orient parents with the school and its programs by providing an overview of the upcoming school year. Parents are encouraged to visit each of their children's classrooms during this event for information about specific classroom policies, procedures, and curriculum. If parents are unable to attend or uncomfortable attending, teachers will provide a summary of the presented information and as well any documents provided through email and/or handouts sent home with students.

Open House

Each year, we like to open our school for parent visitation. Our annual Open House will be held **towards the end of May**. This night is to allow students and teachers to show off their work and allow parents time to visit the campus. This is an event for the whole family. Due to the nature of this special night, teachers are not available for conferences during this time.

Parents' Club

The Marcum-Illinois Parents' Club supports and supplements school programs each year. Parents' Club needs all parents to participate in fundraisers and educational projects held throughout the year. By creating an informal working relationship, both during and after school hours, the Parents' Club identifies and responds to the needs of the community. Where appropriate, funds are provided for special school projects and activities that may not be otherwise possible, such as: field trips, assemblies and classroom supplies.

School Site Council/Parent Advisory Council

The School Site Council (SSC) and Parent Advisory Committee (PAC) is comprised of parents and staff members who provide input for LCFF funding as well as federal funding. Each year, the groups review school data and identify ways to maintain or improve the quality of the instructional program.

Volunteers

We value the contributions that parents make in our schools. We welcome volunteers in our classrooms and on our campus. There are times when a volunteer may see or hear something in a classroom or on the campus regarding a student's academic progress, a discipline issue or other matters that must be kept confidential. Therefore, we ask volunteers to be aware that individual students' information should not be discussed with anyone other than the appropriate school officials.

Volunteers who will be working with students or supervising students on a Field Trip will need to be fingerprinted at a Live Scan facility at least 2 weeks in advance of working with the students. We must have record of your fingerprinting registered through our school. Please see Stacey Schwall to get information about Fingerprinting. Parents/guardians who visit campus will need to follow district guidelines related to any other current district protocols as well.

Assemblies

During the year, a variety of assemblies may be provided. These vary from year to year. Parents' Club has been a major contributor to our assembly funding. Assemblies will focus on supporting classroom curriculum and/or building a positive learning environment. Please watch Marcum Matters for assembly dates and times.

Library

Students may be scheduled to visit the library throughout the school year and may be permitted to check out a book for a one-week loan period. Students are accountable for the books they check out of the library and will need to pay for, or replace, any books they lose throughout the year before they may check out a new book.

Field Trips

Throughout the school year, teachers may schedule a field trip. Permission slips must be signed and returned to school at least 24 hours prior to the trip. All school and transportation rules will be observed and enforced by school personnel. Lunches will be available to students who choose to pre-order a lunch prior to the trip. Parents' Club has been a major contributor to our classroom field trips. If chaperones are needed on the field trip, volunteers who will be supervising students on a Field Trip will need to be fingerprinted at a Live Scan facility at least 2 weeks in advance of working with the students. We must have record of your fingerprinting registered through our school. Please see Stacey Schwall to get information about Fingerprinting.

CAMPUS INFORMATION & COMMUNICATION

Deliveries

Due to the volume of requests and the potential for multiple classroom interruptions, the office staff is unable to deliver items to the students or accept deliveries on behalf of the student. If a child forgets their lunch or backpack, parents may deliver them to the office prior to lunchtime and the office will have the student get those items at a recess or break in class.

Signing In and Out

If, for any reason, it is necessary for parents/guardians to take a child out of class early, he/she **must** sign their student(s) out of school in the office. Students can be released **ONLY** to those persons designated on the emergency card unless prior arrangements have been made between the office and the parent. Students who return to school after being signed out must sign in before returning to class.

Campus Supervision

Teachers and campus supervisors share the responsibility for monitoring the behavior and safety of our students while on the campus. Students are expected to respond quickly, courteously, and obediently to any adult supervisor. Students who fail to do this may be referred to the office and may lose campus privileges. All staff members enforce the school-wide behavior plan.

Classroom Parties

Each class may schedule parties after lunch during the school year. These parties are arranged between the teacher and the parents. This is an excellent opportunity to help by providing refreshments, healthy snacks, or assisting the teacher. Classroom teachers will notify parents of parties well in advance. To spare hurt feelings, please do not pass out birthday invitations on the school campus unless all students in the class are invited to your child's party.

Classroom Visitations

Parents/guardians and interested members of the community are encouraged to visit the school and observe the educational program. Visits during school hours should be arranged in advance with the teacher or administrator. If a conference with the teacher is desired, an appointment should be set with the teacher during non-instructional time. When school is in session, all visitors must go directly to the school office to register (Penal Code 627.6) before going into instructional areas. Parents/guardians who visit campus will need to follow district guidelines related to current protocols as well.

{Reference Board Policy 1250 and Administrative Regulations 1250(a,b)}

Lost and Found

Many articles become lost or unclaimed each year at school. Please mark all of your child's personal belongings; including clothing, (especially sweaters and jackets), backpacks, book bags, lunch boxes and rain gear with a permanent marker. All items found on the campus are kept until the end of each trimester. Left over items are donated to a local charity at the end of each trimester. Parents are encouraged to check the Lost and Found for your child's missing articles.

Telephone Use and Messages

The office will always try to relay important telephone messages to your child in case of emergency. To prevent continually interrupting teachers while they are instructing their classes, we request that telephone messages be in case of emergency only. We cannot guarantee that messages called less than 45 minutes prior to dismissal will reach your child.

In the event that a parent wants to get a message to a student, the parent may have to identify himself by giving the office the information that is on the emergency card. This is for the protection of the child. Students are not permitted to use the office phone to call home except in case of an emergency.

Surveillance Cameras

Cameras have been installed to deter theft; however, they may also record student activities in common areas. These recordings may be used in student disciplinary proceedings.

Electronic Signaling Devices

Students are encouraged to keep all electronic signaling devices (including cell phones, smart watches, etc.) at home. If students choose to bring these devices to school, **electronic signaling devices must remain OFF and kept in the student's' backpack** during the school day. Electronic signaling devices that are found out of the backpack or in the on position during the school day will be confiscated and placed in the school office. Use of electronic signaling devices during the school day may result in additional disciplinary consequences. MIUESD is not responsible for damage to any devices the student brings to school.



	Everywhere	Classroom	Cafeteria	Recess/PE	Assemblies	Bathroom	Library	Bus	Technology
Respectful	<ul style="list-style-type: none"> -Move and act safely -Use kind words -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION 	<ul style="list-style-type: none"> -Listen actively -Remove hats -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION -Congratulate your and others' successes 	<ul style="list-style-type: none"> -Be mindful of classes still learning -Remove hats -Raise hand to be excused -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION 	<ul style="list-style-type: none"> -Move and act safely -Express GRATITUDE and use good manners -Be mindful of classes still learning -Have COMPASSION and put it in ACTION 	<ul style="list-style-type: none"> -Use polite cheering -Remove hats -Listen actively to the presenter -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION 	<ul style="list-style-type: none"> -Stay in your stall -Give privacy to others -Use inside voices -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION 	<ul style="list-style-type: none"> -Use your inside/quiet voice -Remove hats -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION 	<ul style="list-style-type: none"> -Use inside/quiet voice -Do not eat or drink on the bus - Follow all directions from the bus driver -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION 	<ul style="list-style-type: none"> -Be truthful and positive -Treat devices with care and caution -Express GRATITUDE and use good manners -Have COMPASSION and put it in ACTION
Organized	<ul style="list-style-type: none"> -Keep track of all personal belongings -Dress appropriately 	<ul style="list-style-type: none"> -Be prepared and on time -Dress appropriately -Keep your area neat and clean -Cooperate with others 	<ul style="list-style-type: none"> -Bring your lunch with you -Place lunchbox by your classroom -Keep track of personal belongings -Keep lunch-line order 	<ul style="list-style-type: none"> -Follow school rules for games -Return equipment and walk to class when bell rings -Walk on the red side 	<ul style="list-style-type: none"> -Sit upright and quietly in the correct area 	<ul style="list-style-type: none"> -Use time wisely -Wait your turn 	<ul style="list-style-type: none"> -Put books back in place after use -Push in chairs 	<ul style="list-style-type: none"> -Keep backpacks and personal items within seat area -Stay seated and facing forward while the bus is moving 	<ul style="list-style-type: none"> -Return devices to proper location
Accepting of Self and Others	<ul style="list-style-type: none"> -Include others -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Speak and act kindly -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Include others at your table -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Take turns and share -Include everyone -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Respect others' space -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Respect others' space -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward 	<ul style="list-style-type: none"> -Only open, edit, or delete your own files -Have COURAGE to share your feelings, be yourself, and not give up -Use FORGIVENESS to let go and move forward
Responsible	<ul style="list-style-type: none"> -Follow directions and procedures -Take responsibility for your actions -Give your best effort 	<ul style="list-style-type: none"> -Give your best effort -Complete all assignments -Follow directions and procedures 	<ul style="list-style-type: none"> -Clean up your area -Wait patiently -Dispose of food properly and stack tray neatly 	<ul style="list-style-type: none"> -Pick up any trash -Use equipment correctly -Get water and use the restroom -Stay in visible areas -Eat only at the tables 	<ul style="list-style-type: none"> -Enter quietly and find your seat -Sit where you can be most successful -Look to teacher for instructions when leaving 	<ul style="list-style-type: none"> -Flush toilet -Wash hands -Throw away trash -Report any problems/vandalism to an adult immediately 	<ul style="list-style-type: none"> -Follow directions -Return checked out books to the bin as soon as possible 	<ul style="list-style-type: none"> -Wear seatbelt at all times -Keep body and belongings inside the bus 	<ul style="list-style-type: none"> -Plug in devices to charge -Turn off and put away cell phones while on campus. -Tell an adult if you see something bad -Protect personal login information



DataQuest Home / Teaching Assignment Monitoring Outcomes by FTE

2022-23 Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE)

Marcum-Illinois Union Elementary Report (51-71407) Disaggregated by Subject

- [+ Report Description](#)
- [+ Report Glossary](#)
- [+ Report Options and Filters](#)

Filters Enabled:

School Type: Non-Charter

[Reset Filters](#)

<u>Subject Area</u>	<u>Total Teaching FTE</u>	<u>Clear</u>	<u>Out-of-Field</u>	<u>Intern</u>	<u>Ineffective</u>	<u>Incomplete</u>	<u>Unknown</u>	<u>N/A</u>
Self-Contained Class	10.0	90.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
<u>Marcum-Illinois Union Elementary</u>	10.0	90.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<u>Sutter</u>	852.9	85.1%	1.9%	1.6%	6.7%	3.0%	1.6%	0.0%
<u>Statewide</u>	245,801.8	85.1%	2.9%	1.8%	4.9%	4.9%	0.3%	0.2%

Note: Data for classroom-based teaching assignments taught by teachers without a Statewide Education Identifier (SEID) are not included in the Teacher Assignment Monitoring Outcome (AMO) by Full-Time Equivalency (FTE) report. Data are not included for districts and independently reporting charter schools (IRCs) that did not certify their California Longitudinal Pupil Achievement Data System (CALPADS) Fall 2 submission. Due to rounding error, partial FTE counts by AMO may not sum exactly to the Total FTE displayed in the report for the selected reporting level and filters. For more information about this report, including data sources and timelines, data uses, downloadable files, and a description of the methodology and business rules for processing the data, please visit the [CDE Information about the Teaching Assignment Monitoring Outcome Report](#) webpage.

* Charter school data are removed by default from all district-level reports, including the associated state and county Report Totals. To include charter school data in district-level reports, select the “Reset Filters” button on district-level reports to show data for “All Schools” OR select the desired School Type filter from within the expandable Report Filters menu on the desired DataQuest report.

** Results produced using the Alternative School report filter are based on the Alternative School Accountability Status (ASAS) during associated academic year, which is based on the Dashboard Alternative School Status (DASS). The Alternative School report filter is strictly intended to facilitate comparisons for traditional charter and non-charter schools by allowing for the removal of alternative schools, which generally serve “high-risk” student populations. More information about alternative school accountability can be found on the [CDE Dashboard Alternative School Status \(DASS\)](#) webpage.

July 2024

School Nutrition Program Adult Meal Pricing Tool – Values

The following values may be used to calculate the minimum adult meal prices for **SY 2024–25**.

1. National School Lunch Program

\$4.43	Federal Free reimbursement rate
\$0.09	Performance-based, if qualified
\$0.97	State free lunch reimbursement, if qualified
\$0.45	USDA Foods value
\$5.94	Minimum adult meal price

Subtract:

- \$0.09 if **no** Performance-based reimbursement, and/or
- \$0.97 if **no** State free lunch reimbursement, **i.e., private schools**

2. School Breakfast Program

A. Basic Breakfast

\$2.37	Federal Free reimbursement rate
\$0.97	State free lunch reimbursement, if qualified
\$0.45	USDA Foods value
\$3.79	Minimum adult breakfast price

Subtract:

- \$0.97 if **no** State free lunch reimbursement, **i.e., private schools**

B. Severe Need Breakfast

\$2.84	Federal Free reimbursement rate
\$0.97	State free lunch reimbursement, if qualified
\$0.45	USDA Foods value
\$4.26	Minimum adult breakfast price

Subtract:

- \$0.97 if **no** State free lunch reimbursement, **i.e., private schools**

Marcum-Illinois Union Elementary (51 71407 0000000)

Status: Certified
 Saved by: Nicolaas Hoogeveen
 Date: 6/14/2024 4:58 PM

2024–25 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca24assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Maggie Irby
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent/Principal
Authorized Representative's Signature Date	06/14/2024

*****Warning*****

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2024–25 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Maggie Irby
Authorized Representative's Title	Superintendent/Principal
Authorized Representative's Signature Date	06/05/2024
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

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2024–25 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District	08/18/2023
For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter	
Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Maggie Irby
Authorized Representative's Title	Superintendent/Principal

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2024–25 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title II, Part A funds used through the Alternative Fund Use Authority (AFUA) Section 5211 of ESEA	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes
Title IV, Part A funds used through the Alternative Fund Use Authority (AFUA)	Yes

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2024–25 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Section 5211 of ESEA	
Title V, Part B Subpart 1 Small, Rural School Achievement Grant	Yes
ESSA Sec. 5211 SACS 5810	

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2024–25 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$130.25
Estimated English learner student count	
Estimated English learner student program allocation	\$0

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	
Program and other authorized activities	
English Proficiency and Academic Achievement	
Parent, family, and community engagement	
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	
Total budget	\$0

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2024–25 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2024–25 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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2024–25 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

Y1: meaningful consultation occurred
Y2: timely and meaningful consultation did not occur
Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s) No

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

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2024–25 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	School Added
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2023–24 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2023 through June 30, 2024.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2023–24 Title II, Part A allocation	\$2,011
Transferred–in amount	\$0
Transferred–out amount	\$0
2023–24 Total allocation	\$2,011

Professional Development Expenditures

Professional development for teachers	\$295
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$0
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$0

Personnel and Other Authorized Activities

Certificated personnel salaries	\$1,175
Classified personnel salaries	\$0
Employee benefits	\$499
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$42
Title V, Part B Subpart 1 Alternative Fund Use Authority (AFUA)	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$2,011
2023–24 Unspent funds	\$0

*****Warning*****

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2023–24 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
 - b) Includes a dispute resolution process;
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Maggie
Homeless liaison last name	Irby
Homeless liaison title	Superintendent/Principal
Homeless liaison email address (Format: abc@xyz.zyx)	MaggieI@sutter.k12.ca.us
Homeless liaison telephone number (Format: 999-999-9999)	(530) 656-2407
Homeless liaison telephone extension	14
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	1

Homeless Liaison Training Information

*****Warning*****

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2023–24 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	01/13/2016
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

Housing Questionnaire Identifying Homeless Children

Does your LEA use a housing questionnaire to assist with the identification of homeless children and youth	Yes
Does the housing questionnaire include best practices, rights, and protections afforded to homeless children and youth	No
Is the housing questionnaire made available in paper form	Yes
Did your LEA administer the housing questionnaire to all student body during the school year	No

Title I, Part A Homeless Expenditures

2023–24 Title I, Part A LEA allocation	\$12,114
2023–24 Title I, Part A direct or indirect services to homeless children reservation	\$100

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2023–24 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Amount of 2023–24 Title I, Part A funds expended or encumbered for direct or indirect services for homeless children	\$0
Homeless services provided (Maximum 500 characters)	
No expenditures or encumbrances comment Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	Services not needed or charged to Title I.

*****Warning*****

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2022–23 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2022 through June 30, 2024.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2022–23 Title II, Part A allocation	\$1,694
Transferred–in amount	\$0
Transferred–out amount	\$0
2022–23 Total allocation	\$1,694

Professional Development Expenditures

Professional development for teachers	\$0
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$0
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$0

Personnel and Other Authorized Activities

Certificated personnel salaries	\$1,095
Classified personnel salaries	\$0
Employee benefits	\$599
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$0
Title V, Part B Subpart 1 Alternative Fund Use Authority (AFUA)	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$1,694
2022–23 Unspent funds	\$0

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

**Marcum-Illinois Union Elementary
Comprehensive School Safety Plan
2024-2025**



Maggie Irby, Superintendent-Principal
2452 El Centro Blvd
(530) 656-2407
maggiei@sutter.k12.ca.us

A meeting for public input was held on May 2, 2023

Plan Revised August 2024

Plan approved by
Marcum-Illinois Union School District Governing Board
August 14, 2024

This document is available for public inspection during regular business hours at the Marcum-Illinois Union Elementary School main office.

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1. School Crime Assessment

Attendance Rates:

The average attendance rate for the 2023-2024 school year was 96%.

Behavior Incidents/Referrals:

The following table displays the number of behavior incidents that were recorded in the student information system over the past several years. A * indicates a school year impacted by school closure and/or virtual instruction due to the Covid-19 pandemic.

Incident Reports	2020-2021*	2021-2022	2022-2023	2023-2024
Minor	11	77	119	127
Major	0	2	9	8

Suspension/Expulsion:

The following table displays the number of suspensions and expulsions over the past several years. A * indicates a school year impacted by school closure and/or virtual instruction due to the Covid-19 pandemic.

	2020-2021*	2021-2022*	2022-2023	2023-2024
Suspensions	0	2	9	8
Expulsions	0	0	0	0

Property Damage

There have been no instances of property damage on the school site within the last 3 years.

California Healthy Kids Survey, Spring 2023

The tables below summarize the key indicators of school climate, substance use, routines, and student well-being. This Survey was administered to 5th & 7th grade students in the spring of the 2022-2023 school year.

Table A2.1
Key Indicators of School Climate

	Grade 5 %	Table
School Engagement and Supports		
School connectedness ^{†*} (<i>In-School Only</i>)	68	A6.3
School connectedness ^{†*} (<i>Remote Only</i>)		A6.3
Academic motivation [†]	79	A6.3
School boredom [†]	65	A6.9
Caring adults in school [†]	51	A6.3
High expectations-adults in school [†]	78	A6.3
Meaningful participation [†]	30	A6.3
Facilities upkeep ^{†*}	75	A6.11
Parent involvement in schooling [†]	73	A10.2
Social and emotional learning supports [†]	54	A7.1
Anti-bullying climate [†]	61	A9.6
School Safety and Cyberbullying		
Feel safe at school ^{†*}	56	A9.1
Feel safe on way to and from school ^{†*}	75	A9.1
Been hit or pushed [*]	56	A9.2
Mean rumors spread about you	47	A9.2
Called bad names or target of mean jokes	65	A9.2
Saw a weapon at school ^{†*}	19	A9.5
Cyberbullying [†]	18	A9.3
School Disciplinary Environment		
Rule clarity [†]	76	A8.2
Students well behaved [†]	47	A8.4
Students treated fairly when break rules [†]	35	A8.1
Students treated with respect [†]	65	A8.1

Notes: Cells are empty if there are less than 10 respondents.
[†]Average percent of respondents reporting "Yes, most of the time" or "Yes, all of the time."
^{*}The scale was based on five survey questions for in-school respondents.
^{†*}The scale was based on four questions for remote respondents.
[†]In-school only.
^{*}Past year.
[†]Past 30 days.

Table A2.1
Key Indicators of School Climate

	Grade 7 %	Grade 9 %	Grade 11 %	NT %	Table
School Engagement and Supports					
School connectedness ^{†*} (<i>In-School Only</i>)	85	-	-	-	A6.4
School connectedness ^{†*} (<i>Remote Only</i>)		-	-	-	A6.4
Academic motivation [†]	69	-	-	-	A6.4
School is really boring [±]	35	-	-	-	A6.11
School is worthless and a waste of time [±]	0	-	-	-	A6.11
Monthly Absences (3 or more)	20	-	-	-	A6.2
Maintaining focus on schoolwork ^{††}	47	-	-	-	A6.10
Caring adult relationships [†]	83	-	-	-	A6.4
High expectations-adults in school [†]	90	-	-	-	A6.4
Meaningful participation [†]	34	-	-	-	A6.4
Facilities upkeep ^{†*}	95	-	-	-	A6.15
Promotion of parental involvement in school [†]	65	-	-	-	A6.4
School Safety and Cyberbullying					
School perceived as very safe or safe [*]	95	-	-	-	A8.1
Experienced any harassment or bullying [‡]	25	-	-	-	A8.2
Had mean rumors or lies spread about you [‡]	37	-	-	-	A8.3
Been afraid of being beaten up ^{†*}	20	-	-	-	A8.3
Been in a physical fight ^{†*}	0	-	-	-	A8.4
Seen a weapon on campus ^{†*}	15	-	-	-	A8.6
Cyberbullying [†]	25	-	-	-	A8.3

Notes: Cells are empty if there are less than 10 respondents.
[†]Average percent of respondents reporting "Agree" or "Strongly agree."
^{*}The scale was based on five survey questions for in-school respondents.
^{†*}The scale was based on four questions for remote respondents.
[±]Rating of 7 or higher.
^{††}Survey question was reverse-coded.
[†]In-School only.
[‡]Average percent of respondents reporting "Pretty much true" or "Very much true."
[‡]Past 12 months.

Table A2.2
Key Indicators of Substance Use, Routines, Remote Learning, and Student Well-Being

	Grade 5 %	Table
Substance Use		
Alcohol or drug use [‡]	41	A11.1
Marijuana use [‡]	0	A11.1
Cigarette use [‡]	0	A12.1
Vaping [‡]	6	A12.1
Routines		
Eating of breakfast [†]	76	A4.1
Late bedtime (at 10 pm or later)	29	A4.2
Learning from Home		
Weekdays worked on schoolwork (5 days) ^{†‡}		A5.1
Synchronous instruction (4 days or more) ^{†‡}		A5.1
Meaningful opportunities ^{†‡}		A5.2
Mental Health		
Frequent sadness [†]	29	A13.1
Wellness [†]	76	A13.2

Notes: Cells are empty if there are less than 10 respondents.
[‡]Lifetime.
[†]This morning.
^{††}Past 7 days.
^{†††}Past 30 days.
[‡]Remote only.
[†]Average percent of respondents reporting "Yes, most of the time" or "Yes, all of the time."

Table A2.2
Key Indicators of Substance Use, Remote Learning, and Student Well-Being

	Grade 7 %	Grade 9 %	Grade 11 %	NT %	Table
Substance Use					
Current alcohol or drug use [‡]	0	-	-	-	A9.5
Current marijuana use [‡]	0	-	-	-	A9.5
Current binge drinking [†]	0	-	-	-	A9.5
Very drunk or "high" 7 or more times, ever	0	-	-	-	A9.7
Been drunk or "high" on drugs at school, ever	0	-	-	-	A9.9
Current cigarette smoking [†]	0	-	-	-	A10.4
Current vaping [†]	5	-	-	-	A10.4
Current tobacco vaping [†]	0	-	-	-	A10.5
Current marijuana vaping [†]	0	-	-	-	A10.5
Routines					
Eating of breakfast [†]	60	-	-	-	A4.1
Bedtime (at 12 am or later)	0	-	-	-	A4.2
Learning from Home					
Average days worked on schoolwork (≥ 5) ^{†‡}		-	-	-	A5.1
Synchronous instruction (4 days or more) ^{†‡}		-	-	-	A5.1
Interest in schoolwork done from home ^{†‡}		-	-	-	A5.3
Meaningful opportunities ^{†‡}		-	-	-	A5.2
Social and Emotional Health					
Social emotional distress [‡]	14	-	-	-	A7.5
Experienced chronic sadness/hopelessness [‡]	10	-	-	-	A7.1
Considered suicide [‡]	0	-	-	-	A7.2
Optimism [†]	65	-	-	-	A7.3
Life satisfaction [†]	78	-	-	-	A7.4

Notes: Cells are empty if there are less than 10 respondents.
[‡]Past 30 days.
[†]Today.
^{††}Remote only.
^{†††}Past 7 days.
[†]Average percent of respondents reporting "Agree" or "Strongly agree."
[‡]Average percent of respondents reporting "Pretty much true" or "Very much true."
[‡]Past 12 months.
[†]Average percent of respondents reporting "Satisfied" or "Very satisfied."

2. Safety Strategies & Programs

A. Child Abuse Reporting Procedures

Duty to Report

In conformance with the requirements of the Penal Code, any district employee who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been a victim of child abuse shall report the known or suspected instance of child abuse to the Sheriff and/or child protective agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof within 36 hours of receiving the information concerning the incident. The reporting duties are individual and cannot be delegated to another individual except under circumstances set forth in Penal Code 11166.

For the purposes of this reporting procedure and the Penal Code, "reasonable suspicion" means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like situation, drawing when appropriate on his or her training and experience, to suspect child abuse.

Definitions

1. "Child Abuse" includes the following:
 - a. A physical injury inflicted by other than accidental means on a child by another person.
 - b. Sexual abuse of a child.
 - c. Willful cruelty or unjustifiable punishment of a child, or willfully inflicting unjustifiable physical pain or mental suffering, or failure to safeguard a child from these injuries when the child is under a person's care or custody.
 - d. Unlawful corporal punishment or injury resulting in a traumatic condition.
 - e. Neglect of a child or abuse in out-of-home care.

2. "Mandated Reporters" include virtually all school employees. The following school personnel are required to report: teachers, administrators, supervisors of child welfare and attendance, certificated pupil personnel employees, school psychologists, licensed nurses, counselors, and those instructional aides or other classified employees trained in child abuse reporting.

3. "Child Protective Agencies" are those law enforcement and child protective services responsible for investigating child abuse reports, including the local police or sheriff department, county welfare or juvenile probation. Employees reporting child abuse to a child protective agency are encouraged, but not required, to notify the site administrator or designee as soon as possible after the initial verbal report by telephone.

Contact Information

1. Sutter County Department of Children and Family Services: (530) 822-7227

(24 hours per day-7 days per week).

2. Sutter County Sheriff's Department, Non-Emergency (530) 822-7307

Within 36 hours, a written report must be sent, faxed, or submitted electronically. The written report should be completed on a state form called 8572.

CHILD ABUSE TRAINING REQUIREMENT

- All district employees must annually complete the Keenan Mandated Reporter Training Course by the beginning of each school year. Employees hired after the October 15th date are required to complete the training course within six weeks of employment.
- This course is fully compliant with California Assembly Bill 1432 and is available online through Keenan Safe Schools, the firm's online training and tracking system designed specifically for education agency employees.
- The Keenan Safe Schools learning management system will generate the required reports for proof of completion. Employees should retain a copy of the training certificate and provide a copy to their principal/site-administrator.
- The online training course is available at <http://www.keenan.com/abusepreventioncenter>

SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**
Pursuant to Penal Code Section 11166

CASE NAME: _____

PLEASE PRINT OR TYPE

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY					
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS			Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
	REPORTER'S TELEPHONE (DAYTIME) ()		SIGNATURE		TODAY'S DATE					
B. REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY							
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)									
	ADDRESS			Street	City	Zip	DATE/TIME OF PHONE CALL			
OFFICIAL CONTACTED - TITLE					TELEPHONE ()					
C. VICTIM <small>One report per victim</small>	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	TELEPHONE ()			
	PRESENT LOCATION OF VICTIM			SCHOOL		CLASS	GRADE			
	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> PHYSICALLY DISABLED?	<input type="checkbox"/> DEVELOPMENTALLY DISABLED?	OTHER DISABILITY (SPECIFY)		PRIMARY LANGUAGE SPOKEN IN HOME				
	<input type="checkbox"/> YES <input type="checkbox"/> NO	IN FOSTER CARE?			IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE:		TYPE OF ABUSE (CHECK ONE OR MORE)			
	<input type="checkbox"/> NO	<input type="checkbox"/> DAY CARE	<input type="checkbox"/> CHILD CARE CENTER	<input type="checkbox"/> FOSTER FAMILY HOME	<input type="checkbox"/> FAMILY FRIEND	<input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)				
RELATIONSHIP TO SUSPECT			PHOTOS TAKEN?		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK					
		<input type="checkbox"/> YES <input type="checkbox"/> NO								
D. INVOLVED PARTIES	VICTIM'S SIBLINGS									
	NAME		BIRTHDATE	SEX	ETHNICITY	NAME		BIRTHDATE	SEX	ETHNICITY
	1. _____				3. _____					
	2. _____				4. _____					
	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()		
	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()		
	SUSPECT'S NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	TELEPHONE ()			
OTHER RELEVANT INFORMATION										
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____									
	DATE / TIME OF INCIDENT					PLACE OF INCIDENT				
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)									

DEFINITIONS AND INSTRUCTIONS ON REVERSE

SS 8572 (Rev. 12/02)

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

DEFINITIONS AND GENERAL INSTRUCTIONS FOR COMPLETION OF FORM SS 8572

All Penal Code (PC) references are located in Article 2.5 of the PC. This article is known as the Child Abuse and Neglect Reporting Act, also known as CANRA. The Internet site is: <http://www.leginfo.ca.gov/calaw.html> (specify Penal Code and search for Sections 11164-11174.3). A mandated reporter must complete and submit the form SS 8572 even if some information is not known. (PC Section 11167(a).)

I. MANDATED CHILD ABUSE REPORTERS

- Mandated child abuse reporters include all those individuals and entities as defined in PC Section 11165.7.

II. TO WHOM REPORTS ARE TO BE MADE (DESIGNATED AGENCIES)

- Reports of suspected child abuse or neglect shall be made by mandated reporters to any police department or sheriff's department (not including a school district police or security department), county probation department (if designated by the county to receive mandated reports) or the county welfare department. (PC Section 11165.9.)

III. REPORTING RESPONSIBILITIES

- Any mandated reporter who has knowledge of or observes a child, in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects has been the victim of child abuse or neglect shall report such suspected instance of abuse or neglect to a designated agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof *within 36 hours* of receiving the information concerning the incident. (PC Section 11166(a).)
- No mandated reporter who reports a suspected instance of child abuse or neglect shall be held civilly or criminally liable for any report required or authorized by the CANRA. Any other person reporting a known or suspected instance of child abuse or neglect shall not incur civil or criminal liability as a result of any report authorized by the CANRA unless it can be proven the report was false and the person knew it was false or make the report with reckless disregard of its truth or falsity. (PC Section 11172(a).)

IV. INSTRUCTIONS

- SECTION A - REPORTING PARTY:** Enter the mandated reporter's name, title, category (from PC Section 11165.7), business (agency) name and address, telephone number, a signature and today's date. Also check yes-no whether you (the mandated reporter) witnessed the incident. The signature area is for either the mandated report or the person taking as telephoned report.

ETHNICITY CODES

1 Alaskan Native	6 Caribbean	11 Guamanian	16 Korean	22 Polynesian	27 White-Armenian
2 American Indian	7 Central American	12 Hawaiian	17 Laotian	23 Samoan	28 White-Central American
3 Asian Indian	8 Chinese	13 Hispanic	18 Mexican	24 South American	29 White-European
4 Black	9 Ethiopian	14 Hmong	19 Other Asian	25 Vietnamese	30 White-Middle Eastern
5 Cambodian	10 Filipino	15 Japanese	21 Other Pac Islndr	26 White	31 White-Romanian

IV. INSTRUCTIONS (Continued)

- SECTION B - REPORT NOTIFICATION:** Complete the name and address of the designated agency notified, date of the written report, date/time of the phone call and the name, title and telephone number of the official contacted.
 - SECTION C - VICTIM** (One Report per Family, siblings must have same parents/guardians): Enter the victim's name, address, telephone number, birth date or approximate age, sex, ethnicity, present location, and where applicable enter the school, class (indicate the teacher's name or room number), and grade. List the primary language spoken in the victim's home. Check the appropriate yes-no box for: developmentally disabled?, physically disabled? and specify the victim's other disability. To determine if the victim has a disability, ask the victim's parent or care giver. Also check the appropriate yes-no box for in foster care?, indicate type of care if the victim was in out-of-home care, indicate the type of abuse. List the victim's relationship to the suspect, check the appropriate yes-no box for photos taken?, indicate whether the incident resulted in this victim's death.
 - SECTION D - INVOLVED PARTIES:** Enter the requested information for: Victim's Siblings, Victim's Parents/Guardians and the Suspect.
 - SECTION E - INCIDENT INFORMATION:** If multiple victims, enter the number. Enter date/time and place of the incident. Provide a narrative of the incident. Attach extra sheets if needed.
- ### V. DISTRIBUTION
- Reporting Party:** After completing Form SS 8572, retain the yellow copy for your records and submit the top three copies to the designated agency.
 - Designated Agency:** *Within 36 hours* of receipt of Form SS 8572, send **white copy** to police or sheriff, **blue copy** to county welfare or probation, and **green copy** to district attorney.

B. Disaster Response Procedures

In order to ensure the safety of all staff, students, and parents at Marcum-Illinois School, this Disaster Plan contains instructions and procedures for dealing with various emergencies. The response procedures are intended primarily as a ready reference for all staff to be studied and practiced prior to the occurrence of an emergency. Disaster Plan tests will be recorded and kept in a file by the Superintendent or designee.

EMERGENCY CONTACTS / PHONE LIST

COMMUNICATION PLANS / CRISIS TOOLBOX CHECKLIST

EMERGENCY PROCEDURES FOR STUDENTS WITH SPECIAL NEEDS

EMERGENCY ACTIONS

- All Clear
- Emergency Damage Assessment
- Lockdown.....
- Secure Campus
- Shelter in Place
- Duck, Cover and Hold On
- Evacuation
- Off-site Evacuation
- Structured Reunification

EMERGENCY RESPONSES (Alphabetical Index)

- Aircraft Crash
- Air Pollution Alert
- Animal Disturbance
- Bomb Threat
- Chemical Accident/Hazardous Materials
- Drive By Shooting
- Earthquake
- Explosion
- Fire
- Flood
- Gas/Fumes
- Hostage Situation
- Intruder (Active Shooter – See Section J).....
- Tornado/Severe Weather.....
- Utility Failure

OATH / USE OF FACILITIES

EVACULATION MAPS

LOCAL EMERGENCY TELEPHONE NUMBERS

EMERGENCY		911
LAW ENFORCEMENT		Phone
Sutter County Sheriff		(530) 822-7307
FIRE		Phone
East Nicolaus Fire Department		(530) 656-2261
Pleasant Grove Fire Department		(916) 655-3937
HOSPITALS	Address	Phone
Adventist Health and Rideout	726 4 th Street, Marysville, CA 95901	(530) 749-4300
OTHER SERVICES		
Animal Control		(530) 822-7375
Poison Control		800-222-1222
Sutter County Environmental Health		(530) 822-7400
Sutter County Public Health and Human Services		(530) 822-7327
Sutter County Superintendent of Schools		(530) 822-2900
Sutter County Office of Emergency Services		(530) 749-7520
Thorntons Gas		(530) 656-2485
Fletchers Plumbing		(530) 673-2489
Superior Well		(530) 534-1949
Keenan Crisis Risk/Disaster Response Hotline		(860) 677-3790

EMERGENCY RESPONSE TEAM MEMBERS

Name	Phone #	Role
Maggie Irby	925-595-8358	Superintendent/Press Liaison
Courtney Brazil	██████████	Designee
Shasta Ford	██████████	Admin Assistant
Stacey Schwall	██████████	Fiscal Admin
Paula Villarreal	██████████	Operations
Lori Brown	██████████	Transportation
Jorge Arias	██████████	Safety

STAFF PHONE LIST: (530) 656-2407 (landline) / (530) 933-0746 (cell)		Ext.
Superintendent/Principal	Mrs. Maggie Irby	Ext. 14
Assistant Principal/Director of Student Services	Mrs. Courtney Brazil	Ext. 34
Administrative Assistant/Program Specialist	Ms. Shasta Ford	Ext. 10
Attendance/Enrollment/Fiscal Admin Assistant II	Ms. Stacey Schwall	Ext. 11
Director of Operations	Ms. Paula Villarreal	Ext. 28
Director of Transportation	Ms. Lori Brown	Ext. 28
Food Services Director	Ms. Carol Long	Ext. 20
Preschool Teacher	Mrs. Christina McIntosh	Ext. 16
Preschool Teacher	Ms. Margarita Barajas	Ext. 16
Preschool Aide	Ms. Ilse Scheidel	Ext. 16
Transitional Kindergarten Teacher	Mrs. Kristen Strong	Ext. 17
Kindergarten Teacher	Mrs. Michelle Cote	Ext. 26
1st Grade Teacher	Ms. Olga Michel	Ext. 25
2nd Grade Teacher	Mrs. Anne Hill	Ext. 24
3rd Grade Teacher	Ms. Kimi Henry	Ext. 21
4th Grade Teacher	Mr. Cha Xiong	Ext. 22
5th Grade Teacher	Mrs. Samantha Rouse	Ext. 30
6th Grade Teacher, 6th-8th Science	Mrs. Kris Schuler	Ext.31
7th Grade Teacher, 6th-8th History	Mrs. Gina Stephens	Ext. 32
8th Grade Teacher, 6th-8th Math	Mrs. Staci Lucas	Ext. 33
Grounds/Maintenance/ Custodial	Mr. Jorge Arias	Ext. 28
Transportation/Aide/Custodial	Mrs. Karem Garcia	Ext. 21
Aide/Administrative Assistant	Mrs. Shannon Butler	Ext. 18
ELOP Director (DEN)	Ms. Tiffany DeAlba	Ext. 23
Aide/Den Staff	Ms. Michelle Gonzales	Ext. 17
Aide/Den Staff	Mrs. Debbie Scott	Ext. 24
Aide/Den Staff	Mrs. Lisa Vasquez	Ext. 30
Aide/Den Staff	Mrs. Kate Johnson	Ext. 25
Resource Specialist	Mrs. Megan Ginilo	Ext. 19
Special Education Aide/Classroom Aide/ Food Services	Mrs. Melissa Davis	Ext. 19
School Psychologist/Speech Pathologist	Mrs. Jasdeep Bains/ Mrs. Suzanne Myers	Ext. 27

SITUATIONAL COMMUNICATION PLANS

In the event of any emergency situation during school hours, what communication procedures are in place on your site? Develop a clear plan for the following aspects of emergency response.

<p>911 Calls</p>	<ul style="list-style-type: none"> • When placing a 911 call: give your name, school name, and school address (2452 El Centro Blvd. East Nicolaus, CA 95659) • Give specific location of danger (shooter, intruder, fire, hazardous material or other emergency) • Indicate location of incident command post
<p>Mass Notification to Parents</p>	<p><u>During an emergency:</u></p> <p>Parents will be contacted via the school's all-call system when deemed safe to do so.</p> <hr/> <p><u>After an emergency:</u></p> <p>Parents will be contacted via the school's all-call system when deemed safe to do so.</p>

CRISIS TOOLBOX CHECKLIST

Determine specific needs and ensure that all of the contents are in the appropriate box/pack and are current.

- Map/Diagram of campus with evacuation sites marked
- Student/Staff emergency cards/roster
- Appropriate facility keys
- Latex gloves in Ziplock bag
- Flashlight with batteries bagged separately
- Whistle
- Large marker
- Notebook/Legal Pad
- Scissors and/or utility tool
- Post it notes
- Assorted band-aids
- Lifesavers or other hard candy
- Other items as needed

SITE EMERGENCY PROCEDURES FOR SPECIAL NEEDS STUDENTS

1. Procedures for special needs students may need to be implemented in emergency situations such as fire, earthquake, bomb threats, etc.
2. At the beginning of each school year, an Individual Emergency Procedures Plan must be completed to accommodate each student who requires additional assistance due to a disability. This includes students with physical impairments who may require:
 - a wheelchair on a daily basis
 - specialized equipment
 - physical assistance to evacuate in a timely manner
3. Each plan requires that support staff be designated as specialized assistants during times of emergency.
4. Use the format below to complete an Individual Emergency Procedures Plan for each special needs student. Place a copy of the plans in the Site Emergency Operations Plan and with the individual classroom teacher's emergency materials. (class roster, etc.)

Individual Student Emergency Procedures Plan		
Student:	Room #:	Teacher:
Designated Specialized Assistants: <i>(Identify two staff in this area)</i>		
Required Equipment or Physical Assistance Needed to Evacuate in a Timely Manner <i>(complete below)</i>		

GENERAL EMERGENCY ACTIONS

Type	Definition
STATUS	ALL CLEAR is the signal that communicates to students and staff that the emergency is over and normal school operations can resume.
	EMERGENCY DAMAGE ASSESSMENT is the inspection process used immediately following an emergency (typically students and staff are under an EVACUATION order) to determine if it is safe to resume occupancy of school facilities. An EMERGENCY DAMAGE ASSESSMENT should be performed following any event with the potential to cause damage school facilities or equipment.
RESTRICTED MOVEMENT & ACCESS	<p>LOCKDOWN is initiated to isolate students and school staff from danger on or near the campus when movement within the school and within rooms on the campus might put students and staff in jeopardy. LOCKDOWN is used to prevent intruders from entering occupied areas of the buildings. Depending on the location of the threat, utilize RUN, HIDE, FIGHT (pg.48).</p> <ul style="list-style-type: none"> • Ensure all doors are locked • Close and lock windows, and close blinds or cover windows • Turn off lights • Silence all electronic devices • Remain silent • Use strategies to silently communicate with first responders, if possible • Hide along the wall closest to the exit but out of the view from the hallway (allowing for an ambush of the intruder and for possible escape if the intruder enters the room) • Remain in place until the release from lockdown by school administration or evacuated by law enforcement.
	SECURE CAMPUS is implemented as a precautionary measure to ensure the safety of students and staff when there is danger in the surrounding community, or a bomb threat is made against the school. SECURE CAMPUS requires that all students and staff take shelter in school buildings and lock all exterior doors. Classroom instruction and/or activity may continue as long as all classroom and office doors are locked, and all students and staff remain inside through the duration of that event. The school perimeter should be secured.
	SHELTER IN PLACE is implemented when there is a need to isolate students and staff from the outdoor environment to prevent exposure to airborne contaminants. The procedures include closing and sealing doors, windows, and vents; shutting down the classroom/building heating, ventilation, and air conditioning systems to prevent exposure to the outside air; and turning off pilot lights. SHELTER IN PLACE allows for the free movement of staff and students within the building, although one should not leave the room until further instructions are received. Those in buildings with exterior passageways must remain in the classroom while SHELTER IN PLACE is instituted. It is appropriate for, but not limited to, gas leaks, external chemical release, bombs, and hazardous material spills.
	<p>DUCK, COVER AND HOLD ON is the action taken during an earthquake, explosion, or severe weather to protect students and staff from flying and falling debris. All students and staff should:</p> <ul style="list-style-type: none"> ✓ Face the wall with backs to the windows ✓ Crouch down on knees and elbows, taking cover under sturdy furniture if able ✓ Hands covering the back of their head/neck <p>Immediate EVACUATION will be signaled by sounding the alarm and an EMERGENCY DAMAGE ASSESSMENT must be performed prior to re-occupancy of any of the site's buildings, following any event prompting the use of DUCK, COVER AND HOLD ON.</p>

EVACUATION	EVACUATION is implemented when conditions make it unsafe to remain inside the building(s). This action provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated outside area of safety.
	OFF-SITE EVACUATION is implemented when it is unsafe to remain on the school campus, and evacuation to an off-site assembly area is required. This action provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated area of safety off campus. In some situations, OFF-SITE EVACUATION may require the use of busing. STRUCTURED REUNIFICATION should be used following any OFF-SITE EVACUATION.
	EARLY RELEASE Certain situations may require releasing students from school at a time when parents expect their children to be at the school site. EARLY RELEASE may be implemented when circumstances make keeping students at school inadvisable. EARLY RELEASE must be authorized by the district superintendent or designee. During an EARLY RELEASE, students follow normal dismissal procedures.
REUNIFICATION	<p>STRUCTURED REUNIFICATION is the process used to reunify children with their parents, guardians or caregivers, following a school emergency. Regular dismissal procedures are not followed. STRUCTURED REUNIFICATION requires:</p> <ul style="list-style-type: none"> • Maintaining accurate information on the location of each child. • Preventing unauthorized individuals from having access to or removing children. • Verifying the identity of individuals coming to take custody of children. • Verifying each individual has the legal right to take custody the child for which they have asked. • Keeping record of who each student is released to, the method used to verify their identity and the time of the pick-up.

EMERGENCY RESPONSE

AIRCRAFT CRASH

It is important that staff and students understand the procedures if an aircraft falls within the perimeter of the Marcum- Illinois Union School grounds. The warning, if any, may come in the form of a sound of a crash, an explosion, or through observation. Emergency response will depend on the size of the aircraft, nature of the crash, and proximity to the school.

STAFF ACTIONS:

- θ Notify Principal/Designee
- θ Move students away from the immediate vicinity of the crash.
- θ Crash Inside Building: Staff will initiate **DUCK, COVER, HOLD ON** action. Principal/Designee will determine if students are to remain inside or **EVACUATE**.
- θ Crash Outside: Move students away from immediate vicinity of the crash. Principal will determine if students are to return to classrooms or assemble outside.
 - θ Take roll, and report to the principal/designee
 - θ Remain in decided upon location with students unless subsequent explosions or fire endanger the area.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Notify police and fire department (call 911).
- θ Initiate **SHELTER IN PLACE**, if warranted.
- θ Initiate **DUCK, COVER, HOLD ON** for students and staff outside or direct them to designated area until further instructions are received.
- θ Ensure that students and staff remain at a safe distance from the crash.
- θ Contact the Sutter County Office of Emergency Services.
- θ Account for all building occupants and determine extent of injuries.
- θ Fire department officials will secure area to prevent unauthorized access. Do not enter affected areas until the appropriate authorities provide clearance to do so.

EMERGENCY RESPONSE**AIR POLLUTION ALERT**

Severe air pollution may affect students and staff who are susceptible to respiratory problems. These are persons with chronic lung disease or asthma, the elderly, the chronically ill and exercising children and adults.

Activities will be restricted when air quality reached stage two (Unhealthy for Sensitive Groups) on the Air Quality Index, or when the media announces a Spare the Air Day (126 AQI threshold).

STAFF ACTIONS:

- θ Remain indoors with students whenever possible.
- θ Minimize strenuous physical activity.
- θ Keep windows and doors closed.
- θ Resume normal activities after the **ALL CLEAR** signal is given.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Develop and maintain a file of students and staff who have or are susceptible to respiratory problems.
- θ Communicate alternate programs or locations available to sensitive persons during an air pollution episode with teachers and support staff.
- θ When notified by the district office or news media of a smog advisory, inform all staff to stay indoors and minimize strenuous physical activity.
- θ Cancel all outdoor athletic competitions and practices and any other activities that require strenuous physical activity.

EMERGENCY RESPONSE**ANIMAL DISTURBANCE**

If there is a rabid or uncontrollable animal on campus, implement this procedure when any wild animal threatens the safety of the students and staff.

STAFF/TEACHER ACTIONS:

- θ If the animal is outside, keep students inside. Lock doors and keep students away from the windows.
- θ If the animal is inside, **EVACUATE** students to a sheltered area away from the animal.
- θ Notify the principal and report any injuries.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Isolate the students from the animal. Close doors or use available barricades to isolate the animal if possible.
- θ If the animal is outside, keep students inside and institute **SECURE CAMPUS**.
- θ If the animal is inside, initiate an **EVACUATION** outside to a protected area away from the animal
- θ Contact Sutter County Animal Control at (530) 822-7375 for assistance in removing the animal.
- θ If the animal injures anyone, seek medical assistance from the office.
- θ Notify parent/guardian and recommended health advisor.

EMERGENCY RESPONSE**BOMB THREAT**

If the school receives a bomb threat by telephone, follow the Bomb Threat Checklist on the **next page** to document information about the threat. Keep the caller on the telephone as long as possible and listen carefully to all information the caller provides. Make a note of any voice characteristics, accents, or background noises and complete the Bomb Threat Report as soon as possible.

PERSON RECEIVING THREAT BY TELEPHONE:

- θ Listen. Do not interrupt caller.
- θ Keep the caller on the line with statements such as *"I am sorry, I did not understand you. What did you say?"*
- θ If possible, alert someone else to notify the telephone company to trace the call while the caller is on the line.
- θ Notify site administrator immediately after completing the call. Office to call 911.
- θ Complete the Bomb Threat Checklist on following page.

PERSON RECEIVING THREAT BY MAIL:

- θ Note the manner in which the threat was delivered, where it was found and who found it.
- θ Limit handling of item by immediately placing it in an envelope so that fingerprints may be detected. Written threats should be turned over to law enforcement.
- θ Caution students against picking up or touching any strange objects or packages.
- θ Notify principal or site administrator.

STAFF ACTIONS:

- θ If ordered **EVACUATE** students as quickly as possible, using primary or alternate routes.
- θ Leave the room unlocked and turn off the lights as you leave.
- θ While evacuating, visually scan for anything suspicious or out of place. Immediately report findings to principal/designee.
- θ Do not return to the building until emergency response officials determine it is safe.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Call 911.
- θ If the caller is still on the phone, contact the phone company to trace the call. Tell the telephone operator the name of school, name of caller, phone number on which the bomb threat came in. This must be done quickly since the call cannot be traced once the caller has hung up.
- θ Instruct staff and students and staff to turn off any cell phones or two-way radios. Do not use those devices during this threat since explosive devices can be triggered by radio frequencies.
- θ Determine whether to **EVACUATE** the threatened building and adjoining buildings. If the suspected bomb is in a corridor, modify evacuation routes to bypass the corridor.
- θ Use the intercom, personal notification by designated persons, or the PA system to evacuate the threatened rooms.
- θ If it is necessary to **EVACUATE** the entire school, use the fire alarm.
- θ Direct a search team to look for suspicious packages, boxes or foreign objects.
- θ Do not return to the school building until it has been inspected and determined safe by proper authorities.
- θ Avoid publicizing the threat any more than necessary.

EMERGENCY RESPONSE BOMB THREAT CHECKLIST

BOMB THREAT CALL PROCEDURES

Most bomb threats are received by phone. Bomb threats are serious until proven otherwise. Act quickly, but remain calm and obtain information with the checklist on the reverse of this card.

If a bomb threat is received by phone:

1. Remain calm. Keep the caller on the line for as long as possible. **DO NOT HANG UP**, even if the caller does.
2. Listen carefully. Be polite and show interest.
3. Try to keep the caller talking to learn more information.
4. If possible, write a note to a colleague to call the authorities or, as soon as the caller hangs up, immediately notify them yourself.
5. If your phone has a display, copy the number and/or letters on the window display.
6. Complete the Bomb Threat Checklist (reverse side) immediately. Write down as much detail as you can remember. Try to get exact words.
7. Immediately upon termination of the call, do not hang up, but from a different phone, contact FPS immediately with information and await instructions.

If a bomb threat is received by handwritten note:

- Call _____
- Handle note as minimally as possible.

If a bomb threat is received by email:

- Call _____
- Do not delete the message.

Signs of a suspicious package:

- No return address
- Excessive postage
- Stains
- Strange odor
- Strange sounds
- Unexpected delivery
- Poorly handwritten
- Misspelled words
- Incorrect titles
- Foreign postage
- Restrictive notes

DO NOT:

- Use two-way radios or cellular phone; radio signals have the potential to detonate a bomb.
- Evacuate the building until police arrive and evaluate the threat.
- Activate the fire alarm.
- Touch or move a suspicious package.

WHO TO CONTACT (select one)

- Follow your local guidelines
- Federal Protective Service (FPS) Police
1-877-4-FPS-411 (1-877-437-7411)
- 911

BOMB THREAT CHECKLIST

Date: Time:

Time Caller Hung Up: Phone Number Where Call Received:

Ask Caller:

- Where is the bomb located?
(Building, Floor, Room, etc.) _____
- When will it go off? _____
- What does it look like? _____
- What kind of bomb is it? _____
- What will make it explode? _____
- Did you place the bomb? Yes No _____
- Why? _____
- What is your name? _____

Exact Words of Threat:

Information About Caller:

- Where is the caller located? (Background and level of noise) _____
- Estimated age: _____
- Is voice familiar? If so, who does it sound like? _____
- Other points: _____

Caller's Voice	Background Sounds:	Threat Language:
----------------	--------------------	------------------

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Accent | <input type="checkbox"/> Animal Noises | <input type="checkbox"/> Incoherent |
| <input type="checkbox"/> Angry | <input type="checkbox"/> House Noises | <input type="checkbox"/> Message read |
| <input type="checkbox"/> Calm | <input type="checkbox"/> Kitchen Noises | <input type="checkbox"/> Taped |
| <input type="checkbox"/> Clearing throat | <input type="checkbox"/> Street Noises | <input type="checkbox"/> Irrational |
| <input type="checkbox"/> Coughing | <input type="checkbox"/> Booth | <input type="checkbox"/> Profane |
| <input type="checkbox"/> Cracking voice | <input type="checkbox"/> PA system | <input type="checkbox"/> Well-spoken |
| <input type="checkbox"/> Crying | <input type="checkbox"/> Conversation | |
| <input type="checkbox"/> Deep | <input type="checkbox"/> Music | |
| <input type="checkbox"/> Deep breathing | <input type="checkbox"/> Motor | |
| <input type="checkbox"/> Disguised | <input type="checkbox"/> Clear | |
| <input type="checkbox"/> Distinct | <input type="checkbox"/> Static | |
| <input type="checkbox"/> Excited | <input type="checkbox"/> Office machinery | _____ |
| <input type="checkbox"/> Female | <input type="checkbox"/> Factory machinery | _____ |
| <input type="checkbox"/> Laughter | <input type="checkbox"/> Local | _____ |
| <input type="checkbox"/> Lisp | <input type="checkbox"/> Long distance | _____ |
| <input type="checkbox"/> Loud | | |
| <input type="checkbox"/> Male | | |
| <input type="checkbox"/> Nasal | | |
| <input type="checkbox"/> Normal | | |
| <input type="checkbox"/> Ragged | | |
| <input type="checkbox"/> Rapid | | |
| <input type="checkbox"/> Raspy | | |
| <input type="checkbox"/> Slow | | |
| <input type="checkbox"/> Slurred | | |
| <input type="checkbox"/> Soft | | |
| <input type="checkbox"/> Stutter | | |

Other Information:



Homeland Security

EMERGENCY RESPONSE

CHEMICAL ACCIDENT

Warning of a chemical accident is usually received from the fire or police departments when such an accident occurs sufficiently near the school to be a threat to the safety of the students. The school is alert to exposure to safety hazards, such as toxins from nearby spraying of farm crops. The Agricultural Commissioner's Office will be notified when sprayers get too close to the school during times that students are present.

PERSON DISCOVERING SPILL:

- θ Alert others in immediate area to leave the area.
- θ Close doors and restrict access to affected area.
- θ Notify principal/designee.

STAFF ACTIONS:

- θ If chemical accident is off-site, **SHELTER-IN-PLACE**. Close all doors and windows, shut off ventilation, and monitor the radio/phones. If necessary, use tape, rags, clothing, or any other available material of seal air leaks.
- θ If you believe that gas is entering the building, protect everyone with a wet cloth or towel over the mouth and nose. Have everyone breathe in short, quick shallow breaths.
- θ If chemical accident is on-site, **EVACUATION** is implemented. Direct all students to report to nearest designated building or assembly area.
- θ Upon arrival at safe site, take attendance to be sure all students have been evacuated and accounted for. Notify principal/site administrator of any missing students.
- θ Prepare for potential **OFF-SITE EVACUATION**.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Notify Fire Department and the Department of Public Health. Provide the following information:
 - School name and address, including nearest cross street(s)
 - Location of the spill and/or materials released
 - Characteristics of spill (color, smell, visible gases)
 - Name of substance, if known
 - Injuries, if any
- θ Notify Maintenance/Building and Grounds Manager to shut off mechanical ventilating systems.
- θ Determine whether to implement **SHELTER IN PLACE, EVACUATION** (upwind from the accident), and/or student release.
- θ Post a notice on the school office door stating location of alternate school site.

EMERGENCY RESPONSE**DRIVE BY SHOOTING**

With the availability of weapons and the increase in gang activity, it is possible that a drive-by shooting could occur at or near a school site. The immediate concern is the safety of students and staff.

STAFF ACTIONS:

- θ If it is suspected that gunshots may be fired from a passing vehicle, have students and other staff members lie flat on the ground and keep as low as possible.
- θ If safe, look at the vehicle and attempt to identify
 - License plate number
 - Type of vehicle
 - Occupants
 - Weapons
- θ Notify main office.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Call 911.
- θ Activate **SECURE CAMPUS**. Students should move quickly and safely to classrooms.
- θ Assess injuries. If possible, move injured to a safe location. Do not move severely injured unless imminent danger exists.
- θ Direct media to the Superintendent.

EMERGENCY RESPONSE

EARTHQUAKE

Earthquakes strike without warning. The effect of an earthquake from one building to another will vary: Freestanding bookshelves may topple, wall-mounted objects may loosen and fall, ceiling components may fall, door frames may be bent by moving walls and may jam doors shut, moving walls may bend window frames, causing glass to shatter, sending dangerous shards into the room, the accompanying noise may cause considerable stress. The major shock is usually followed by numerous aftershocks, which may last for weeks.

The major threat of injury during an earthquake is from falling objects, glass shards and debris. Many injuries are sustained while entering or leaving buildings. Therefore, it is important to quickly move away from windows, free-standing partitions and shelves and take the best available cover under a sturdy desk or table, in a doorway or against an inside wall. All other actions must wait until the shaking stops. If persons are protected from falling objects, the rolling motion of the earth may be frightening but not necessarily dangerous.

STAFF ACTIONS:

- θ If inside a building, give **DROP, COVER and HOLD ON** command. Instruct students to move away from windows, bookshelves and heavy suspended light fixtures. Get under tables, desks, or other sturdy furniture with back to windows.
- θ If outside, move students away from buildings, trees, overhead wires, and poles. Get under a stable structure (such as the playground). Otherwise, drop to knees, clasp both hands behind neck, bury face in arms, make body as small as possible, close eyes, and cover ears with forearms. If notebooks or jackets are handy, hold over head for added protection. Maintain this position until shaking stops.
- θ After shaking stops, check for injuries and render First Aid.
- θ After shaking stops, **EVACUATE** to designated location. Do not return to the building. Avoid evacuation routes with heavy architectural ornaments over the entrances. Bring attendance roster and emergency backpack.
- θ Check attendance at the assembly area. Report any missing students to principal/site administrator.
- θ Warn students to avoid touching electrical wires and keep a safe distance from any downed power lines.
- θ Stay alert for aftershocks.
- θ Do NOT re-enter building until it is determined to be safe, and **ALL CLEAR** is given.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Once shaking stops, initiate **EVACUATION**. Direct Secretary to call 911.
- θ Determine if situation warrants forming a search and rescue team to find missing students.
- θ Direct custodians to evaluate overall campus condition and take any precautionary actions with gas, electricity, etc. Report building damage and suspected breaks in utility lines or pipes to fire department responders.
- θ Do NOT give **ALL CLEAR** to re-enter building until it is determined to be safe by appropriate facilities inspector.
- θ Determine whether to close school. If school must be closed, notify staff members, students, and parents.

During non-school hours

- θ Inspect school buildings with Maintenance team to assess damage and determine corrective actions.
- θ Determine the advisability of closing the school.
- θ Notify fire department and utility company of suspected breaks in utility lines or pipes.
- θ If school must be closed, notify staff members, students and parents.

EMERGENCY RESPONSE

EXPLOSION

Emergency response will depend on the type of explosion (smoke bomb, chemical lab incident, etc.) and proximity to the school. All students should be kept away from the explosion and under supervision.

STAFF ACTIONS:

- θ Initiate **DROP, COVER AND HOLD ON**.
- θ If explosion occurred inside the school building, **EVACUATE** to outdoor assembly area. Keep students and staff at a safe distance from the building(s).
- θ Render first aid as necessary.
- θ Do not return to the building until the emergency response personnel determine it is safe to do so.
- θ If explosion occurred in the surrounding area, initiate **SHELTER IN PLACE**. Keep students at a safe distance from site of the explosion.

PRINCIPAL/SITE ADMINISTRATOR:

- θ Determine whether site evacuation should be implemented. If so, sound fire alarm. This will automatically implement action to **EVACUATE** the building. **EVACUATION** may be warranted in some buildings, but others may be used for **SHELTER IN PLACE**.
- θ Notify Fire Department (call 911). Provide school name, address, exact location within the building, your name and phone number and nature of the emergency.
- θ Secure area to prevent unauthorized access until the Fire Department arrives.
- θ Notify emergency response personnel of any missing students.
- θ Notify utility company of breaks or suspected breaks in utility lines or pipes. Provide school name, address, location within building, your name and phone.
- θ Direct a systematic, rapid and thorough approach to search the building and surrounding areas. Check classrooms and work areas, public areas (foyers, offices, bathrooms and stairwells), unlocked closets, exterior areas (shrubbery, trash cans, debris boxes) and power sources (computer rooms, gas valves, electric panels, telephone panels).
- θ Determine if Student Release should be implemented. If so, notify staff, students, and parents.

EMERGENCY RESPONSE

FIRE

Should any fire endanger the students or staff, it is important to act quickly and decisively to prevent injuries and contain the spread of the fire. All doors leading to the fire should be closed. Do not re-enter the area for belongings. If the area is full of smoke, students and employees should be instructed to crawl along the floor, close to walls, which will make breathing easier and provide direction. Before opening any door, place a hand an inch from the door near the top to see if it is hot. Be prepared to close the door quickly at the first sign of fire. All fires, regardless of their size, which are extinguished by school personnel, require a call to the Fire Department.

STAFF ACTIONS:

- θ If directed, or alarm sounds, **EVACUATE** students from the building using primary or alternate fire routes. Take emergency folder. Maintain control of the students a safe distance from the fire and firefighting equipment.
- θ Take attendance. Report missing students to the principal/designee and emergency response personnel.
- θ Maintain supervision of students until the Fire Department determines it is safe to return to the school building and **ALL CLEAR** is given.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Sound the fire alarm to implement **EVACUATION** of the building.
- θ Immediately **EVACUATE** the school using the primary or alternate fire routes.
- θ Notify the Fire Department (call 911).
- θ Direct search and rescue team to be sure all students and personnel have left the building.
- θ Ensure that access roads are kept open for emergency vehicles.
- θ Notify appropriate utility company of suspected breaks in utility lines or pipes.
- θ If needed, initiate **OFF-SITE EVACUATION** with transportation team.
- θ Do not allow staff and students to return to the building until the Fire Department declares that it is safe to do so.

Fire Off-Site/Near the School

- θ Notify the Fire Department (call 911). The Fire Marshall will direct operations once on site.
- θ Determine the need to implement an **EVACUATION**. If the fire threatens the school, execute the actions above. If not, continue with school routine.

EMERGENCY RESPONSE

FLOOD

Flooding could threaten the safety of students and staff whenever storm water or other sources of water threaten to inundate school grounds or buildings. Flooding may occur if a water pipe breaks, or prolonged rainfall causes urban streams to rise. Flooding may also occur because of damage to water distribution systems such as failure of a dam or levee. If weather-related, an alert message will be broadcast over the weather radio station.

The extent of the flood and estimated time before it may arrive will dictate the course of action to be taken. The Superintendent will sound the appropriate warning signal.

STAFF ACTIONS:

- θ If warranted, **EVACUATE** students using evacuation plan. If **OFF-SITE EVACUATION** is ordered, take attendance before leaving the campus.
- θ Remain with students throughout the evacuation process.
- θ Upon arrival at the safe site, take attendance. Report any missing students to principal/designee and emergency response personnel.
- θ Do not return to school building until it has been inspected and determined safe by property authorities, and **ALL CLEAR** has been issued.

BUS DRIVER ACTIONS:

- θ If **OFF-SITE EVACUATION** is by bus, **DO NOT** drive through flooded streets and/or roads. **DO NOT** attempt to cross bridges, overpasses or tunnels that may be damaged by flooding.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Monitor Radio Station KFBK 1530 AM and/or Television Station KCRA Channel 3.
- θ Instruct staff to stand by while it is determined if evacuation is required.
- θ Notify local police department of intent to **OFF-SITE EVACUATE**, the location of the safe evacuation site and the route to be taken to that site.
- θ Delegate a search team to assure that all students have been evacuated.
- θ Issue **OFF-SITE EVACUATION** instruction if students will be evacuated to a safer location by means of buses and cars.
- θ Post a notice on the office door stating where the school has relocated.
- θ Do not allow staff and students to return to the building until proper authorities have determined that it is safe to do so and **ALL CLEAR** has been issued.

EMERGENCY RESPONSE**GAS/FUMES**

All school personnel, including cafeteria managers and custodians, shall immediately report any gas odor or suspected gas leak to the principal/designee. If an odor is detected outside the building, it may not be necessary to evacuate.

STAFF ACTIONS:

- θ Notify principal/designee.
- θ Move students from immediate vicinity of danger.
- θ Do not turn on any electrical devices such as lights, computers, fans, etc.
- θ If odor is severe, **EVACUATE** the area immediately.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ If gas leak is internal, **EVACUATE** the building immediately.
- θ Call 911.
- θ Notify utility company.
- θ Determine whether to move to alternate building location or implement **OFF-SITE EVACUATION**.
- θ Do not return to the building until it has been inspected and determined safe by proper authorities and **ALL CLEAR** has been issued.

EMERGENCY RESPONSE

HOSTAGE SITUATION

Hostage situations may unfold rapidly in a variety of ways. Events may range from a single perpetrator with a single hostage to several perpetrators with many hostages. Specific actions by school staff will be limited pending arrival of law enforcement officers. It is their responsibility to bring the situation to a successful conclusion. When as much of the school has been evacuated as can be accomplished, school staff should focus on providing support as needed to the police department, communicating with parents, and providing counseling for students.

HOSTAGE ACTIONS:

- θ Obey captor's orders, being courteous and polite. Do not become antagonistic.
- θ Do not debate, argue, or discuss political issues with captors or other hostages.
- θ Talk in a normal voice. Avoid whispering when talking to hostages and avoid raising your voice when talking to captors.
- θ Avoid abrupt movements. Keep movement to a minimum and in view.
- θ Locate yourself and any students away from windows/doors and as far away from the terrorist as possible.
- θ Answer all questions unless your position may pose a threat to terrorist captors or to their ideologies.
- θ Inform captors of any medical conditions or special disabilities of all hostages.
- θ Do not discuss possible actions to be taken by other agencies, school district, colleagues, media, or parents.
- θ STAY CALM.

STAFF ACTIONS:

- θ All students and staff who are on site but not in imminent danger should implement **LOCKDOWN** procedures.
- θ Alert the principal/site administrator.
- θ Account for all students.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS

- θ Call 911. Provide all known essential details of the situation:
 - Number of hostage takers and description
 - Type of weapons being used
 - Number and names of hostages
 - Any demands or instructions the hostage taker has given
 - Description of the area

- θ Identify an assembly area for responding officers away from the hostage situation. Have school liaison wait at assembly area for police to arrive.
- θ Protect building occupants before help arrives by initiating a **LOCKDOWN** or **EVACUATION** (or combination of both) for all, or parts, of the building.
- θ Secure exterior doors from outside access.
- θ When police arrive, assist them in a quiet, orderly evacuation away from the hostage situation.
- θ Gather information on students and/or staff involved and provide the information to the police. If the parent of a student is involved, gather information about the child.
- θ Identify media staging area, if appropriate. Implement a hotline for parents.
- θ Account for students as they are evacuated.
- θ Provide recovery counseling for students and staff.

EMERGENCY RESPONSE

INTRUDER

SEE SECTION J FOR ACTIVE SHOOTER/ARMED ASSAILANT TACTICAL PROCEDURES

To prevent intruders on campus, keep doors secure, use sign-in sheets for visitors and cameras and staff to monitor entryways.

STAFF ACTIONS:

- θ Notify the principal/site administrator. Provide description and location of the intruder. Visually inspect the intruder for indications of a weapon.
- θ Keep intruder in view until police or law enforcement arrives. Stay calm. Do not indicate any threat to the intruder.
- θ Isolate intruder from students. Initiate **LOCKDOWN** procedures until **ALL CLEAR** instruction is announced.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Initiate **LOCKDOWN**.
- θ Request intruder to leave campus. Remain calm. Be courteous and confident. Keep distance from the intruder. Speak in soft, non-threatening manner. Avoid hostile-type actions, except in cases when necessary to safeguard person or property. Listen to the intruder. Give him or her an opportunity to vent. Attempt to be helpful. When talking to the intruder, use phrases such as:
 - “What can we do to make this better?”*
 - “I understand the problem, and I am concerned.”*
 - “We need to work together on this problem.”*
- θ As soon as the conversation or actions of the individual become threatening or violent, call 911 immediately. Provide description and location of intruder.
- θ Keep subject in view until police or law enforcement arrives.
- θ Take measures to keep subject away from students and building.
- θ Designate an administrator or staff member to coordinate with public safety at their command post; provide a site map and keys to public safety personnel.
- θ When scheduling a meeting with an individual known to be aggressive, arrange for another staff member to be present.
- θ Be available to deal with the media and bystanders and keep site clear of visitors.

EMERGENCY RESPONSE TORNADO/SEVERE WEATHER

Tornados are relatively short-lived local storms. They are composed of violently rotating columns of air that descend in a funnel shape from thunderstorm cloud systems and usually develop during severe thunderstorms. Tornados occur most frequently in the months of April, May, and June.

The national weather service will issue a warning over the emergency broadcast system in event of severe weather conditions.

Tornado Watch: When weather conditions are favorable to their formation, an eye should be kept on the weather. At the first sign of any indications of a possible tornado, shelter should be taken.

Tornado Warning: When a tornado funnel is sighted or indicated by radar, shelter should be taken immediately.

STAFF ACTIONS:

- θ Follow **SECURE CAMPUS** procedures.
- θ If a funnel cloud is sighted, or you are directed, follow **DUCK, COVER, HOLD ON** procedures, **with the addition that students must place themselves along the innermost walls of the building.**
- θ **EVACUATE** after the initial danger if instructed to do so.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ If warning is received from weather service, initiate **SECURE CAMPUS**.
- θ If a funnel cloud is sighted, initiate **DUCK, COVER, HOLD ON**. **Students must place themselves along the innermost walls of the building.**
- θ Initiate fire alarm to signal **EVACUATION** after the initial danger, if necessary.

EMERGENCY RESPONSE

UTILITY FAILURE

Failure of any of the utilities (electricity, gas, water) during school hours constitutes a condition that must be dealt with on a situational basis. Advance notice may be received from a utility company regarding loss of service. In many cases, such loss of service will be of short duration and require no special action other than notifying staff of the temporary interruption of service.

PRINCIPAL/SITE ADMINISTRATOR:

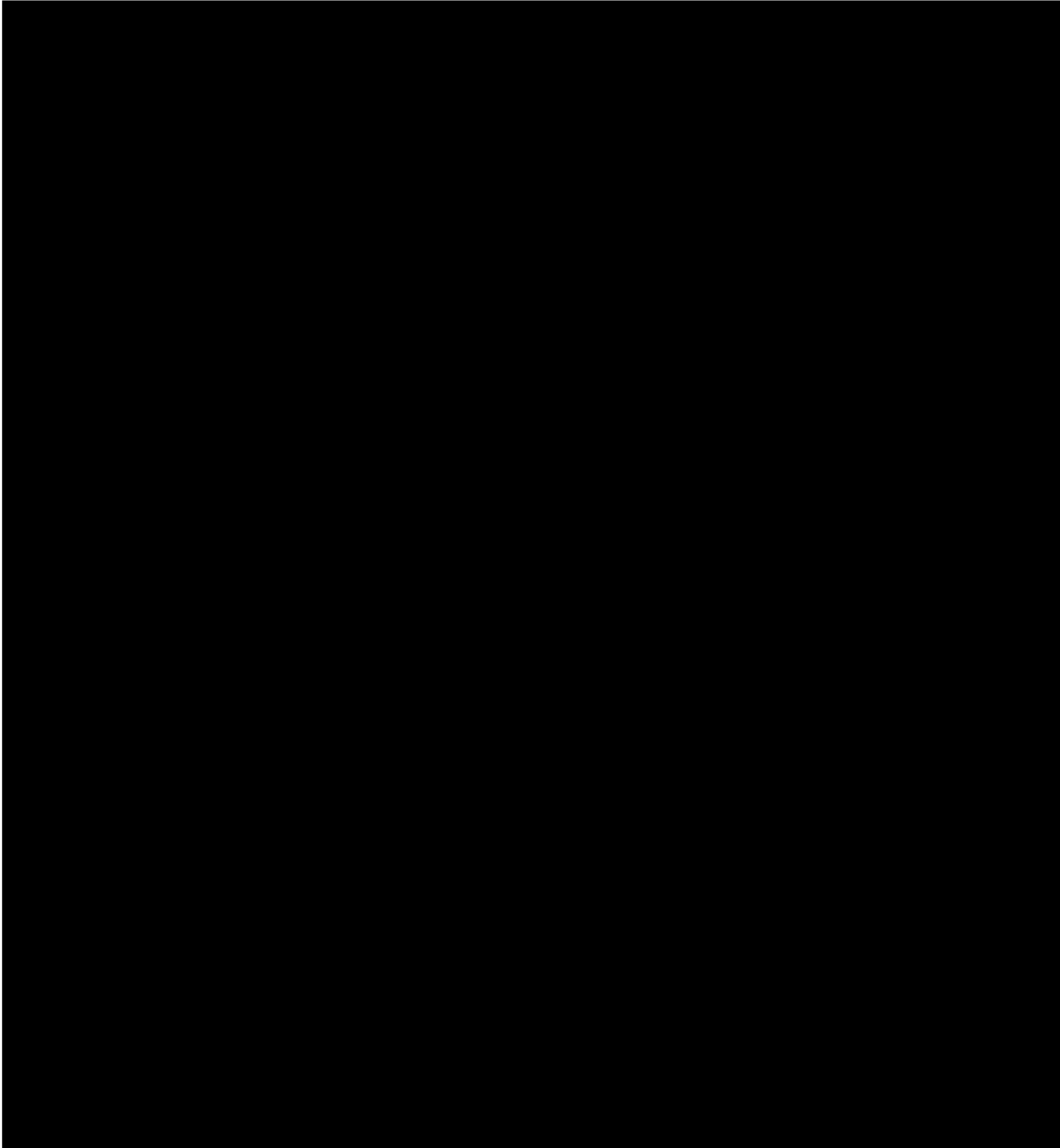
- θ Notify utility company. Provide the following information:
 - Affected areas of the school site
 - Type of problem or outage
 - Expected duration of the outage, if known
- θ Determine length of time service will be interrupted.
- θ Determine desired action, which may include relocation of students and staff, notification of parents, and alternate food service.
- θ If disruption in service will severely hamper school operation, notify students and staff by appropriate means.
- θ Use messengers with oral or written word as an alternate means of faculty notification.
- θ Implement plan to provide services without utilities or with alternate utilities.

Plan for Loss of Water, Electricity, or Gas

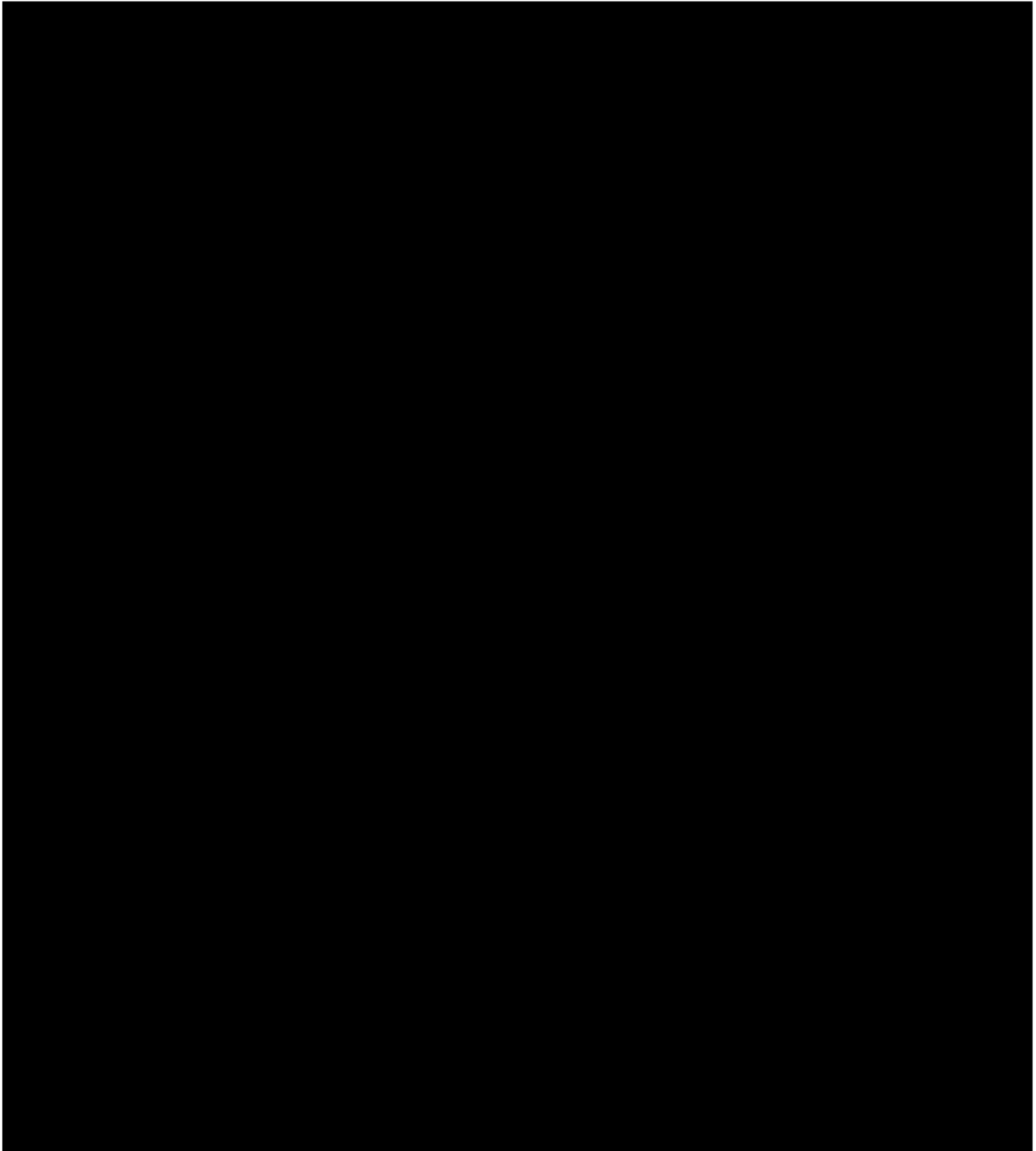
If water, electricity, or gas is temporarily unavailable on campus, short-term solutions may be considered until services resume. If there is an extended loss of water, campus will be closed at the discretion of the Superintendent or designee.

On-Site Evacuation Map

Marcum-Illinois School Map



Off-Site Evacuation Maps



OATH OF AFFIRMATION

Marcum-Illinois Union Elementary School District – Administrative Regulation 4112.3

All public employees are disaster service workers. As such, before beginning employment with the District, employees must take the oath or affirmation required by law. In the event of natural, manmade or war-caused emergencies which result in conditions of disaster or extreme peril to life, property and resources, all District employees are subject to disaster service activities as assigned to them by their supervisors.

Government Code – 3100

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In furtherance of the exercise of the police power of the state in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their supervisors or by law.
(Amended by Stats. 1971, Ch. 38.)

USE OF SCHOOL FACILITIES

Marcum-Illinois Union Elementary School District - Board Policy 3516

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services it deems necessary to meet the community's needs.

C. Suspension & Expulsion Policies

The Education Code clearly identifies the student actions that are grounds for suspension and expulsion. Students may be suspended or expelled from Marcum-Illinois Union Elementary School depending upon the behavior. Grounds for suspension and expulsion include but are not limited to:

- Attempts, threats or actions that causes physical injury to another.
- Unauthorized possession of a dangerous object (or imitation) or substance (i.e., knife, firearm, explosive material).
- Use, sale or possession of a prohibited substance (i.e., alcohol, drug, or nicotine product).
- Commits or attempts to commit robbery or extortion or knowingly receives stolen property.
- Cause or attempts to cause damage to school or private property.
- Commits an obscene act or habitual vulgarity or profanity.
- Committed or attempted sexual assault/sexual battery
- Harassment of other students.
- Terrorist or hate threats against school officials or school property.

Students who are referred for suspension or expulsion are reported to administration. In non-emergency situations, an informal conference will be held to clarify the reason for the disciplinary action and to clarify the events or evidence. At the time of the suspension, a staff member will contact the student's parent/guardian regarding the suspension and notify the parent/guardian of the suspension in writing. The school may request to meet with the parent/guardian about the suspension. Under state law (Education Code 48914) the parent is then obligated to meet with school staff without delay. Suspensions are effective immediately. Suspended students are not allowed to be on school property, participate in school activities, or attend DEN during the period of the suspension. Suspended students are responsible for contacting their teacher to make up missed assignments.

A student will not be suspended from school for more than five days unless the student is recommended for an expulsion. When the Board is considering a suspension or disciplinary action (except expulsion) a closed hearing will be held to avoid violating a student's right to privacy (Education Code 49073-49079).

Students who are suspended for more minor offenses may participate in an in-school suspension program if that program is available. Major offenses are grounds for expulsion.

Note: This is a brief summary of a long and detailed policy and process. For specific steps and processes, see the Board Policy and Administrative Regulations. These may be requested through the school.

References: Board Policy 5144.1 (a-e) and Administrative Regulations 5144.1 (a-u), 5144.2 (a-i)

D. Procedures for Notifying Teachers of Dangerous Pupils

*In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that state teachers must be notified of the reason(s) a student has been suspended, Marcum-Illinois Union Elementary School will promptly and confidentially communicate reason for current or past student suspensions as necessary. The information will be provided to the student's current teachers only. All information regarding suspension and expulsion is **CONFIDENTIAL** and will not to be shared with any student(s) or parent(s).*

E. Discrimination & Harassment Policy

Marcum-Illinois Union Elementary School desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. Discrimination or harassment based on ethnicity, gender, race, social class, religion, disability, nationality, sexual orientation, physical appearance, or some other factor is strictly prohibited. Our school strives to convey the attitude that all children can achieve academically and behave appropriately, while at the same time appreciating and accepting individual differences. Marcum-Illinois Union Elementary School endeavors to communicate to students and the greater community that all students are valued and respected.

In order to maximize the successful education of all students and help them become productive citizens and lifelong learners in a diverse society, all individuals including student, parents, staff and community members:

- Shall be treated with dignity, respect, and fairness.
- Shall be encouraged to maintain high expectations.
- Shall strive to model an appreciation for socio-economic, cultural, ethnic, gender and religious diversity.
- Shall aspire to contribute to an environment of mutual respect, caring and cooperation.

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation shall be subject to appropriate discipline, up to and including counseling, suspension, and/or expulsion. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

References: Board Policy 5145.3

F. School-wide Dress Code Prohibiting Gang Attire

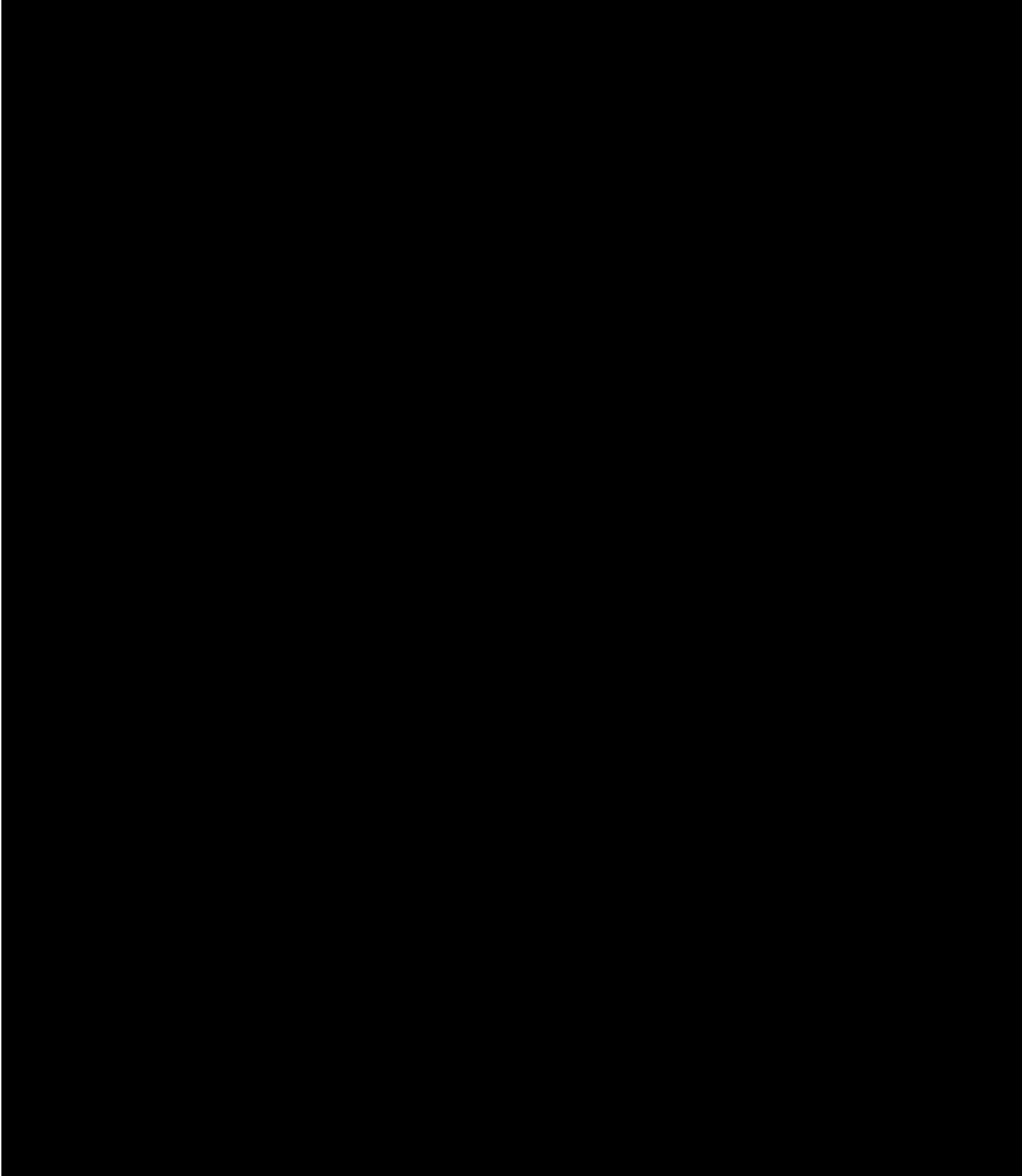
The Marcum-Illinois Union Elementary Dress Code intends to maintain a safe and productive learning environment for all students.

1. Shoes will be worn at all times. All shoes must close around the ankle and have a hard sole. No flip flops, slides, or slippers.
2. Extremely brief garments that are a distraction to the educational environment are not appropriate. Clothing shall be sufficient to conceal undergarments at all times. Tank top straps must be at least 2-fingers wide. Shorts, skirts, dresses, rompers, etc. must extend to fist length. Holes in pants/jeans or shorts must be below fist length or have patches to cover skin.
3. Clothing or accessories shall be free of writing, pictures, or any other insignia which are crude, violent, obscene, or sexually suggestive or which advocate racial, ethnic, religious, or other prejudice, or the use of tobacco, drugs or alcohol.
4. Earrings, jewelry, or accessories, which present a safety hazard to the wearer or others, are not suitable for school wear.
5. Only prescription sunglasses may be worn in class. Other types of sunglasses may be worn on campus outside of class.
6. Identified gang attire such as bandanas, haircuts or hair rollers, or any gang paraphernalia are prohibited.
7. Students are allowed to wear sun protective clothing, including hats, while outdoors during the school day.

References: Board Policy 5132

G. Safe Ingress and Egress

The following map and materials outline the procedures for safe ingress and egress from Marcum-IIIinois Union Elementary School. Items marked with an * are considered to be “tactical information” that will be withheld from the public view version of this plan.



H. Safe and Orderly Environment

School Mission Statement:

Our mission at Marcum-Illinois is to provide a safe and engaging learning environment that promotes academic excellence, develops student leadership, and fosters a sense of belonging for all students. We strive to create an environment where every student feels valued and respected, and where they are encouraged to take ownership of their actions and develop their individual strengths and talents.

School Vision Statement:

Through a collaborative and supportive community of educational partners, including educators, families, and students, Marcum-Illinois aims to inspire lifelong learners who are equipped with the skills and knowledge to succeed in the future. We strive for academic excellence by providing a rigorous and engaging curriculum that challenges students to think critically and work hard. We also prioritize student leadership, empowering our students to take ownership of their actions and develop the skills they need to become leaders in their communities. Finally, we believe that a sense of belonging is essential to student success, and we work to create a welcoming and inclusive environment where every student feels valued and supported.

Policies & Procedures on Positive School Climate

To maintain a positive school climate, behavior expectations are detailed in our ROAR Behavior Matrix below. Students are expected to follow the positive behaviors detailed in this matrix any time they are on school property and during any school fieldtrip. The four main expectations for positive school behavior include:

1. Be Respectful
2. Be Organized
3. Be Accepting of self/others
4. Be Responsible

I. Rules and Procedures on School Discipline

Marcum-Illinois Union School District is dedicated to ensuring that our campus is safe for everyone. Therefore, students are expected to follow the positive behaviors detailed in the ROAR behavior matrix and may be recommended for a referral, detention, suspension, or expulsion based on the severity of the infraction.

Rules and Consequences

The Marcum-Illinois School Rules are:

1. Be Respectful
2. Be Organized
3. Be Accepting of self/others
4. Be Responsible

If a student chooses to break a rule, the following consequences may be applied at the discretion of the teacher:

1. Warning
2. Appropriate "time out"/consequence
3. Parents contacted by phone or note
4. Conference between parent, teacher and/or principal, and possibly the student

REFERRALS:

Classroom Referrals: Teachers may refer a student to the principal for classroom behavior that is impacting the student or others learning. Outdoor Referrals: Yard Duty Supervisors will refer students to the principal for outside behavior.

A student may be referred to the office immediately for any behavior that should result in a home suspension or expulsion. These behaviors include:

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Caught stealing or trying to steal.
3. Caught damaging or attempting to damage school or another's personal property.
4. Committing an obscene act or habitual profanity.
5. Willfully and habitually defying school authority.
6. In possession of a gun, knife, explosive, drugs, paraphernalia, or replicas of any of the listed items.
7. Sexual harassment.

Administrative Consequences

When a student is referred to the office for a serious offense, parents will be notified. Consequences for office referrals include detention, loss of school privileges, suspension from school, parent conference, or other administrative action as deemed appropriate. Habitual misbehavior from any student may result in suspension and/or the implementation of a behavior contract between school and home.

Loss of Privileges/Loss of Recess/Time Outs

While serving a loss of recess, time out, or loss of privilege, students are expected to follow all directions from the supervising adult, sit quietly during the period or recess and complete any assignments without any assistance from others. Students who arrive late or are uncooperative will be asked to serve additional time as well as the remainder of the original assigned time.

A student may receive a "Time Out" in another classroom. The purpose of "Time Out" is to allow the student the opportunity to think about their behavior, and to think about ways to improve behavior before returning to the classroom.

J. Active Shooter/Armed Assailants: Tactical Response

PURPOSE:

This policy is intended to provide guidance in the event an individual is actively shooting persons at the school site and to comply with the applicable regulations of the Occupational Safety and Health Administration (OSHA).

POLICY:

It is the policy of MARCUM-ILLINOIS to provide an active shooter emergency response plan to alert employees that an active shooter appears to be actively engaged in killing or attempting to kill people at the school site. Our active shooter response plan is based on giving employees authority to make crucial decisions that will save lives. School shootings typically end within just a few minutes before law enforcement arrives.

DEFINITIONS:

For purposes of this policy: An **active shooter** is defined as a person or persons who appear to be actively engaged in killing or attempting to kill people on MARCUM-ILLINOIS's grounds. In most cases active shooters use firearm(s) and display no pattern or method for selection of their victims. In some cases, active shooters use other weapons and/or improvised explosive devices to cause additional victims and act as an impediment to police and emergency responders. These devices may detonate immediately, have delayed detonation fuses, or detonate on contact.

A **LOCKDOWN** may be a component of any emergency but is not an automatic response to an active shooter killing students and staff on campus. Instead, it is recommended you **RUN, HIDE, or FIGHT**.

PROCEDURES

1. The first employee to identify an active shooter situation will **ALERT** others at the site. Use the loudest, most wide-ranging form of communication available. The Phone Intercom system will be utilized to alert there is an active shooter on campus.

- Speak in plain language, using the words **ACTIVE SHOOTER**.
- Location of the incident.
- Physical description of the shooter(s).
- Type of weapon (if known).

2. Any employee who is at a location distant and out of immediate threat from the active shooter will immediately call 911 to **INFORM** them of all details available.

3. The phone call to 911 (from the area where the caller is safely concealed) should provide the following information to the 911 operator:

- a. Description of shooter(s) and possible location.
- b. Number and types of weapons.
- c. Shooter's direction of travel.
- d. Location and condition of any victims.

POTENTIAL RESPONSES

In response to an active shooter event there will be three potential courses of action. Employees are granted the authority to choose the course of action that they feel will result in the best outcome for them and their students.

You can choose to RUN, HIDE, or if necessary, FIGHT.

ACTIVE SHOOTER EMERGENCY RESPONSE POLICY

RUN

If there is an accessible escape path, attempt to evacuate the premises, following these recommendations:

1. Have an escape route and plan in mind that will get you and your students out of danger.
2. Assist children or others who cannot run to the best of your ability.
3. Leave your belongings behind.
4. If not in charge of students, evacuate regardless of whether others agree to follow.
5. Prevent others from entering an area where the active shooter may be.
6. Keep your hands visible.
7. Follow the instructions of any Police Officers/First Responders.
8. Do not attempt to move wounded people.
9. Call 911 when you are safe.
10. Go to the pre-arranged site(s) agreed upon for your site.

HIDE

If evacuation is not possible, find a secure place to hide where the active shooter is less likely to find you or be able to directly engage you. Follow these recommendations:

IF AN ACTIVE SHOOTER IS NEARBY

1. Lock the door and barricade with all heavy furniture and equipment in the room.
2. Silence cell phones and keep students quiet. Dial 911 so the operator can listen to what is going on, even if you cannot talk.
3. Turn off any source of noise: Radios/TV/Learning devices.
4. USE COVER (anything that will protect you from bullets): Full bookcase, masonry wall, heavy desk, etc. and stay low.
5. USE CONCEALMENT (anything that will protect you from being seen): darkness, desks, chairs, doors. Stay away from doorways and windows that can be seen through.
6. Have a plan for an alternate means of escape if possible (through a window, adjoining room, etc.). Use your escape route as soon as you determine it will enhance your survivability. See RUN above.

IF AN ACTIVE SHOOTER IS VERY CLOSE

Lock the door if possible but do not make noise moving items in the room to barricade the door. Follow all the other recommendations above. Get ready to RUN or FIGHT if the shooter gains access.

FIGHT

If it is not possible to Run or Hide and you are confronted face-to-face with an active shooter then you may choose to distract or incapacitate the shooter long enough to increase survivability for yourself and your students. Follow these recommendations:

1. Act as aggressively as possible against the shooter.
2. Yell, create confusion, and distract the shooter in any way possible.
3. Throw items at the shooter.
4. Use improvised weapons (spray with a fire extinguisher, hit with objects, trip, block or hit with chairs and desks).
5. Help others when possible if you see them attempting to incapacitate the shooter.
6. Ensure students are evacuating as rapidly as possible from the active engagement area.
7. Once started, commit yourself to the defensive physical actions.

ACTIVE SHOOTER EMERGENCY RESPONSE POLICY

LAW ENFORCEMENT RESPONSE

Law enforcement personnel will arrive to respond to the emergency. Follow these recommendations:

1. Comply with all police instructions. The first responding officers will be focused on stopping the active shooter and that is all. As others arrive, they will be clearing areas for follow-on emergency and medical teams.
2. Remain calm, do what you are told without arguing or second-guessing. If you have information about additional shooters or hazards inform them clearly.
3. Put down any items in your hands, raise your hands when coming in contact with officers.
4. Keep your hands visible at all times.
5. Avoid making quick movements toward officers. Do not try to hold on to them or get close to them for safety.
6. Avoid pointing, screaming, yelling.
7. If you find a weapon or have taken a weapon from an active shooter DO NOT carry it out in your hands. If safe, leave it where it is. If it is not safe to leave it where it is, then attempt to put it in a safe location, or bring out in a small container such as an office trash can. Put it down as soon as you see law enforcement and tell them what it is.
8. When evacuating, go the direction the officers are coming from. Do not ask for directions or help.

When appropriate, be able to provide information that you know:

1. Number of shooters.
2. Identity and description.
3. Number of victims you saw and location.
4. Type of problem that caused the situation.
5. Type and number of weapons possibly in the possession of the shooter.
6. Number and location of individuals still in the building or in danger.
7. Keys, codes, or access information to all areas.

POST-INCIDENT ACTION

When the police have determined that the active shooter emergency is under control, an "ALL CLEAR" will be given. You may not be allowed back into the school.

- 1. Medical Assistance:**
 - a. Ensure first aid is applied as soon as possible, when in a safe area.
 - b. Treat severe bleeding and life-threatening wounds first.
 - c. Enlist all available help to prevent loss of blood, shock, and other trauma conditions.
 - d. Report all injuries to medical authorities on site as soon as possible.
 - e. For non-emergency employee injuries, contact Company Nurse 1-877-518-6702 for treatment instructions. In emergency medical situations, call the number as soon as you can following treatment to ensure your Workers Compensation Benefits are engaged.
- 2. Accountability:**
 - a. If in charge of students, attempt to gain accountability as soon as possible.
 - b. Communicate your status and the accountability of your students.

K. Bullying Prevention Policies & Procedures

Marcum-Illinois Union Elementary School recognizes the harmful effects that discrimination, harassment, intimidation, and bullying have on student learning and school attendance, and works to provide a safe school environment that protects students from physical and emotional harm. No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyber bully, cause bodily injury to, or commit hate violence against any other student or school personnel. This includes acts of discrimination, harassment, intimidation, and bullying related to school activity.

The State of California defines bullying as:

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems.

Prevention & Intervention

School staff will receive annual training via Keenan Safe Schools which includes information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Students are encouraged to notify school staff when they are being discriminated, harassed, intimidated, or bullied or suspect that another student is being victimized. In addition, the principal or designee will develop means for students to report threats or incidents confidentially and anonymously. School members who witness an act of discrimination, harassment, intimidation, and bullying shall take immediate steps to immediately intervene to stop the incident when it is safe to do so. As appropriate, the parents/guardians of victims and perpetrators will be notified. The principal or designee also may involve school counselors, mental health counselors, and/or law enforcement.

References: Board Policy 5131.2

I. Working with the Media During a Crisis

Tips on Working with the Media (Superintendent/designee)

- Consider the issue of the public's right to know and the media's right to access information within the context of professional, ethical, and moral behavior, and stand your ground firmly. Educate the media.
- Enlist media support to quiet rumors, to provide factual information, and to educate the public.
- KEEP THE MEDIA OFF THE SCHOOL CAMPUS.
- The Superintendent is to deal with the media.
- Schedule a press conference as soon as possible away from your school sites. Write and issue press releases.
- Appoint a person or committee to screen media coverage to keep current on what is being reported.
- Stress UNITY. Recognize the collective efforts of the group, rather than individuals.

Checklist for Speaking with the Media (Superintendent/designee)

1. **Express Sympathy** - When a crisis has resulted in deaths or injuries begin by expressing your sympathy and concern for the victims and their families.
2. **Avoid Saying "No Comment"** - This suggests that you have something to hide. Instead say that you don't have enough information to comment and that you will get back to the reporter once you have it. Be sure you do.
3. **Avoid Speculation** - If you don't know something, admit it. Be careful not to speculate on the cause of the crisis, the extent of the damage or injury.
4. **Blame No One** - This speaks for itself!
5. **Be Straightforward When Answering Questions** - If you attempt to mislead a reporter, your deception will certainly surface. Your credibility will suffer.
6. **Consider Nothing "Off the Record" and Avoid Ad-Lib Comments** - If you don't want to be quoted on a particular subject, don't say anything about it.
7. **Emphasize the Positive** - If precautions were taken to avoid the crisis, point them out.
8. **Eliminate Negative Questions or Misleading Words** - If you include them in your response, they may be attributed to you.
9. **Correct Inaccuracies** - If incorrect information has appeared in the news media, be sure you point it out.
10. **Never Argue with a Reporter, Even When Provoked** - You will invariably end up "looking bad" in print, on camera, or on TV.